

Lay Vice Presidents

Orme Wilson  
Harry Forsyth

Gerald A. Bramwell  
Thomas Roberts

Secretary and Treasurer  
Thomas Roberts

The nominations were duly seconded and by vote the Acting Secretary was requested to cast a single ballot which he reported was done.

Mr. Michalis, the President, then resumed the Chair.

Mr. Michalis then read a cable from Dr. Kelley which he had just received, greeting the Board on the occasion of the Annual meeting.

Business being completed, the meeting of the Corporation was adjourned.

*George Gray Zabruskie*  
Acting Secretary

Executive

Clarence G. Michalis, 74 Wall Street, Chairman  
Edwin De T. Bechtel, 2 Wall Street  
Godron Knox Bell, 22 Exchange Place  
Gerald A. Bramwell, 111 Broadway  
Clement L. Despard, 1 Cedar Street  
Charles E. Donlap, 1 Broadway  
De Coursey Fales, 280 Fourth Avenue  
Harry Forsyth, 155 John Street  
Charles H. Marshall, 30 Broad Street  
Thomas Roberts, 69 Wall Street

Special Services to Seaman

Charles A. Marshall, 30 Broad Street, Chairman  
Rev. Frederick Burgess  
Gerrard Hallock  
Ellis Knowles  
Clifford D. Mallory, Jr.

Business Operation

Gerald A. Bramwell, 111 Broadway, Chairman  
Charles R. Seattle  
James W. Maine  
Oliver Iselin  
Morton W. Small  
Thomas Roberts  
William D. Winter

Education and Employment

Clement L. Despard, 1 Cedar Street, Chairman  
William Armour  
Rear Admiral Reginald A. Selknap, U.S.N., Ret.  
Charles W. Bowring, Jr.  
Vice Admiral Herbert Fairfax Leary, U.S.N. Ret.  
Louis E. McCagg, Jr.  
John Jay Schieffelin

Law

Edwin De T. Bechtel, 2 Wall Street, Chairman  
Charles S. Bradley  
De Coursey Fales  
Charles S. Haight  
George Gray Zabruskie

Ways and Means

Harry Forsyth, 155 John Street, Chairman  
Gerald A. Bramwell  
Charles H. Marshall  
Edward A. Warren  
W. Lawrence McLean  
Thomas Roberts





Trust Funds

De Coursey Fales, 280 Fourth Avenue, Chairman  
Charles E. Dunlap                      George P. Montgomery  
Harry Forsyth                              Thomas Roberts

Seamen's Church Institute Associations

Gordon Knox Bell, 22 Exchange Place, Chairman  
Frank Gulden                              John Lewis Montgomery  
Rear Admiral Lamar H. Leahy, Frank W. Warburton  
U.S.N., Ret.

Upon motion, duly seconded and carried, the nominations were approved with the request that the Acting Secretary cast a single ballot, and this he reported done.

Upon motion, duly seconded, it was

Resolved, That the Treasurer be and he hereby is authorized to pay to the Rev. Dr. Harold H. Kelley, Director, and/or the Rev. Dr. Raymond S. Hall, Assistant Director, the income during the current year from all Special Relief Funds to be used for the purpose of said Funds.

Mr. Bramwell, as Chairman of the Committee on Business Operation, presented the report which was laid on the table; the report of the Committee on Education and Employment was presented by title and accepted; Mr. Michalis, in the absence of Mr. Bell, the Chairman, reported for the Committee on Seamen's Church Institute Associations, commenting on the total amount raised during 1947, \$85,000.00, and stating that a great many people did not realize how much these groups of women did.

The Chair appointed to the Committee on Annual Report, Mr. George P. Montgomery, Chairman, Mr. John H. G. Fell and Mr. Gordon Knox Bell, Jr.

Mr. John Mason Brown, nominated by Mr. Marshall, and Mr. Franklin E. Vilas, nominated by Mr. Bramwell, at the December meeting, were unanimously elected members of the Board.

Upon motion, duly seconded and carried, Mr. Michalis and Mr. Warburton were appointed Delegates to represent the Board in the Council of Affiliate Agencies of the Federation of Protestant Welfare Agencies, for the year 1948.

Mr. Michalis then spoke of the Rateable Share Plan of the Welfare Council of New York City, the Institute share for this year being \$2,524.00. On motion, duly seconded and carried, this payment was authorized, the first quarterly instalment, \$631.00, to be paid in January.

Mr. Michalis then described the financial situation in the Netherland Room and the inability of their Government to give further support. It was decided to study their cost of operation and determine whether the Institute would carry on the work, pending the raising of additional funds.

The matter of ship collections was discussed and the possibility of their being resumed.

The Chair spoke briefly regarding a letter from Miss Candee and asked the Acting Secretary to send her the good wishes of the Board, also to write Mr. Roberts, who has had an operation on his eye, and Mr. Bell, who had a fall, expressing sympathy and the good wishes of the Board.

Mr. Michalis then read a letter from the U. S. Public Health Service at Stapleton, expressing appreciation of the Christmas boxes, and also referred to a letter from Mr. J. J. Kelly.

business being completed, the meeting adjourned at two o'clock.

*George Gray Zabruska,*  
Acting Secretary

Mr. Michalis was in the Chair  
Mr. Fleming opened the meeting

The Roll showed the following present: Messrs. Beattie, Balmage, Bell, Jr., Bradley, Brewster, J. M. Brown, Despard, Fleming, Forsyth, Gulden, Halse, Knowles, Leary, Leary, C. G. Michalis, J. W. Montgomery, Seashell, Roberts, Vilas, Warren and Wilson.

Excuses were received for Messrs. Beattie, Mansfield, Remington, Wheeler and Winter.

The Minutes of the Out-going Board, the Annual Meeting and the first Minutes of the Incoming Board were presented by the Secretary and approved.

Mr. Michalis then introduced to the Board Messrs. W. F. Frazier, III, President, and Mr. A. S. Binschmann Chairman of the Operating Committee of the Seamen's Church Institute of Philadelphia, who had come to see the work of the New York Institute, after which he welcomed Mr. John Mason Brown and Mr. Franklin E. Vilas to the Board, they having been elected at the Annual Meeting.

Mr. Michalis brought to the attention of the Board the matter of making a contribution to the Maintenance Fund of the Bosman Downtown Hospital for 1948, and on motion, duly made and seconded, a contribution of \$100.00 was authorized and approved.

The Treasurer presented the certified audit of the accounts of the Institute as prepared by Horvath & Horvath, and it was ordered filed with the records.

The Treasurer then reported that further conferences had been held with the State Banking Department, and in accordance with the suggestion made at the conference, the deposit account at the New York Trust Company has now been designated - "Seamen's Church Institute of New York, Seamen's Funds Account, this title to become effective March 1.

Mr. Marshall, Chairman of the Committee on Special Services to Seamen, being absent, Mr. Michalis announced that Mr. William F. Foster of the Alcoholics Anonymous Bureau is leaving and Mr. Post is to take his place.

Mr. Brewster made no special report for the Committee on Business Operation.

Mr. Despard, Chairman of the Committee on Education and Employment, reported on the Merchant Marine School, commenting on the improvement in registration.

Mr. Forsyth reported for the Toys and Seams Committee and described a new fund-raising plan.

In the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, Dr. Bell made that report which was received.



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on February 26, 1948, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and at his request the Rev. Dr. Fleming opened the meeting with prayer.

The Roll showed the following present: Messrs. Dechtel, Belknap, Bell, Jr., Bradley, Bramwell, J. M. Brown, Despard, Fleming, Forsyth, Gulden, Helme, Knowles, Leahy, Leary, C. G. Michalis, J. L. Montgomery, Newhall, Roberts, Vilas, Warren and Wilson.

Excuses were received for Messrs. Deattie, Mansfield, Warburton, Wheeler and Winter.

The Minutes of the Out-going Board, the Annual meeting and the first Minutes of the Incoming Board were presented by the Secretary and approved.

Mr. Michalis then introduced to the Board Messrs. W. W. Frazier, III, President, and Mr. R. Z. Zimmermann Chairman of the Operating Committee of the Seamen's Church Institute of Philadelphia, who had come to see the work of the New York Institute, after which he welcomed Mr. John Mason Brown and Mr. Franklin E. Vilas to the Board, they having been elected at the Annual Meeting.

Mr. Michalis brought to the attention of the Board the matter of making a contribution to the Maintenance Fund of the Beekman Downtown Hospital for 1948, and on motion, duly made and seconded, a contribution of \$100.00 was authorized and approved.

The Treasurer presented the certified Audit of the accounts of the Institute as prepared by Horwath & Horwath, and it was ordered filed with the records.

The Treasurer then reported that further conferences had been held with the State Banking Department, and in accordance with the suggestion made at the conference, the deposit account at the New York Trust Company has now been designated -"Seamen's Church Institute of New York, Seamens Funds Account", this title to become effective March 1.

Mr. Marshall, Chairman of the Committee on Special Services to Seamen, being absent, Mr. Michalis announced that Mr. William F. Fowler of the Alcoholics Anonymous Bureau is leaving and Mr. Post is to take his place.

Mr. Bramwell made no special report for the Committee on Business Operation.

Mr. Despard, Chairman of the Committee on Education and Employment, reported on the Merchant Marine School, commenting on the improvement in registration.

Mr. Forsyth reported for the Ways and Means Committee and described a new fund-raising plan.

In the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, Dr. Hall made that report which was received.

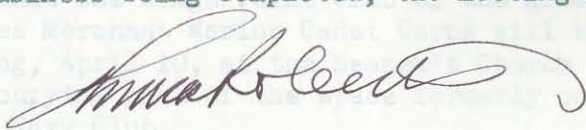
Mr. Michalis then made a brief report on the Netherland Room with reference to their financial situation, explaining that as yet we did not know what we would do, but are studying it further.

The Chair then explained that this year the National Conference of Social Work is having a 75th Anniversary Campaign to meet the current deficit, and on motion duly made and seconded, a contribution of \$100.00 was authorized and approved.

Mr. Michalis brought to the attention of the Board the need for an additional appropriation to the Discretionary Fund, and on motion, duly made and seconded, it was authorized to replenish the same in the amount of \$500.00 from Undesignated Funds.

Dr. Hall made a brief report and referred to a letter from the Lake Carriers' Association regarding the visit to the Institute by representatives from Cleveland with a view to establishing similar work in Toledo.

The Chair then read extracts from the Log of the Department of Special Services after which, business being completed, the meeting adjourned.



Secretary

Mrs. Lanier's long incapacity was then brought to the attention of the Board, and on motion duly made and seconded, the Secretary was directed to write a letter expressing regret at her illness and appreciation of her faithful work as a volunteer.

Mr. Michalis then made a brief report on the Netherland Room further reporting on the financial ability of the Dutch to carry on with the Netherland Room, and after a general discussion, Mr. Winter suggested that the Institute loan up to \$2,500.00 over a period of three months to help meet such deficit as the Dutch may incur in connection with the operation of the Netherland Room. On motion, duly made and seconded, the loan of \$2,500.00 for this purpose, was authorized.

It was brought to the attention of the Board that Mrs. Hussman who has been a telephone operator at the Institute for the past 27 years, was obliged to resign as of May 1 on account of the illness of her husband and moving to Florida. This matter was, therefore, on motion duly made and seconded, referred to the Committee on Staff Compensation and Benefits, to dispense such financial assistance as they in their discretion deem advisable.

The Secretary then read a letter from Dr. Fleming expressing his special regret to the Bishop because of his inability to be at the meeting.

Mr. Michalis then read a cable greeting sent from mid-Atlantic by Dr. Kelley.

Mr. Marshall then made the report for the Committee on Special Services to Session and this was accepted.

In the absence of Mr. Craswell, Chairman of the Committee on Business Operation, Mr. Selzer reported on the matter of Adjusted Compensation as more specifically described in the report of the Committee as of October 23, 1947, and after discussion the Committee was authorized to continue the Adjusted Compensation as specified, in their discretion for a further period of three months, from April 1, 1948. This increase is to be subject to a review of the Committee on Staff Compensation and Benefits with the Board for a further period.



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on March 25, 1948, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and at his request Bishop Gilbert opened the meeting with prayer.

The Roll showed the following present: Messrs. Armour, Belknap, Despard, Forsyth, Gilbert, Gulden, Helme, Knowles, Leahy, Marshall, McMane, C. G. Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Rogers, Seward, Vilas, Wilson, Winter and Zabriskie.

Excuses were received for Messrs. Beattie, Burgess, Fleming, Mansfield, Warburton and Wheeler.

The Minutes of the meeting of February 26 were read by the Secretary and approved.

Mr. Michalis stated that the Kings Point Club of the Alumni Association of the United States Merchant Marine Cadet Corps will be formally opened Saturday evening, April 10, at the Seamen's Church Institute of New York, they occupying part of the space formerly occupied by the British Merchant Navy Club.

Mrs. Lanier's long incapacity was then brought to the attention of the Board, and on motion duly made and seconded, the Secretary was directed to write a letter expressing regret at her illness and appreciation of her faithful work as a volunteer.

Mr. Michalis then made a brief report on the Netherland Room further reporting on the financial ability of the Dutch to carry on with the Netherland Room, and after a general discussion, Mr. Winter suggested that the Institute loan up to \$2,500.00 over a period of three months to help meet such deficit as the Dutch may incur in connection with the operation of the Netherland Room. On motion, duly made and seconded, the loan of \$2,500.00 for this purpose, was authorized.

It was brought to the attention of the Board that Mrs. Rasmussen who has been a telephone operator at the Institute for the past 27 years, was obliged to resign as of May 1 on account of the illness of her husband and moving to Florida. This matter was, therefore, on motion duly made and seconded, referred to the Committee on Staff Compensation and Benefits, to dispense such financial assistance as they in their discretion deem advisable.

The Secretary then read a letter from Dr. Fleming expressing his special regret to the Bishop because of his inability to be at the meeting.

Mr. Michalis then read a cable greeting sent from mid-Atlantic by Dr. Kelley.

Mr. Marshall then made the report for the Committee on Special Services to Seamen and this was accepted.

In the absence of Mr. Branwell, Chairman of the Committee on Business Operation, Mr. Helme reported on the matter of Adjusted Compensation as more specifically described in the report of the Committee as of October 23, 1947, and after discussion the Committee was authorized to continue the Adjusted Compensation as specified, in their discretion for a further period of three months, from April 1, 1948. This increase is to be subject to a review of the Committee on Staff Compensation and Benefits with the Board for a further period.



Mr. Despard reported for the Committee on Education and Employment with special reference to the enrollments in the Merchant Marine School.

Mr. Forsyth reported for the Ways and Means Committee, bringing to the attention of the Board the coming Stay-at-Home Benefit, "Pipe Dreams".

In the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, Dr. Hall read the report.

Reporting on the progress of the work under the Modernization Committee, Mr. Forsyth read a letter from Mr. Moses and from Mr. Jallade, the architect, stating that the total estimated for the work would be \$12,000.00 less than the original cost, at first submitted.

Bishop Gilbert spoke briefly on the work of the Institute.

Dr. Hall then read the newspaper item telling of the recorded Easter broadcast to seamen, after which Bishop Gilbert congratulated the Institute on bringing him to New York.

Mr. Zabriskie reported in regard to the litigation which has been pending before the referee in connection with the estate of Ferris Thompson and that a decision had been handed down upholding the terms of the Will. He stated, however, that the matter may be appealed to a higher Court.

Mr. Michalis then read excerpts from the Daily Log of the Department of Special Services, after which, business being completed, the meeting adjourned.

Secretary



The Chair referred to the picketing of the Exchange and the publicity concerning the activities of seamen, and the effect of this on friends of the Institute. He together with the Director explained that the policy of the Institute is to carry on, serving individual seamen even at times of strikes, and that every effort is made to explain the situation to contributors who make inquiries.

The Chair then explained further conferences with the authorities of the Netherland Room in the Institute and the offer of the Institute to assist financially for the next three months, provided the Club will make every effort to keep the deficit as low as possible. The Club is to make a further effort to secure operating funds.

The Chair also mentioned his conferences with Mr. Zabriskie, Counsel for the Institute, and Mr. Charles C. Allen of Lehmann and Allen, St. Louis Attorneys, concerning the Ellen A. Ricker Will litigation, and they reporting the Will to have been upheld by the referee, but that it is still subject to trial before a jury.

The Treasurer then presented the bill from Mr. Zabriskie, Counsel for the Institute, for legal services, eighteen months, a total of \$2,250.00 plus \$151.53 for cash disbursements, the payment of which upon his motion, duly seconded, was authorized.

Mr. Marshall then presented the report of the Committee on Special Services to seamen, and Mr. Despard that of Education and Employment, both of which were received.



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on April 22, 1948, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and asked Mr. Burgess to open the meeting with prayer.

The Roll showed the following present: Messrs. Beattie, Bechtel, Belknap, Bramwell, Burgess, Despard, Forsyth, Helme, Leahy, Leary, Mallory, Marshall, McLane, C. F. Michalis, C. G. Michalis, G. P. Montgomery, Roberts, Seward, Vilas and Warren.

Excuses were received for Messrs. Gulden, Knowles, Mansfield, Newhall, Vietor, Warburton, Wheeler, Winter and Zabriskie.

Mr. Roberts read the Minutes for the meeting of March 25th, which were approved.

The President then told the Board of The Greater New York Fund Dinner, Monday evening, April 26, in honor of Mr. Walter S. Gifford, for which the Institute was taking a table for ten, and requested Board members who might wish to attend to notify the Director.

At the request of the President, Mr. Bramwell reported on the action of the special Committee on Staff Compensation and Benefits, concerning the resignation of Mrs. Rasmussen, telephone operator, after twenty-seven years of service, the recommendation being a single grant of \$2,500.00. On his motion, duly seconded, this was authorized.

The Chair then called to the attention of the Board, the Institute "Open House" for Sunday afternoon, May 23, following National Maritime Day.

The Chair referred to the picketing around the Stock Exchange and the publicity concerning the activities of seamen, and the effect of this on friends of the Institute. He together with the Director explained that the policy of the Institute is to carry on, serving individual seamen even at times of Strikes, and that every effort is made to explain the situation to contributors who make inquiries.

The Chair then explained further conferences with the authorities of the Netherland Room in the Institute and the offer of the Institute to assist financially for the next three months, provided the Club will make every effort to keep the deficit as low as possible. The Club is to make a further effort to secure operating funds.

The Chair also mentioned his conferences with Mr. Zabriskie, Counsel for the Institute, and Mr. Charles C. Allen of Lehmann and Allen, St. Louis Attorneys, concerning the Ellen A. Ricker Will litigation, and they reporting the Will to have been upheld by the referee, but that it is still subject to trial before a jury.

The Treasurer then presented the bill from Mr. Zabriskie, Counsel for the Institute, for legal services, eighteen months, a total of \$2,250.00 plus \$161.53 for cash disbursements, the payment of which upon his motion, duly seconded, was authorized.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, and Mr. Despard that of Education and Employment, both of which were received.



Mr. Forsyth then reported for the Ways and Means Committee, including the "Pipe Dreams" Benefit, and this was received.

He also reported for the Modernization Committee and called on Professor Seward to make a further report on recommendations of the Consulting Engineer, Mr. Moses. He stated that progress was being made in the change-over from Institute power to Edison power and it was expected that this would be completed by May 15.

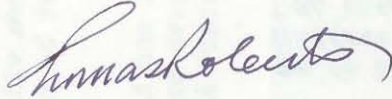
Mr. Roberts asked the approval of the purchase of 10,000 shares in the Diocesan Investment Trust, and this, upon motion duly seconded, was authorized.

Mr. Roberts also moved that he as Treasurer, be authorized to arrange for a temporary advance up to \$25,000.00 for paying expenses of the Institute during the summer. This was seconded by Mr. Bramwell, and authorized.

The report of the Seamen's Church Institute Associations was read by Admiral Leahy and was received.

Admiral Leahy then proposed, for action at the May meeting, Mr. Adriaan Gips for membership on the Board of Managers. This was seconded by Mr. Clarence F. Michalis.

The Chair then asked the Director to give an account of his trip to the United Kingdom, Belgium and Holland and especially of the work being done under the Missions to Seamen, after which the meeting was adjourned.



Secretary

He also brought to the attention of the Board a request for a special loan to be made to an employee and after a brief discussion he, as Committee Chairman, was asked to work out a plan.

Mr. Bramwell then reported for the Modernization Committee, recommending the proper repainting of the Comrad Library at a cost of \$285.00, likewise the installation of a new cigar counter and equipment at a cost of \$6,000.00, and the replacement of the dishwashing gear in the Commissary at \$18,000.00. Upon motion, duly seconded, these improvements were authorized.

Mr. Seward then reported on the Merchant Marine School. Mr. Marshall then presented the report of the Ways and Means Committee and Admiral Leahy that of the Seamen's Church Institute Associations. All of these Committee reports were received.

The Board unanimously elected to membership Mr. Adriaan Gips who had been nominated at the meeting, April 22.



COPY

The Reverend Harold H. Kelley, D. D.

September 13, 1948

September 13, 1948

I should think that the above is all that you will need to tuck away in your file, and I hope that it will not be necessary for you to refer to it.

The Reverend Harold H. Kelley, D. D.

1725 Beverly Place

Berkeley 7, California

that you and Mrs. Kelley are well and happy and hope that we both may have occasion to see each other again in the not too far distant future at the California.

Dear Harold:

Upon my return to the office this morning after a delightful week in Vermont, I find your interesting letter of August thirty-first.

Sincerely yours,

In reference to the financial arrangement which was agreed upon at conferences held between Mr. Michalis, you, and myself, and now referred to in your letter of August thirty-first, I wish to quote from the minutes of the meeting of the Board of Managers held on May 27, 1948, the following:

"The Treasurer then submitted to the Board a plan of compensation, which was approved, and on motion duly made, the request of Dr. Kelley for retirement from the Directorship of the Institute was acceded to with sincere regret and deep appreciation for the devoted services rendered by him for the past fourteen years."

The following is a copy of the plan presented at said meeting:

"The present annual compensation paid to Harold H. Kelley, D. D. is to be continued until August 21, 1948.

"Commencing September 1, 1948, it is expected that an annual compensation of \$2,700 will be obtained from the California parish. To this compensation and payable in monthly installments the S. C. I. will contribute an amount which will fix the annual compensation from the parish and the S. C. I. at \$5,000.

"This arrangement is to continue until the end of February, 1952. The S. C. I. shall also pay to the Church Pension Fund at an annual rate of 10 per cent computed on the payments made by the S. C. I.

"Thereafter and commencing with the month of March, 1952, it is assumed that the Church Pension Fund will pay annually approximately \$2,150. and the S. C. I. an amount which will make the combined payments annually \$4,000."

COPY

-2-

The Reverend Harold H. Kelley, D. D.

September 13, 1948

I should think that the above is all that you will need to tuck away in your file, and I hope that it will not be necessary for you to refer to it.

I am glad that you and Mrs. Kelley are well and happy in your old surroundings, and hope that we both may have occasion to see each other again in the not too far distant future at the Institute or in California.

With very kind regards,

Sincerely yours,

(signed) Thomas Roberts

TR:AW



Minutes of a Stated Meeting  
of the Board of Managers of  
the Seamen's Church Institute  
of New York, held at 25 South  
Street, New York City, on  
May 27, 1948, at 1:00 o'clock  
in the afternoon.

The President asked the Director to open the meeting with prayer.

The Roll showed the following present: Messrs. Bechtel, Belknap, Bradley, Bramwell, J. M. Brown, Burgess, Despard, Gulden, Hallock, Helme, Knowles, Leahy, Mallory, Marshall, C. G. Michalis, J. L. Montgomery, Newhall, Roberts, Schieffelin, Viotor, Vilas and Zabriskie.

Excuses were received as follows: Messrs. Beattie, Fleming, Mansfield, Pitt, Tucker, Warburton, Warren and Winter.

The Minutes for the meeting of April 22 were read by the Secretary and approved.

The Chair then read a letter from Miss Cummings in appreciation of the Bishop's certificate for her father's twenty years of service on the Board.

The Chair then requested an appropriation of \$1,000.00 to replenish the Director's Discretionary Account. On motion, duly made and seconded, this was approved.

The Treasurer then asked ratification of action in opening an account with the First National Bank of New York, in accordance with the Bank's customary resolution, and upon his motion, seconded by Mr. Zabriskie, this was approved.

Mr. Marshall then reported for the Committee on Special Services to Seamen and with special reference to the investigation that is being made concerning television equipment. Some discussion followed.

Mr. Bramwell then reported for the Committee on Business Operation in which he read a letter from Mrs. Rasmussen in appreciation of the gift made by the Board at the time of her resignation after 27 years of Institute duty. He also read a letter from Mrs. Stone, President of the Staten Island Association of the Central Council, offering \$300.00 toward the soundproofing of the Board Room ceiling. Upon motion, duly seconded, the work was authorized.

He also brought to the attention of the Board a request for a special loan to be made to an employee and after a brief discussion he, as Committee Chairman, was asked to work out a plan.

Mr. Bramwell then reported for the Modernization Committee, recommending the proper repainting of the Conrad Library at a cost of \$285.00, likewise the installation of a new cigar counter and equipment at a cost of \$6,000.00, and the replacement of the dishwashing gear in the Commissary at \$18,000.00. Upon motion, duly seconded, these improvements were authorized.

Mr. Despard then reported on the Merchant Marine School. Mr. Marshall then presented the report of the Ways and Means Committee and Admiral Leahy that of the Seamen's Church Institute Associations. All of these Committee reports were received.

The Board unanimously elected to membership Mr. Adriaan Gips who had been nominated at the meeting, April 22.



The Chair then read a letter from Mr. McCagg, submitting his resignation from the Board due to the pressure of other activities and this, upon motion duly made and seconded, was accepted with regret.

The Treasurer mentioned the possibility, in connection with the Institute's legacy under the Will of Ellen A. Ricker, of witnesses from the Staff of the Institute being required as the Trial proceeds. The St. Louis attorneys, representing the Institute and other legatees, had requested \$2,000.00 on account of services and disbursements, and upon his motion, duly seconded, this amount was made available for the purpose.

The Secretary then read a letter dated May 17, 1948, from the Reverend Dr. Harold H. Kelley, Director, in which he referred to recent conferences with Mr. Michalis, as President, relative to his expressed intention of applying for retirement under the Church Pension Fund and accepting the call which has come to him for parish duty in California, the State of his and Mrs. Kelley's birth and where his ministry began, and therefore requesting retirement from the Directorship of the Institute as of August 31, 1948.

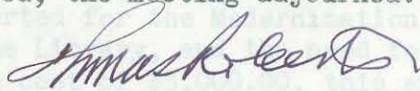
After speaking briefly in special appreciation of the friendliness of the Board, the staff, and friends of the Institute, Dr. Kelley then left the meeting. Mr. Michalis then informed the Board of the conferences which were held concerning Dr. Kelley's request for retirement and his wish to resume parish work and conclude his ministry in California.

The Treasurer then submitted to the Board a plan of compensation, which was approved, and on motion duly made, the request of Dr. Kelley for retirement from the directorship of the Institute was acceded to with sincere regret and deep appreciation for the devoted services rendered by him for the past fourteen years.

The Chair then requested that the Secretary ask the Director to return to the meeting and informed him of the action of the Board. The Director, expressing his deep appreciation, said he would always cherish the memories of fourteen years' association with the members of the Board and the services he was able to render in behalf of the Institute.

The Rev. Mr. Burgess then spoke appreciatively of the work done by Dr. Kelley at the Institute, and also the great affection which the Clergy of the Diocese have for him.

Business being completed, the meeting adjourned.



Secretary

Mr. Brunwell then read a letter from Parnival R. Moses & Associates, engineers for the modernization of the Building, in which he requested a payment of \$4,000.00 on their account. It was moved and seconded that this payment be made.

Mr. Despard, as Chairman of the Committee on Education and Employment, reported on the Merchant Marine School, and Mr. Forsyth for the Ways and Means Committee. These reports were received.

Mr. Forsyth referred to a conference he had had with Miss Cander regarding the distribution of the Institute film and recommended that an additional \$650.00 be allocated toward the further publicity of the film. On motion, duly made and seconded, the Treasurer was authorized to advance this amount from General Funds.



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on June 24, 1948, at 1:00 o'clock in the afternoon.

At the request of the President, Mr. Burgess opened the meeting with prayer.

The Roll showed the following present: Messrs. Bechtel, Belknap, Bell, Bramwell, Burgess, Cox, Jr., Despard, Forsyth, Gulden, Helme, Leahy, C. G. Michalis, G. P. Montgomery, Newhall, Roberts, Viotor, Wilson and Zabriskie.

Excuses were received as follows: Messrs. Armour, Beattie, Knowles, Mansfield, McLean, Seward, Vilas, Warburton and Winter.

The Minutes for the meeting of May 27 were read by the Secretary and approved.

The attention of the Board was called to the sound proofing of the Board Room, the funds for which was provided by the Staten Island Association of the Central Council, and it was suggested that a letter of appreciation be sent on behalf of the Board to the Staten Island Association.

The Treasurer then requested that he be authorized to make a further advance up to \$25,000.00 from Unrestricted Funds to pay operating bills during the summer. This was moved, seconded and carried.

The Treasurer brought to the attention of the Board the need for an additional person to sign checks on the Irving Trust Company, Payroll Account, and the New York Trust Company, Seamen's Funds Account, and it was duly moved and seconded that the Rev. Dr. Raymond S. Hall, Assistant Director, be authorized to sign checks drawn on these Accounts, the signature cards to be prepared for the Banks.

The President explained Mr. Marshall's inability to be present and stated that there was no special report to be made for the Committee on Special Services to Seamen.

Mr. Bramwell then requested that the adjustment of salaries, due to the increased cost of living, be authorized for another three months and be reviewed at the end of that period. This was duly moved and seconded.

Mr. Bramwell also reported for the Modernization Committee, referring to the painting of the Library, and the need for replacing Laundry equipment at a possible cost of \$5,000.00, this amount to be charged against the Modernization Fund when replacement is made. This was authorized.

Mr. Bramwell then read a letter from Percival R. Moses & Associates, engineers for the modernization of the Building, in which he requested a payment of \$4,000.00 on their account. It was moved and seconded that this payment be made.

Mr. Despard, as Chairman of the Committee on Education and Employment, reported on the Merchant Marine School, and Mr. Forsyth for the Ways and Means Committee. These reports were received.

Mr. Forsyth referred to a conference he had had with Miss Candee regarding the distribution of the Institute film and recommended that an additional \$650.00 be allocated toward the further publicity of the film. On motion, duly made and seconded, the Treasurer was authorized to advance this amount from General Funds.



Mr. Forsyth reported for the Modernization Committee on the progress made in the engineering work and the change-over from D C current to A C.

Mr. Michalis welcomed the return of Mr. Gordon Knox Bell to the meeting after which he, as Chairman, reported for the Committee on Seamen's Church Institute Associations, referring to the preparation of the Christmas boxes. The Board authorized the continuance of these boxes in the same manner and quantity as in previous years, not to exceed 6,500, the cost to be provided for from funds received from the Christmas appeal.

Mr. Zabriskie informed the Board that he had received a request from The Cleveland Trust Company that the Board authorize the release to St. Alban's Episcopal Church, Cleveland, of a house belonging to the late Kate Buckingham Sheadle, or in the alternative, the sale of the house and the payment to St. Alban's Church of not more than \$15,000.00 out of the proceeds. The reason for this was that it was doubtful whether or not the house formed part of the Trust Estate given to the Institute and several other charitable institutions, but that it was clear that Mrs. Sheadle's final intent was that the house or its value should go to St. Alban's Church.

On motion, duly made and seconded, the following preamble and resolutions were adopted:

Whereas, under a certain Trust Agreement dated the 24th day of July, 1930, by and between Kate Buckingham Sheadel, of Cleveland Heights, Ohio, as Donor, and The Cleveland Trust Company, of Cleveland, Ohio, as Trustee, this corporation was named beneficiary of the net income derived from a \_\_\_\_\_ portion of the residue of the trust estate, so long as this corporation should continue to exist and efficiently to carry on the work in which it was engaged at the time of the creation of said trust: and

Whereas, the assets and property comprising the said trust estate included a certain residence located at 2616 Norfolk Road, Cleveland Heights, Ohio, having a present fair sale value of approximately Seventeen Thousand Five Hundred Dollars (\$17,500.00) as indicated by a recent appraisal; and

Whereas, by Codicil dated February 15, 1940 to her Last Will and Testament, dated July 24, 1930, the said Kate Buckingham Sheadle (now deceased) specifically gave and devised the said residential property at 2616 Norfolk Road, Cleveland Heights, Ohio, to Saint Alban's Episcopal Church, of Cleveland Heights, Ohio, to be used as a residence for the Rector of said church; and

Whereas, exceptions to the inventory in the Estate of Kate Buckingham Sheadle, deceased, have been filed in the Probate Court of Cuyahoga County, Ohio, by said Saint Alban's Episcopal Church claiming that said property at 2616 Norfolk Road, Cleveland Heights, Ohio, has been omitted from the assets of said estate, and therefore a controversy now exists between said Saint Alban's Episcopal Church on the one hand, as claimant to said property so devised to it by said Codicil, and this corporation and certain other institutions, on the other hand, as income beneficiaries of the aforesaid trust estate; and

Whereas, this corporation deems it advantageous to effect a settlement and compromise of said controversy in so far as its own interests therein are concerned, now, therefore, be it

Resolved, that The Cleveland Trust Company, as Trustee under a certain Trust Agreement entered into with it by Kate Buckingham Sheadle



on the 24th day of July, 1930, be, and it hereby is authorized to proceed forthwith in its discretion, either (1) to convey said property known as 2616 Norfolk Road, Cleveland Heights, Cleveland Heights, Ohio, to Saint Alban's Episcopal Church of Cleveland Heights, Ohio on payment to the Trustee of the net cost of carrying said property from the date of the death of Kate Buckingham Sheadle, or (2) to sell said property known as 2616 Norfolk Road, Cleveland Heights, Ohio for the best price obtainable and after deducting from the sales price the expenses in connection with the sale of said property and the net cost of carrying said property from the date of the death of Kate Buckingham Sheadle to the date of such sale to pay to said Saint Alban's Episcopal Church from the balance of the proceeds of such sale the sum of \$15,000, or, if such balance is less than the sum of \$15,000, the entire balance, such payment to be made to and accepted by Saint Alban's Episcopal Church in full and complete settlement of any and all claims which it may have or assert against any one by reason of the aforesaid gift and devise to it under the aforesaid Codicil of the Last Will and Testament of Kate Buckingham Sheadle, deceased.

Resolved further, that the proper officers of this corporation be, and they hereby are, authorized and directed to cause a proper record to be made on the books of this corporation of the transaction authorized by this resolution, and in behalf of this corporation to execute and deliver any and all papers and instruments that may be necessary to carry out the intent of this resolution.

Mr. Zabriskie also informed the Board that a house and lot at 1154 Southern Boulevard, Bronx, had been given to the Institute under the Will of Marian Annette Grant. The house has been valued at approximately \$5,000.00.

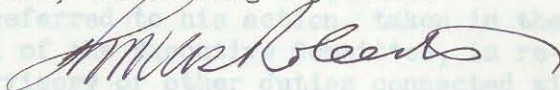
Mr. Michalis then told the Board of the results of the ship visitors' work, they having collected nearly two million dollars for the first five months of 1948.

Mr. Michalis suggested that Dr. Hall, now Assistant Director, be made Assistant Director In Charge. This was duly moved and seconded.

Mr. Michalis brought to the attention of the Board the Cooperative Apartment, 5-A at 40 Fifth Avenue, formerly occupied by Dr. Kelley, and after general discussion, it was moved that the President, a Vice President or the Treasurer be authorized and they hereby are authorized to negotiate the sale of the cooperative stock held by the Institute and the termination of the lease on such terms as they in their discretion deem advisable. This motion, duly seconded, was unanimously carried.

Dr. Hall then made a report on his recent visit to seamen's agencies on the East, Gulf and West Coasts, emphasizing the need for raising the standards in many of the buildings and stating that many of the organizations look to the Institute in New York for leadership, after which Mr. Michalis read extracts from the log of the Department of Special Services,

Business being completed, the meeting adjourned.



Secretary



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on September 23, 1948, at 1:00 o'clock in the afternoon.

At the request of the President, the meeting was opened with prayer by Bishop Donegan.

The Roll showed the following present: Messrs. Armour, Bechtel, Bell, Bradley, Bramwell, Delafield, Despard, Donegan, Forsyth, Gips, Gulden, Helme, Leahy, Leary, Marshall, C. G. Michalis, J. L. Montgomery, Pell, Roberts, Schieffelin, Seward, Vilas, Winter and Zabriskie.

Excuses were received as follows: Messrs. Knowles, Mansfield, Tucker, Vietor, Warburton and Warren.

The Minutes of the meeting of June 24, 1948 were read by the Secretary and approved.

The Chair then introduced Mr. Gips who was elected to the Board at the May meeting.

The attention of the Board was then called to the Board Members' Institute sponsored by the Federation of Protestant Welfare Agencies, to be held at the Waldorf on Wednesday, October 27, with sessions both in the morning and the afternoon and luncheon at twelve-thirty.

The President then read a letter from Dr. Kelley, expressing his best wishes for the Board at their first meeting of the Fall.

Mr. Marshall then reported for the Committee on Special Services to Seamen, explaining the unusually heavy demand for credit. He also spoke of the television set needed for the recreation room and the possible purchase for about \$1,500.00, but stated it would be better to cover it with an appropriation up to \$2,000.00. This was authorized.

Mr. Bramwell, as Chairman of the Committee on Business Operation, reported on the completion of the new Cigar Stand in the Lobby and the general satisfaction of both seamen and Staff with it and its operation. He then spoke of the advisability of increasing the baggage rates from 10¢ to an equivalent of 20¢ for small pieces of baggage, and for trunks from 50¢ to \$1.00, these increases to become effective October 1, 1948.

Mr. Bramwell, as Chairman of the Committee on Staff compensation and Benefits, moved that the "Adjusted Compensation" in accordance with the plan adopted October 23, 1947, be continued for another three months, and the motion was carried.

Mr. Despard, Chairman of the Committee on Education and Employment, presented the report of the Merchant Marine School which was accepted.

The President then referred to his action, taken in the summer of 1946, with the approval of the Executive Committee, in relieving the Director of all supervisory or other duties connected with the work of the Business Operations and Ways and Means Departments because of his inability to give them sufficient attention and limiting his authority to the Institute's strictly religious and social service activities. He mentioned that while that action had been informally communicated to and approved by the Board, no formal action had been taken on this subject or record made in the Minutes. Mr. Michalis said



that this omission was chiefly out of consideration for the former Director's feelings, and that he felt that Dr. Kelley having now left the Institute, this change in the organization and all action taken thereunder might and should properly be ratified and confirmed by the Board, pursuant to Article XIII of the Constitution and Article II, Section 3 of the By-Laws. Accordingly, and on motion of Mr. Zabriskie, duly made and seconded, it was unanimously

Resolved, That the President's action heretofore taken in removing the work and the employees of the Business Operations and Ways and Means Departments from the Director's supervision and control be and it hereby is ratified, approved and confirmed as of the date of September, 1946 Board Meeting; and be it further

Resolved, That all action taken since September 1, 1946 by or under the authority or direction of the respective managers of those Departments without the consent or approval of the Director or Assistant Director, be and it hereby is ratified to the extent that such consent and approval are deemed to have been effectively dispensed with.

Mr. Forsyth as Chairman of the Ways and Means Committee, reported on the coming Benefit, November 3, stating that reservations are available in the Ways and Means Department. He also spoke of the resumption of special contributions from the Cunard White Star, Ltd., resulting from collections at shipboard entertainments to be divided among certain welfare agencies, these having been discontinued during the War.

The report of the Seamen's Church Institute Associations, presented by Mr. Bell, was ordered filed.

Mr. Forsyth reported on the work completed to date under the Modernization Committee and will make a full report at the October meeting.

Mr. Benjamin Strong, Jr. was nominated for Board membership by Mr. Forsyth, this to be voted on at the next meeting.

Dr. Hall told of the arrangements with two of the West Coast Unions, giving these men on Strike special rates in Dormitory quarters. He spoke also of the new Craft Shop and the type of work they are doing.

Mr. Michalis then told of the effort being made in connection with seamen and employee relations and stated that the problem was to get next to the men, and asked Dr. Hall to tell of the progress in Personnel work for employees.

Dr. Hall then told of an educational program for the employees on what the Institute stands for and what it is trying to do. He said that he was very much interested in personnel work as a whole and that they were having meetings and studying the plans of other organizations with the thought that the Institute will prepare a little booklet for the employees.

Mr. Michalis read excerpts from the Log of the Department of Special Services, after which the meeting adjourned.

Secretary

*Smart Robert*



occupied by Dr. Kelley. The property is reliable real estate brokers, at an offer at that price has been obtained as to the rental of the property. It was believed that the Cooperative between twenty and twenty-five thousand fully made and seconded, the following

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on October 28, 1948, at 1:00 o'clock in the afternoon.

The President requested the Rev. Mr. Burgess to open the meeting with prayer.

The Roll showed the following present: Messrs. Beattie, Belknap, Bell, Bell, Jr., Bramwell, Burgess, Despard, Forsyth, Gulden, Knowles, Leahy, Gips, McLane, Michalis, G. P. Montgomery, J. L. Montgomery, Parsons, Roberts, Seward, Vietor, Vilas, Warburton, Warren, Wheeler and Wilson.

Excuses were received as follows: Messrs. Donegan, Fleming, Mansfield, Newhall and Winter.

The Minutes for the meeting of September 23, 1948 were read by the Secretary and approved.

Mr. Michalis stated that the usual Board meeting date for November this year falls on Thanksgiving Day, and it was moved that the date be advanced to Thursday, November 18. The motion was carried.

The President then asked Mr. Vilas to report on the Board Members' Institute, sponsored by the Federation of Protestant Welfare Agencies, and he said that in general it was very helpful, from the point of donors and how they were selected.

Dr. Hall, at the request of Mr. Michalis, reported on the Thanksgiving and Christmas program for the Institute, stating that on Thanksgiving, dinner will be served to the men at a reduced price, instead of free, and the money which was formerly spent in this way will be used for more entertainment on that day and special refreshments in the afternoon and evening in the clubrooms. This is being done with the thought that it is more homelike for the men to sit down with hostesses on Thanksgiving than for them to go in and out from a line in the Cafeteria. For Christmas we plan to serve a free dinner, with a hostess at each table.

Mr. Michalis then read a letter from Free Holland on the Seas, expressing their appreciation for the assistance we were giving to the Home for Netherland Seamen here in the Institute.

The Treasurer informed the Board that under the Will of Marian Annette Grant the Institute had received a legacy, represented by a property known as 1154 Southern Boulevard in the Bronx, New York. He read an appraisal which had been obtained, describing the condition of the property and further mentioned that he had received offers from \$1,800.00 to \$3,500.00 cash. In view of the dilapidated condition of the building and the changing character of the neighborhood, he suggested that the offer of \$3,500.00 cash be accepted. On motion, duly made by Mr. Beattie, the following resolution was adopted:

Resolved, That the Treasurer be and he hereby is authorized in his absolute discretion to sell the above property at such price and on such terms as he in his judgment deems advisable.

The Treasurer also brought to the attention of the Board the negotiations which have been conducted, looking toward the sale of the stock of the Cooperative Apartment at 40 Fifth Avenue which was acquired some years ago for the residence of Dr. Mansfield and later



occupied by Dr. Kelley. The property has been listed with many of the reliable real estate brokers, at an asking price of \$26,000.00 and no offer at that price has been obtained. There have been many inquiries as to the rental of the property. However, the Treasurer mentioned that he believed that the Cooperative Stock could be sold at a price between twenty and twenty-five thousand dollars. Therefore, on motion duly made and seconded, the following resolutions were unanimously adopted:

Resolved, That any one of the following officers, to wit: the President, the Vice President, or the Treasurer be, and he hereby is, authorized to sell, assign, and transfer the 237½ shares of the capital stock of the 40 Fifth Avenue Corporation registered in the name of the Seamen's Church Institute of New York, together with the proprietary lease of Apartment 5A at 40 Fifth Avenue, New York, New York, at such price and upon such terms and conditions as he in his discretion may deem advisable, and it is further

Resolved, That any one of the above officers is authorized and empowered to execute an assignment of the proprietary lease between the 40 Fifth Avenue Corporation and the Seamen's Church Institute of New York or to tender such lease for cancellation, whichever is necessary in order to effectuate the sale of the above shares and the transfer of the rights to Apartment 5A at 40 Fifth Avenue, New York, New York, to the purchaser of said shares.

Mr. Marshall, Chairman of the Committee on Special Services to Seamen, was away and no formal report was given, but Dr. Hall spoke briefly saying that progress was being made on the new television.

Mr. Bramwell reported on behalf of the Committee on Staff Compensation and Benefits, and suggested that additional compensation of \$10.00 a month be allowed to the members of the Staff as "Adjusted Compensation" toward the prevailing high cost of living, from October 1, 1948 and ending December 31, 1948. The recommendation of the Committee was, on motion duly made and seconded, approved.

Mr. Forsyth, as Chairman, reported for the Ways and Means Committee and spoke of the Theatre Benefit, "Life with Mother" on November 3. He also reported on the progress of the Modernization Committee and asked Professor Seward to interpret the technical details in a letter from Percival R. Moses & Associates, the Consulting Engineers.

Mr. Bell, as Chairman, reported for the Committee on Seamen's Church Institute Associations. This report was accepted and filed.

Mr. Benjamin Strong, Jr., nominated by Mr. Forsyth at the September meeting, was unanimously elected a member of the Board.

Mr. Michalis then read a letter from the Homemaking Service thanking him for their visit to the Institute and inclosing a contribution. He then read extracts from the Log of the Department of Special Services.

Dr. Hall spoke of the Art Exhibit of seamen's paintings, referred to "The New Yorker" giving us publicity and interesting the public in the Exhibit; also a new part-time chaplain, the Chinese Episcopal clergyman who was helping out in some of the Sunday Services at the Marine Hospitals, and the use of this clergyman being in keeping with our international policy at the Institute.

Business being completed, the meeting adjourned.



Secretary



-2-

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on November 18, 1948, at 1:00 o'clock in the afternoon.

The President requested Dr. Hall to open the meeting with prayer.

The Roll showed the following present: Messrs. Armour, Bechtel, Belknap, Bramwell, Burgess, Despard, Forsyth, Gips, Gulden, Helme, Knowles, Leahy, Leary, Mallory, Michalis, G. P. Montgomery, Newhall, Roberts, Schieffelin, Seward, Strong, Vietor, Vilas, Warburton, Warren, Wheeler, Wilson, Winter and Zabriskie.

Excuses were received as follows: Messrs. Fleming, Marshall, and McLane.

The Minutes for the meeting of October 28 were read by the Secretary, and approved.

Mr. Michalis then introduced Mr. Benjamin Strong, Jr., elected to the Board at the October meeting.

The date of the December meeting was discussed because of its nearness to Christmas Day, and it was decided to hold the meeting on the regular date, December 23.

Mr. Michalis told of Dr. Fleming's illness and the recovery he is making which is considered very satisfactory.

The Chair then read a letter of appreciation and thanks addressed to Mr. Bramwell as Vice President, from our former Switchboard operator, Miss Ragnhild M. Olsen.

The Treasurer reported that a contract has been entered into covering the sale of the 1154 Southern Boulevard property for \$3,500.00 cash. Payment on account has been received and the balance is payable on the closing of the title.

The Treasurer further reported that an agreement has been reached covering the sale of the stock and the assignment of the lease of the Forty Fifth Avenue apartment at the price of \$22,000.00, and there has been received from the buyer a payment of \$7,000.00 on account, the balance of the price to be paid part in December and the final payment in January, 1949, subject, however, to the purchaser being acceptable to the Board of Directors of the Forty Fifth Avenue Corporation.

In the absence of Mr. Marshall, the Chair made a brief report for the Committee on Special Services to Seamen.

Mr. Bramwell made no report for the Committee on Business Operation.

Mr. Despard reported for the Committee on Education and Employment and the report was accepted.

Mr. Zabriskie reported on the trial of the Ellen A. Ricker will contest which took place in St. Louis from October 11 to 29, 1948, and which resulted in a verdict against the will. He said that in his opinion it was a miscarriage of justice, brought about by skillful playing on the jury's prejudices by the contestant's counsel. He also said that the case had been very thoroughly prepared and well tried by



Mr. Charles C. Allen of Lehmann & Allen, counsel for the three residuary charities and his associates, and that they had asked for a payment of \$6,000 on account of their fees and in addition to \$4,000 previously paid.

On motion duly made and seconded the Treasurer was accordingly authorized to pay \$6,000 to Lehmann & Allen on account of their fees as attorneys for the Institute in the Ricker will case.

Mr. Zabriskie further reported that if the verdict of the jury should stand the estate would go by intestacy to Miss Ricker's six first cousins, the youngest of whom is 73 years old; that its gross value at her death in April, 1946 was a little over a million dollars and the estate was still a substantial one, in spite of the severe decline in the values of the very large blocks of Westinghouse Electric and Westinghouse Air Brake stocks; that it was hoped that the appeal to be taken would result in a reversal of the verdict for errors of law by the trial judge and a new trial, and that he had suggested that Mr. Allen approach one or more of the six cousins and try to obtain a settlement by agreeing to pay a lump sum promptly or a sum approximating the income of their shares during their lives, in return for an assignment of their intestate shares of the principal, which prolonged litigation might prevent their ever receiving.

On motion duly made and seconded it was

Resolved, That any questions arising in connection with a possible settlement of the Ricker will contest with one or more of her next of kin be referred to the President, the Treasurer and the Institute's attorney as a committee, with power.

Mr. Zabriskie also reported that while in St. Louis he had conferred with several people about the disposition of the mining property in Oregon which is the only remaining asset of the Estate of Clifford M. Dolph and which has been handled by the Mercantile Commerce Bank and Trust Company as agent for the Institute and the four other charitable residuary legatees. He said that a local Oregon lawyer named Roy L. Kilpatrick had offered to handle the sale of any marketable timber on the property for a reasonable commission, and that it was thought possible that if the disposition of the land or the mineral rights were placed in the hands of one person with facilities for handling them, some offer might still be obtained for such rights or for title to the land. He said that it had been suggested that a Mr. Reinhart, a retired broker who is President of Bethesda Hospital in St. Louis, one of the residuary charities, would be the best man to deal with the property on behalf of all the owners.

On motion duly made and seconded, it was

Resolved, That the Treasurer be authorized to enter into such agreements appointing one or more agents to handle the Institute's interest in the Oregon property received under the will of Clifford M. Dolph and upon such terms as he may deem proper.

Mr. Zabriskie also reported that on August 25 a summons had been handed to Dr. Hall in an action brought by one Roy C. Fischer; that no complaint accompanied the summons but that it was understood that Fischer's supposed claim was based on his forcible removal by the police from the Institute on September 6, 1946 and his subsequent commitment to a mental hospital, in which case the statute of limitations would have run on the claim on September 6, 1948. He said that



accordingly a motion had been made to set aside the service of the summons, which was referred to an Official Referee to hear and determine; that on November 15th a hearing had been held in the Supreme Court, Queens County before an Official Referee at which Mr. Michalis and Dr. Hall testified and that the Referee had held the service invalid on the ground that Dr. Hall is not a person authorized to be served with process on behalf of the Institute, which it was hoped would be the end of the matter.

Mr. Forsyth reported for the Ways and Means Committee and Dr. Hall, in the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, gave that report. Both reports were received.

Excuses were received as follows: Messrs. Beattie, Mansfield and Scioffello. At the request of the Chair, Dr. Hall read a letter from a seaman, showing the need for the seamen having some one to talk to and share their troubles. He also announced two radio programs in which the Institute was to be featured.

Mr. Michalis then read excerpts from the Log of the Department of Special Services after which, there being no further business, the meeting was adjourned.



Secretary

Mr. Michalis spoke of the work of the Seamen's Welfare Committee and the report at the General Committee Luncheon at India House. The shipping companies agreed on the 25¢ admission charge at sailings with the exception of the larger ships where the charge is 50¢. They were all very much in favor of the collections. He added that we hope for a substantial return for the Institute.

Mr. Michalis also referred to the letter from Miss Olson, our former telephone operator, thanking the Board for their grant.

The Treasurer referred to a letter from Mr. Zabriskie regarding the Ricker case and the coming appeal, stating there is need for a further payment to the St. Louis attorneys, Leisner & Allen, the Institute's share being \$2,600.00. The payment of this amount was authorized to be charged against Unrestricted Funds.

The Treasurer also presented a bill from Mr. Zabriskie for legal services and disbursements in connection with miscellaneous matters of the Institute, and more fully described in his bill, amounting to \$1,942.24. On motion, duly made, this sum was approved for payment.

The President then explained the various items in the Budget for 1949, and on motion of Mr. Marshall, seconded by Mr. Forsyth, the Budget was passed as presented with the exception that there be an increase of \$25.00 per month, making a total monthly payment of \$150.00 to Mrs. A. R. Mansfield. This was authorized as an addition to the Budget.

Mr. Marshall presented the report of the Committee on Special Services to Seamen, which was accepted.

Mr. Braswell brought to the attention of the Board the necessity for the review of the "Adjusted Compensation", and it was moved to continue it for another three months.

Mr. Despard, as Chairman, made a report for the Committee on Education and Employment, referring to the deficit of the Mercant Marine School and its decrease over that of last year.



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on December 23, 1948, at 1:00 o'clock in the afternoon.

At the request of Mr. Michalis, Dr. Hall opened the meeting with prayer.

The Roll showed the following present: Messrs. Belknap, Bramwell, Despard, Forsyth, Gips, Gulden, Helme, Knowles, Leahy, Marshall, C. G. Michalis, G. P. Montgomery, Newhall, Roberts, Strong and Vilas.

Excuses were received as follows: Messrs. Beattie, Mansfield, Schieffelin, Seward, Warren, Wheeler and Winter.

The Minutes for the meeting of November 18 were read by the Secretary, and approved.

Mr. Michalis then called on Dr. Hall to report on the Staff Training and Educational program. He stated that there would be a series of ten sessions, for the discussion of the methods of the Institute and the purposes, with the hope that it will pull us together as a team the better to serve seamen.

Mr. Michalis spoke of the work of the Seamen's Welfare Committee and the report at the General Committee luncheon at India House. The shipping companies agreed on the 25¢ admission charge at sailings with the exception of the larger ships where the charge is 50¢. They were all very much in favor of the collections. He added that we hope for a substantial return for the Institute.

Mr. Michalis also referred to the letter from Miss Olsen, our former telephone operator, thanking the Board for their grant.

The Treasurer referred to a letter from Mr. Zabriskie regarding the Ricker case and the coming appeal, stating there is need for a further payment to the St. Louis attorneys, Lehmann & Allen, the Institute's share being \$2,600.00. The payment of this amount was authorized to be charged against Unrestricted Funds.

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Mr. Despard, as Chairman, made a report for the Committee on Education and Employment, referring to the deficit of the Merchant Marine School and its decrease over that of last year.



Mr. Forsyth reported for the Ways and Means Committee and mentioned that we had received as a contribution 100 shares of Verney Common stock, having an approximate value of \$11.00 per share, and recommended that the same be sold. On motion, duly made and seconded, Mr. Forsyth was authorized to give instructions to the Bank of New York and Fifth Avenue Bank, our custodian, to sell the same for the account of the Institute.

Mr. Forsyth, reporting on behalf of the Modernization Committee, informed the Board fully as to that part of the rehabilitation work which has been completed and as to the work in progress and the alterations and improvements under consideration.

Mr. Forsyth presented a financial statement showing total financial commitments made to date in the amount of \$226,750.00 against which payments had been made in the total sum of \$163,321.00. The statement further showed that there remained a balance of approximately \$96,000.00 for rehabilitation work under consideration.

On motion of the Treasurer duly seconded, the report of the Committee, the commitments and expenditures made were unanimously approved, and a copy of the financial statement ordered filed with the records of this meeting.

Mr. Gulden, in the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, reported and called attention to the increase in the amount received from the Christmas Box appeal, and the number of new Churches which had contributed.

Mr. Bramwell presented the need for a grant for the purchase of wool to be used by the Central Council of Associations, and \$500.00 was voted for this purpose, as an addition to the Budget.

Mr. Vilas commented on the statistical report with reference to the increases in the religious part of the work and asked if Dr. Hall would like to comment. He explained that this was due mainly to the added Chaplains on the Staff which we had needed, and the fact that they are constantly mixing with the men.

Mr. Michalis then appointed in accordance with Article V, Sections 1, 2 and 3 of the By-Laws, to the Auditing Committee, Mr. Pell, Chairman, and Mr. Warburton; to the Nominating Committee, Mr. Forsyth, Chairman, and Mr. Marshall; and was given power later to appoint the Annual Report Committee.

The Chair then read a letter sent to the Seamen's Church Institute of Philadelphia on the occasion of their 100th Anniversary, and it was voted to have this letter, which follows, become a part of the Minutes:

December 27, 1948

Seamen's Church Institute of Philadelphia  
The Rev. Percy R. Stockman, D.D., Superintendent  
211 Walnut Street  
Philadelphia, Pennsylvania

Dear Dr. Stockman:

At the Stated meeting of the Board of Managers it was voted that the following message of felicitation be sent to you:

The Board of Managers of the Seamen's Church Institute of New York extend to the Board of Managers of the Seamen's Church Institute



of Philadelphia their hearty congratulations on the celebration of their centennial and wish for them another hundred years of effective service to seamen.

The Institute in New York has always had a warm regard and affection for their sister Institute not only because it was the nearest neighbor, but they stood under the same Church. Both are trying to serve in true humility, as would have the great Master, those seamen who come to their doors.

We are both thankful and grateful that you and we have been able to survive the vicissitudes of the past century, continuously rendering service during these years to those men of the sea to whom we have dedicated ourselves. May we both go forward, ever privileged to do more for those we serve.

Sincerely yours,  
(signed) C. G. Michalis  
President  
Seamen's Church Institute of New York

Dr. Hall then spoke briefly regarding a talk with a representative of the Union of the Marine Cooks and Stewards, and he stated that we would receive a letter of appreciation for our help during the Strike. He added that we had a big job to sell the Institute to the Unions.

Mr. Michalis then read a few excerpts from the Log of the Department of Special Services, after which the meeting adjourned.

Secretary

Profit & Int. on Bonds Sold

EXPENDITURES	COMMITMENT	PAID TO DATE
Engine Room (Messes)	146,470.78	115,684.48
" (other)	2,112.16	1,722.16
Refr. Repairs, incl. water-proofing	6,117.07	6,117.07
Cigar Stand	5,576.55	5,576.55
Dept. Social Service 2nd Floor	9,725.00	1,425.60
Miscellaneous	9,666.90	9,666.70
Taxes	25,004.45	25,004.45
Dishwashing equipment approved	20,000.00	200.00

226,750.00 163,821.64 63,429.36



FUND

300,791.80

Int. on Investments

20,611.80

Profit & Int. on Bonds Sold

1,584.07

Total

322,987.67

PAYMENTS

COMMITMENT

PAID TO DATE

BALANCE TO COMPLETE

Engine Room (Moses)  
" (other)

148,470.78  
2,112.16

113,084.43  
1,782.16

35,386.35  
330.00

Paid to date

163,321.64  
159,666.03

Roof Repairs, incl. water-  
proofing

8,117.07

8,117.07

Cigar Stand

5,576.83

5,576.83

Balance due to  
complete Commit-  
ments 63,429.35

Dept. Social Service  
2nd Floor

9,723.00

1,425.00

8,298.00

Available for  
other work \$

96,236.68

Miscellaneous

9,666.70

9,666.70

) tables for cafeteria  
( kitchen equipment

Fees

23,084.45

23,084.45

Dishwashing equipment approved

20,000.00

585.00

19,415.00

226,750.99

163,321.64

63,429.35

157,414.13

Board meeting minutes, Secretary, and approved. The minutes of the December meeting were read by the Secretary, and approved. The minutes of the December meeting were read by the Secretary, and approved. The minutes of the December meeting were read by the Secretary, and approved.



Minutes of the One Hundred and  
Minutes of a Stated Meeting of the  
Board of Managers of the Seamen's  
Church Institute of New York, final,  
1948 Board, held at 25 South Street,  
New York City, on January 27, 1949,  
at 1:00 o'clock in the afternoon.

Mr. Michalis presided and asked Mr. Burgess to open the meeting with prayer.

The Roll showed the following present: Messrs. Bechtel, Belknap, Bell, Jr., Bramwell, Burgess, Despard, Forsyth, Gips, Gulden, Hallock, Helme, Leary, Mallory, McLane, C. F. Michalis, C. G. Michalis, Newhall, Roberts, Schieffelin, Strong, Vietor, Vilas, Warburton, Warren, Wheeler, Wilson and Zabriskie.

Excuses were received for Messrs. Beattie, Bell, Sr., Bowie, Brooks, E. A. S. Brown, J. M. Brown, Cox, Jr., Cummings, Delafield, Dorrance, Fleming, Gilbert, Knowles, Leahy, Mansfield, Marshall, Montgomery, Saltzman, Scott, Seward, Tucker and Winter.

The Minutes of the December meeting were read by the Secretary, and approved.

The Annual Report of the Assistant Director In Charge was then presented, and upon motion, duly seconded, it was

Resolved, That the Annual Report of the Assistant Director In Charge be adopted as the Report of the Board of Managers, and as such be presented to the Annual Meeting of the Institution of the Rev. W. Russell Bowie, D.D., and the addition of Messrs. Feary, Kinsolving, Potts, and Shoemaker:

Business being completed, the meeting of the Out-going 1948 Board was then adjourned.



Secretary

William Armour  
Edward J. Barber  
Charles R. Beattie  
Edwin De T. Bechtel  
Rear Admiral Reginald R. Belknap, U.S.N., Ret.  
Gordon Knox Bell  
Gordon Knox Bell, Jr.  
Charles W. Searing, Jr.  
Charles B. Bradley  
Gerald A. Bramwell  
Rev. Royal H. Brooks, D.D.  
Edwin A. S. Brown  
John Mason Brown  
Rev. Frederick Burgess  
D. Farley Cox, Jr.  
Frederick A. Cummings  
Frederick P. Delafield  
Clement L. Despard  
Rt. Rev. Horace W. B. Donegan, D.D.  
Charles E. Dunlap  
De Coursey Gales  
Gordon Feary  
Rev. Frederic S. Fleming, D.D.  
Harry Forsyth  
Rt. Rev. Charles E. Gilbert, D.D.  
Adrian Gips  
Frank Gulden  
Charles S. Haight



Minutes of the One Hundred and Third Annual Meeting of the Corporation, Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 27, 1949, in the afternoon, immediately following the meeting of the Out-going Board of Managers.

Gerard Hallock  
Hon. Augustus N. Hand  
James B. Pease  
Oliver Iselin  
Rev. Arthur L. Kinsolving  
Ellis Knowles  
Rear Admiral Lazar R. Leahy, U.S.N., Ret.

Mr. Michalis presided and the Roll showed the attendance identical with that of the Stated Meeting of the Out-going Board of Managers immediately preceding, with excuses from Bishop De Wolfe and Bishop Ludlow, members ex officio of the Corporation.

At the request of the Chair the Assistant Director In Charge read his Annual Report.

Upon motion, duly seconded, it was then

Resolved, That the Report of the Assistant Director In Charge be accepted and referred to the new Board of Managers for publication, with authority through the Committee appointed therefor by the Chair, to make necessary changes.

Mr. Roberts then presented the Treasurer's report by title, and Mr. Forsyth the report of the Ways and Means Committee, both of which were accepted.

Mr. Forsyth, as Chairman of the Nominating Committee, offered the following for the Board of Managers for 1949, these being identical with the 1948 Board except for the resignation of the Rev. Samuel M. Dorrance, the omission of the Rev. W. Russell Bowie, D.D., and the addition of Messrs. Feary, Kinsolving, Potts, and Shoemaker:

- Rev. Samuel M. Shoemaker, D.D.
- Rt. Rev. Donald B. Aldrich, D.D.
- William Armour W. Stires, D.D.
- Edward J. Barber Jr.
- Charles R. Beattie
- Edwin De T. Bechtel
- Rear Admiral Reginald R. Belknap, U.S.N., Ret.
- Gordon Knox Bell
- Gordon Knox Bell, Jr.
- Charles W. Bowring, Jr.
- Charles B. Bradley Washburn, D.D.
- Gerald A. Bramwell
- Rev. Roelif H. Brooks, D.D.
- Edwin A. S. Brown
- John Mason Brown
- Rev. Frederick Burgess

Mr. Forsyth Secretary cast a single ballot; this was duly seconded. Secretary reported the ballot cast.

Mr. Clement L. Despard invited Admiral Belknap to assume the Chair, after which Rt. Rev. Horace W. B. Donegan, D.D.'s nominations for Officers for  
Charles E. Dunlap  
De Coursey Fales  
Gordon Fearey President  
Rev. Frederic S. Fleming, D.D.  
Harry Forsyth  
Rt. Rev. Charles K. Gilbert, D.D.

- Rt. Rev. Donald B. Aldrich, D.D.
- Rt. Rev. Horace W. B. Donegan, D.D.
- Rt. Rev. Wm. Charles S. Haight, D.D.
- Rt. Rev. Ernest W. Stires, D.D.
- Rt. Rev. Benjamin M. Washburn, D.D.
- Rev. Roelif H. Brooks, D.D.
- Rev. Frederick Burgess
- Rev. Frederic S. Fleming, D.D.
- Rev. Louis W. Pitt, D. D.
- Rev. Phillip M. Styles
- Rev. Samuel M. Shoemaker, D.D.
- Rev. Arthur L. Kinsolving, D.D.



- Gerard Hallock Vice Presidents  
 Hon. Augustus N. Hand  
 James B. Helme  
 Oliver Iselin  
 Rev. Arthur L. Kinsolving, D.D.  
 Ellis Knowles  
 Rear Admiral Lamar R. Leahy, U.S.N., Ret.  
 Vice Admiral Herbert Fairfax Leary, U.S.N., Ret.  
 W. Lawrence McLane  
 Clifford D. Mallory, Jr.  
 Rt. Rev. Wm. T. Manning, D.D.  
 Richard H. Mansfield  
 Charles H. Marshall  
 Hon. John Masefield  
 Charles Merz  
 Clarence F. Michalis  
 Clarence G. Michalis  
 George P. Montgomery  
 John Lewis Montgomery  
 Morton L. Newhall  
 Harris C. Parsons  
 John H. G. Pell  
 Rev. Louis W. Pitt, D.D.  
 Walter B. Potts  
 Franklin Remington  
 Thomas Roberts  
 John S. Rogers  
 Charles E. Saltzman  
 John Jay Schieffelin  
 Thomas A. Scott  
 Professor Herbert L. Seward  
 Rev. Samuel M. Shoemaker, D.D.  
 Sir T. Ashley Sparks  
 Rt. Rev. Ernest M. Stires, D.D.  
 Benjamin Strong, Jr.  
 Rev. Philip M. Styles  
 Carll Tucker  
 Alexander O. Vieter  
 Franklin E. Vilas  
 Frank W. Warburton  
 Edward K. Warren  
 Rt. Rev. Benjamin M. Washburn, D.D.  
 Ernest L. Wheeler  
 Orme Wilson  
 William D. Winter  
 George Gray Zabriskie

*Thomas Roberts*  
 Secretary

Mr. Forsyth moved that the Secretary cast a single ballot; this was duly seconded and carried, and the Secretary reported the ballot cast.

Mr. Michalis then requested Admiral Belknap to assume the Chair, after which Mr. Forsyth presented the Committee's nominations for Officers for 1949:

President  
 Clarence G. Michalis

Clerical Vice Presidents

- |                                     |                                 |
|-------------------------------------|---------------------------------|
| Rt. Rev. Donald B. Aldrich, D.D.    | Rev. Frederick Burgess          |
| Rt. Rev. Horace W. B. Donegan, D.D. | Rev. Frederic S. Fleming, D.D.  |
| Rt. Rev. William T. Manning, D.D.   | Rev. Louis W. Pitt, D. D.       |
| Rt. Rev. Ernest M. Stires, D.D.     | Rev. Philip M. Styles           |
| Rt. Rev. Benjamin M. Washburn, D.D. | Rev. Samuel M. Shoemaker, D.D.  |
| Rev. Roelif H. Brooks, D.D.         | Rev. Arthur L. Kinsolving, D.D. |



Lay Vice Presidents the Seaman's Church In-

Orme Wilson  
Harry Forsyth

Gerald A. Bramwell  
Thomas Roberts

Secretary and Treasurer  
Thomas Roberts

of the Annual Meeting of the Corporation.

The nominations were duly seconded and by vote the Secretary was requested to cast a single ballot which he reported was done.

Mr. Michalis, the President, then resumed the Chair.

Upon motion, duly seconded and carried, it was

Business being completed, the meeting of the Corporation was adjourned.

*Thomas Roberts*

Secretary

Mr. Forsyth as Chairman of the Nominating Committee, then presented the following for the Standing Committees of the Institute, to include Mr. Charles E. Dunlap appointed by the Chair to the Executive Committee:

Executive

- Clarence G. Michalis, 74 Wall Street, Chairman
- Edwin De T. Bechtel, 2 Wall Street
- Gordon Knox Bell, 22 Exchange Place
- Gerald A. Bramwell, 111 Broadway
- Clement L. Despard, 1 Cedar Street
- Charles E. Dunlap, 1 Broadway
- De Coursey Fales, 280 Fourth Avenue
- Harry Forsyth, 155 John Street
- Charles H. Marshall, 30 Broad Street
- Thomas Roberts, 63 Wall Street

Special Services to Seamen

- Charles H. Marshall, 30 Broad Street, Chairman
- John Mason Brown
- Rev. Frederick Burgess
- Gerard Hallock
- Ellis Knowles
- Clifford D. Mallory, Jr.
- Franklin E. Viles

Business Operation

- Gerald A. Bramwell, 111 Broadway, Chairman
- Charles R. Beattie
- James B. Helmer
- Oliver Iselin
- Morton L. Newhall
- Thomas Roberts
- William D. Winter

Education and Employment

- Clement L. Despard, 1 Cedar Street, Chairman
- William Armour
- Rear Admiral Reginald R. Balknap, U.S.N., Ret.
- Charles W. Bowring, Jr.
- Vice-Admiral Herbert F. Leary, U.S.N., Ret.
- John Jay Schieffelin

Law

- Edwin De T. Bechtel, 2 Wall Street, Chairman
- Charles B. Bradley
- De Coursey Fales
- Harry Forsyth, 155 John Street, Chairman
- Gerald A. Bramwell
- Clifford D. Mallory, Jr.
- Charles H. Marshall
- Charles S. Haight
- George Gray Sabriskie
- W. Lawrence McLane
- Thomas Roberts
- Edward K. Warren



Minutes of the Stated Meeting of the In-coming Board of Managers of 1949 of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 27, 1949, in the afternoon, immediately after the adjournment of the Annual Meeting of the Corporation.

Trust Funds  
De Coursey Fales, 280 Fourth  
Charles E. Dunlap  
Harry Forsyth  
Seamen's Church Institute  
Gordon Knox Bell, 22 Exchange  
Gordon Knox Bell, Jr.

Mr. Michalis presided, and the attendance was identical with that of the preceding Annual Meeting of the Corporation.

Upon motion, duly seconded and carried, it was approved with the request that the Secretary cast a single ballot. Resolved, That the By-Laws of the last Board of Managers of the Seamen's Church Institute of New York be and are hereby adopted as the By-Laws of the present Board.

Mr. Michalis informed the Board that Dr. Hall had been serving as Acting Mr. Forsyth as Chairman of the Nominating Committee, then presented the following for the Standing Committees of the Institute, to include Mr. Charles E. Dunlap appointed by the Chair to the Executive Committee: retirement of Dr. Kelley. As a result of these conferences he now recommended that Dr. Hall be appointed Director of the Institute.

Executive

- Clarence G. Michalis, 74 Wall Street, Chairman and seconded, it was un
- Edwin De T. Bechtel, 2 Wall Street
- Gordon Knox Bell, 22 Exchange Place
- Gerald A. Bramwell, 111 Broadway
- Clement L. Despard, 1 Cedar Street
- Charles E. Dunlap, 1 Broadway
- De Coursey Fales, 280 Fourth Avenue New York.
- Harry Forsyth, 155 John Street
- Charles H. Marshall, 30 Broad Street
- Thomas Roberts, 63 Wall Street

Resolved, that the President and Treasurer be, and they hereby are, authorized to pay to Special Services to Seamen of Dr. Hall as Director,

- Charles H. Marshall, 30 Broad Street, Chairman
- John Mason Brown Ellis Knowles
- Rev. Frederick Burgess Clifford D. Mallory, Jr.
- Gerard Hallock Franklin E. Vilas

Upon motion, duly seconded, it was

Business Operation

- Gerald A. Bramwell, 111 Broadway, Chairman's authorized to pay to the Charles R. Beattie. Hall, Director Morton L. Newhall during the current year James B. Helme Relief Funds Thomas Roberts the purpose of said Fund Oliver Iselin William D. Winter

Education and Employment

- Clement L. Despard, 1 Cedar Street, Chairman the report of the Committee on Education and Employment
- William Armour Vice-Admiral Herbert F. Leary,
- Rear Admiral Reginald R. Belknap, U.S.N., Ret.,
- Chairman of the Committee on U.S.N., Ret. Seamen's Church Institute Associations,
- Charles W. Bowring, Jr. John Jay Schieffelin

Law to the Committee on Annual Report,

- Edwin De T. Bechtel, 2 Wall Street, Chairman and Helme.
- Charles B. Bradley Charles S. Haight
- De Coursey Fales George Gray Zabriskieis and
- Mr. Warburton were appointed Delegates to represent the Board in the Council of Affiliate Ways and Means Federation of Protestant Welfare Agencies
- Harry Forsyth, 155 John Street, Chairman
- Gerald A. Bramwell W. Lawrence McLane
- Clifford D. Mallory, Jr. Thomas Roberts
- Charles H. Marshall and on motion Edward K. Warren and carried, the payment of the Institute's share for 1949 was authorized, to be paid in quarterly instalments.



Upon motion, duly seconded and carried, the payment of \$120.00 to Alice De Coursey Fales, 280 Fourth Avenue, Chairman Charles E. Dunlap George P. Montgomery Harry Forsyth the Maintenance Thomas Roberts Hospital was referred to, and upon motion, duly seconded and carried, the Institute Seamen's Church Institute Associations, was authorized for the Gordon Knox Bell, 22 Exchange Place, Chairman Gordon Knox Bell, Jr. Rear Admiral Lamar R. Leahy, U.S.N., Ret. Business being completed, the meeting adjourned at 10 o'clock. Frank Gulden John Lewis Montgomery Frank W. Warburton

Upon motion, duly seconded and carried, the nominations were approved with the request that the Secretary cast a single ballot, and this he reported done.

Dr. Hall withdrew from the meeting, and during his absence Mr. Michalis informed the Board that Dr. Hall had been serving as Acting Director since the retirement of Dr. Kelley. Mr. Michalis further mentioned that he had conferred with officers of the Institute as to the appointment of a Director to fill the vacancy caused by the retirement of Dr. Kelley. As a result of these conferences he now recommended that Dr. Hall be appointed Director of the Institute.

After general discussion, on motion duly made and seconded, it was unanimously,

Resolved, that the Rev. Dr. Raymond S. Hall be, and he hereby is, appointed Director of the Institute to serve at the pleasure of the Board of Managers, which appointment as Director is subject to the approval of the Bishop of the Diocese of New York.

It was further,

Resolved, that the President and Treasurer be, and they hereby are, authorized to fix the amount of compensation of Dr. Hall as Director, commencing as of January 1, 1949.

Dr. Hall then returned to the meeting.

Upon motion, duly seconded, it was

Resolved, That the Treasurer be and he hereby is authorized to pay to the Rev. Dr. Raymond S. Hall, Director, the income during the current year from all Special Relief Funds to be used for the purpose of said Funds.

Mr. Bramwell, as Chairman, presented the report of the Committee on Business Operation which was laid on the table; the report of the Committee on Education and Employment was presented by Mr. Despard, Chairman, by title and accepted; Mr. Gulden, in the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, presented that report which was accepted.

The Chair then appointed to the Committee on Annual Report, Mr. John Jay Schieffelin, Chairman, Messrs. Vieter and Helme.

Upon motion, duly seconded and carried, Mr. Michalis and Mr. Warburton were appointed Delegates to represent the Board in the Council of Affiliate Agencies of the Federation of Protestant Welfare Agencies, for the year 1949.

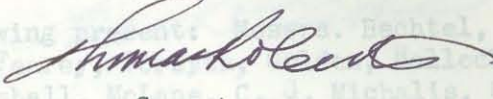
Mr. Michalis then spoke of the Rateable Share Plan of the Welfare Council of New York City, and on motion, duly seconded and carried, the payment of the Institute's share for 1949 was authorized, to be paid in quarterly instalments.



Upon motion, duly seconded and carried, the payment of \$120.00 to Alcoholics Anonymous for the year 1949, was authorized.

The drive for the Maintenance Fund of the Beekman-Downtown Hospital was referred to, and upon motion, duly seconded and carried, the Institute's usual contribution of \$100.00 annually, was authorized for the year 1949.

Mr. Michalis requested Dr. Hall to open the meeting with prayer. Business being completed, the meeting adjourned at two o'clock.

The Roll showed the following members: Baskiel, Bokknap, Bell, Bell, Jr., Despard,  J. Michalis, G. F. Holmes, Knowles, Leahy, Mallory, Marshall, Montgomery, Potts, Roberts, Schieffelin, Strong, Victor, Vilas, Warren and Winter.

Secretary

Excuses were received as follows: Messrs. Aldrich, Beattie, Bradley, Bramwell, Brocks, Brown, Cox, Jr., Cummings, Delafield, Denogan, Fleming, Gilbert, Gipe, Hand, Leahy, Mansfield, C. F. Michalis, Newhall, Seltzman, Scott, Shoemaker, Sparks, Tucker, Warburton, Wheeler and Wilson.

The Secretary read the Minutes for the Annual Meetings of January 27, and they were approved.

Mr. Michalis introduced to the Board two of the new members, Mr. Fearey and Mr. Potts, elected at the January meeting.

Mr. Michalis then explained the rateable share plan of the Welfare Council of New York City and the Institute's pledge for 1949, the payment of which was authorized in quarterly instalments or otherwise, in the discretion of the Director.

Mr. Roberts, as Treasurer, read a letter from Mr. Zabriskie from St. Louis in regard to conferences had in connection with the Ellen Ricker Will contest. Mr. Zabriskie asked for confirmation of his authority to negotiate a settlement with the Ricker heirs or next of kin. Mr. Roberts was instructed to inform him that the Board approved such settlement as he could make, within limits mentioned in Mr. Zabriskie's letter.

Mr. Roberts also referred to the progress being made in connection with the probate of the Will of Ella J. Titus.

The Treasurer also referred to a certain suit pending by one Fischer, which apparently is not covered by insurance.

The Chair then appointed Mr. Despard, Mr. Winter and Mr. Schieffelin as a Committee of three, to examine and revise the insurance policies carried by the Institute.

Mr. Marshall made a brief report for the Department of Special Services to Seamen, and Mr. Despard for the Committee on Education and Employment, stating that the deficit for the School was not as great as had been expected. Both reports were accepted and filed.

In the absence of Mr. Bramwell there was no report for the Committee on Business Operation.

Mr. Forsyth made a brief report for the Ways and Means Committee and Mr. Bell reported for the Committee on Seaman's Church Institute Associations, both reports being received.

Dr. Hall spoke briefly of the Service of Institution to be held at 12:30, March 24, 1949, in the Chapel, to be conducted by Bishop Gilbert and Mr. Michalis to share in the Service.



Mr. Michalis asked Mr. Vilas  
ferences, which he did briefly.

Mr. Michalis then gave extract  
first five meetings of the Staff Trainin

Minutes of a Stated Meeting of  
the Board of Managers of the Sea-  
men's Church Institute of New  
York, held at 25 South Street,  
New York City, on February 24,  
1949, at 1:00 o'clock in the after-  
noon. Educational Program.

Mr. Michalis requested Dr. Hall to open the meeting with  
prayer.

The Roll showed the following present: Messrs. Bechtel,  
Belknap, Bell, Bell, Jr., Despard, Fearey, Forsyth, Gulden, Hallock,  
Helme, Knowles, Leahy, Mallory, Marshall, McLane, C. G. Michalis, G. P.  
Montgomery, J. L. Montgomery, Potts, Roberts, Schieffelin, Strong,  
Viotor, Vilas, Warren and Winter.

Excuses were received as follows: Messrs. Aldrich, Beattie,  
Bradley, Bramwell, Brooks, Brown, Cox, Jr., Cummings, Delafield, Donegan,  
Fleming, Gilbert, Gips, Hand, Leary, Mansfield, C. F. Michalis, Newhall,  
Saltzman, Scott, Shoemaker, Sparks, Tucker, Warburton, Wheeler and Wilson.

The Secretary read the Minutes for the Annual Meetings of  
January 27, and they were approved.

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Mr. Roberts was instructed to inform him that the Board approved such  
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nection with the probate of the Will of Ella J. Titus.

The Treasurer also referred to a certain suit pending by one  
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The Chair then appointed Mr. Despard, Mr. Winter and  
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Associations, both reports being received.

Dr. Hall spoke briefly of the Service of Institution to be held  
at 12:30, March 24, 1949, in the Chapel, to be conducted by Bishop Gilbert  
and Mr. Michalis to share in the Service.



Minutes of a Stated Meeting of the Board of Trustees of the Greater New York Fund for the Prevention of Blindness, Inc. at 25 South Street, New York City

Mr. Michalis asked Mr. Vilas to speak on the Staff conferences, which he did briefly.

Mr. Michalis then gave extracts from the reports of the first five meetings of the Staff Training and Educational Program.

Business being completed, the meeting adjourned.

*[Handwritten Signature]*  
Secretary

The Roll showed the following: Bradley, Burgess, DeLafield, Despard, Forsyth, Gilbert, Golden, Mallock, Helms, Knowles, Leary, Marshall, Moore, C. F. Michalis, C. G. Michalis, G. P. Montgomery, J. L. Montgomery, Sewhall, Potts, Roberts, Rogers, Schieffelin, Shoemaker, Vilas, Warburton, Warren, Wilson, Winter and Zabriskie.

Excuses were received as follows: Messrs. Aldrich, Armour, Barber, Beattie, Bowring, Brown, Cox, Cummings, Dunlap, Fales, Fleming, Iealis, Kinsolving, Leary, Mansfield, Wiltzman, Seward, Sparks, Tucker, Washburn and Wheeler.

The Secretary gave a brief resume of the Minutes of the last meeting, February 24, 1949, and the formal reading was upon agreement, dispensed with.

Mr. Michalis introduced to the Board the Rev. Dr. Shoemaker, elected at the Annual meeting in January.

Mr. Michalis then explained the work of the Legal Aid Society and its need for assistance after which a contribution of \$150.00 for the year 1949 was authorized, to be paid from Unrestricted Funds.

After an explanation of the purpose of the Director's Discretionary Fund and the need for replenishment, Mr. Michalis suggested an appropriation of \$1,000.00. This was authorized to be paid from Unrestricted Funds.

Mr. Michalis brought to the attention of the Board the need for replacement of the Institute's three station wagons used by the ship visitors, and Adairal Belknap moved that up to \$5,000.00 be expended for this equipment. This motion was seconded, carried and the Treasurer authorized to draw against Unrestricted Funds in payment therefor.

The Chair then read a letter from The Greater New York Fund regarding the cooperation of Board members in their coming 1949 Campaign.

Mr. Forsyth presented the report of the Ways and Means Committee which was accepted and filed.

Mr. Zabriskie reported informally as to the negotiations which he was conducting with some of the next of kin in the Ellen A. Ricker Will litigation.

Mr. Marshall made no report for the Committee on Special Services to Seaman; Mr. Braswell, being absent, there was no report for the Committee on Business Operation; Mr. Despard presented by title the report of the Committee on Education and Employment and Mr. Bell, as Chairman, made a few comments on the report of the Seaman's Church Institute Associations.



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on March 24, 1949, at 1:40 o'clock in the afternoon.

Mr. Michalis then read a letter from the Committee of St. Luke's Hospital, and a letter of this kind. He then reviewed the deficit in the '30's, the Government, other matters, after which Dr. Hall then read their resolutions on the occasion of the Service of Institution conducted by Bishop C. The meeting was opened with prayer by Bishop Gilbert, at the request of Mr. Michalis.

The Roll showed the following present: Messrs. Belknap, Bell, Bradley, Burgess, Delafield, Despard, Donegan, Feary, Forsyth, Gilbert, Gulden, Hallock, Helme, Knowles, Leahy, Mallory, Marshall, McLane, C. F. Michalis, C. G. Michalis, G. P. Montgomery, J. L. Montgomery, Newhall, Potts, Roberts, Rogers, Schieffelin, Shoemaker, Vilas, Warburton, Warren, Wilson, Winter and Zabriskie.

Excuses were received as follows: Messrs. Aldrich, Armour, Barber, Beattie, Bowring, Brown, Cox, Cummings, Dunlap, Fales, Fleming, Iselin, Kinsolving, Leary, Mansfield, Waltzman, Seward, Sparks, Tucker, Washburn and Wheeler.

The Secretary gave a brief resume of the Minutes of the last meeting, February 24, 1949, and the formal reading was upon agreement, dispensed with.

Mr. Michalis introduced to the Board the Rev. Dr. Shoemaker, elected at the Annual meeting in January.

Mr. Michalis then explained the work of the Legal Aid Society and its need for assistance after which a contribution of \$150.00 for the year 1949 was authorized, to be paid from Unrestricted Funds.

After an explanation of the purpose of the Director's Discretionary Fund and the need for replenishment, Mr. Michalis suggested an appropriation of \$1,000.00. This was authorized to be paid from Unrestricted Funds.

Mr. Michalis brought to the attention of the Board the need for replacement of the Institute's three station wagons used by the ship visitors, and Admiral Belknap moved that up to \$5,000.00 be expended for this equipment. This motion was seconded, carried and the Treasurer authorized to draw against Unrestricted Funds in payment therefor.

The Chair then read a letter from The Greater New York Fund regarding the cooperation of Board members in their coming 1949 Campaign.

Mr. Forsyth presented the report of the Ways and Means Committee which was accepted and filed.

Mr. Zabriskie reported informally as to the negotiations which he was conducting with some of the next of kin in the Ellen A. Ricker Will litigation.

Mr. Marshall made no report for the Committee on Special Services to Seamen; Mr. Bramwell, being absent, there was no report for the Committee on Business Operation; Mr. Despard presented by title the report of the Committee on Education and Employment and Mr. Bell, as Chairman, made a few comments on the report of the Seamen's Church Institute Associations.



Mr. Michalis then read a letter from the Head of Social Service Committee of St. Luke's Hospital, and remarked that it is nice to read a letter of this kind. He then reviewed conditions over the years, the deficit in the '30's, the Government aid for seamen on relief and other matters, after which Dr. Hall thanked the Board for their felicitations on the occasion of the Service of Institution conducted by Bishop Gilbert, in the Chapel, immediately preceding the luncheon and meeting.

Business being completed, the meeting adjourned.

Beattie, Bechtel, Belknap, Bell, Bell, Bowring, Jr., Branwell, J. M. Brown, Burgess, DeLafield, DeLoach, Forsyth, Golden, Hallock, Knowlton, L. Montgomery, Parsons, Fell, Roberts, Rogers, Schieffelin, Seward, Strong, Tucker, Victor, Warren, Wheeler, Wilson, Winter and Zabriskie.

*Arnold*

Secretary

Excuses were received as follows: Messrs. Aldrich, Bradley, Brooks, Brown, Cox, Jr., Cummings, Fales, Gilbert, Hand, Hains, Iselin, Kinsolving, Mansfield, Newhall, Potts, Scott, Shoemaker, Stires, Vilas and Warburton.

Present also by invitation were eighteen members of the Staff.

Immediately preceding the meeting, the members of the Board of Managers and many of the employees and friends of the Institute assembled in the Janet Roper Room to witness the Presentation to Mr. Michalis of a water color by Gordon Grant and an engrossed testimonial in recognition of his twenty-five years of active service on the Board of Managers.

Mr. Bechtel made the presentation on behalf of the members of the Board of Managers and the Staff, and his remarks in part are recorded here as a part of these Minutes:

Mr. President and Members of the Board of Managers and the Staff:

During his period of twenty-five years of service, devoted and brilliantly effective, as a member of the Board, as active Vice President and as President, Mr. Michalis has fulfilled Chaucer's description of the most beloved pilgrim of the Canterbury Tales:

"Benigne he was and wondrous diligent  
And in adversite full patient."

With his many friendly qualities, Mr. Michalis brought to the Institute patience and wisdom, efficiency and hard work. These were some of the qualities that enabled him to overcome adversity of the burden and payment of the building debt of one and a half million dollars; meeting the emergency resulting from the great loss of Dr. Mansfield; the administration of the Institute during the distress, uncertainty and general upheaval which followed the most disastrous panic in economic history; and the solution of the many urgent problems which resulted from the impact of World War II on the Institute. And during all this time, in spite of discouragements and new worries, Mr. Michalis kept before us the ideals of the far horizon and what the Institute should accomplish. At all times he has been an inspiration to everyone.

This is why the Board of Managers wish to make this twenty-fifth anniversary a special event and to celebrate it. As a symbol of their hearty good wishes, they wish Mr. Michalis to accept this water color by Gordon Grant of the Battery Promenade, an American pocket ship and Governor's Island. This marine view seems most appropriate as its period is 1829, only a few years earlier than the date of the founding of the Institute.

The members of the Board and the staff join in presenting their written acknowledgment of their regard and appreciation of the outstanding services which Mr. Michalis has rendered to the Institute. They have signed this engrossed testimonial in his honor with a total number of



Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on April 28, 1949, at 1:15 o'clock in the afternoon.

Mr. Michalis presided and the meeting was opened with prayer by Mr. Burgess.

The Roll showed the following present: Messrs. Armour, Beattie, Bechtel, Belknap, Bell, Bell, Jr., Bowering, Jr., Bramwell, J. M. Brown, Burgess, Delafield, Despard, Dunlap, Fearey, Fleming, Forsyth, Gulden, Hallock, Knowles, Leahy, Leary, Marshall, McLane, C. F. Michalis, C. G. Michalis, G. P. Montgomery, J. L. Montgomery, Parsons, Pell, Roberts, Rogers, Schieffelin, Seward, Strong, Tucker, Viotor, Warren, Wheeler, Wilson, Winter and Zabriskie.

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