

COPY

New York, December 17, 1936.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis presiding.

Members present:- Mr. Michalis, Rev. Messrs. Crocker, and Burgess, Rev. Drs. Bowie, Brooks, Fleming and Aldrich, Messrs. Satterlee, Frank T. Warburton, Roberts, Low, Wheeler, Bowring, Iselin, Sparks, Dunlap, Prentice, Barber, Morgan, Forsyth, Schieffelin, Zabriskie, Wainwright, Williams, Bell, Finley, Cummings, Frank W. Warburton, Salvage, Fales, Beattie, Belknap, Farr, Parsons, Saltzman, Gulden, Charles S. Haight, Jr., Bechtel, Mansfield, Winter, Cox, Despard, Hayden, Newhall, John H. G. Pell and Stephen H. P. Pell.

Excuses were presented for:- Rev. Mr. Dorrance <sup>Messrs.</sup> and Charles S. Haight and Brown.

The reading of the minutes of the last meeting was dispensed with.

Mr. Forsyth reported for the Committee on Ways and Means.

Mr. Wheeler read the following report in regard to co-operation between the Institute and the Society for the Relief of Destitute Children of Seamen, which was accepted and approved.

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COPY

ABSTRACT FROM THE PROCEEDINGS OF THE MEETING OF  
THE BOARD OF MANAGERS OF SEAMEN'S CHURCH  
INSTITUTE OF NEW YORK, JULY 1937, HELD PURSUANT  
TO RESOLUTION PASSED AT MEETING HELD  
ON DECEMBER 17, 1938.

December 17, 1938

Mrs. Archibald R. Mansfield  
First Directress of The Society for the Relief of  
Destitute Children of Seamen  
30 Daniel Low Terrace  
Staten Island, New York

Dear Mrs. Mansfield:

Referring to the proposed cooperation between the Seamen's Church Institute of New York and The Society for the Relief of Destitute Children of Seamen, which, approved by a resolution of the Board of Managers of the Institute, has been transmitted to you, the Institute offers the following concrete suggestions for the year 1937, which have the approval of our Board and which we trust will be helpful.

1. That you place the securities constituting your endowment in a custodianship account, preferably with the Bank of New York & Trust Company.

2. That your Board and Counselors accept the assistance and advice of the Committee on Trust Funds of the Institute as to your investments and any changes in investments which may seem advisable. In order to give this suggestion practical effect, we hope you will make definite arrangements to that end.

3. The Institute will be glad to use its own accounting staff to supervise and to actually keep your books. This assistance would go to the extent of actually keeping your check books and drawing the checks for your Treasurer to sign.

4. We are very glad to extend to your Society the advice and assistance of our Ways and Means Department which will cover advice in the raising of funds and in general publicity.

Very truly yours,

Mr. Forsyth stated that this property had come to

(signed) Clarence G. Michalis

the Institute under the will of Julia Shaw, deceased, in 1930; that the building thereon was in poor condition and had few

improvements and could not be rented and that, consequently,

for several years the property had been a burden to the



EXTRACT FROM THE MINUTES OF THE MEETING OF  
THE BOARD OF MANAGERS OF SEAMEN'S CHURCH  
INSTITUTE OF NEW YORK DULY HELD PURSUANT  
TO NOTICE AT 25 SOUTH STREET, NEW YORK CITY,  
ON DECEMBER 17, 1936.

PRESENT: The Rev. Drs. Aldrich, Bowie, Brooks and Fleming;  
the Rev. Messrs. Burgess and Crocker; Admiral Belknap, Sir  
T. Ashley Sparks, Dr. Finley, Messrs. Michalis, Satterlee,  
F. T. Warburton, Roberts, Low, Wheeler, Bowring, Iselin,  
Dunlap, Prentice, Barber, Morgan, Forsyth, Schieffelin,  
Zabriskie, Wainwright, Williams, Bell, Cummings, Salvage,  
Fales, Beattie, Farr, Parsons, Saltzman, Gulden, Haight, Jr.,  
Bechtel, Mansfield, Winter, Cox, Despard, Hayden, Newhall, J.H.G.  
Pell, S.H.P. Pell and F. W. Warburton, being altogether  
more than two-thirds of the whole Board.

FURTHER RESOLVED, that application be made  
to Mr. Forsyth presented a contract for the sale to  
Dahill Holding Corporation of the Institute's undivided  
half interest in premises known as No. 22 East 68th Street,  
Borough of Manhattan, for the sum of \$15,000 net cash with-  
out deduction of brokers' commissions, which contract had  
been executed in duplicate by the purchaser, together with  
a check for \$1,000 on account of the purchase price and a  
letter from the brokers agreeing to look only to the pur-  
chaser for their commissions.

Mr. Forsyth stated that this property had come to  
the Institute under the will of Julia Shaw, deceased, in  
1930; that the building thereon was antiquated and had few  
improvements and could not be rented and that, consequently,  
for several years the property had been a burden to the  
Institute by reason of taxes and other expenses. He also  
said that, while the property is potentially valuable, the  
Dahill Holding Corporation was virtually in a position to  
dictate its own terms or else to force a sale for a smaller  
sum in partition proceedings because it already owned the



*Original*

following amended By-Law, notice of which proposed change was at the last meeting of the Board of Managers, was unanimously

AMENDED BY-LAW (20-1736)

ARTICLE II

other undivided half interest in the property which it had purchased from the Children's Aid Society and the adjoining premises No. 20 East 68th Street, and it proposed to improve the two parcels together. He further reported that this was the first opportunity to sell the Institute's interest in the property at any figure that was worth considering since it had been turned over to Mrs. Shaw's residuary devisees by her executor, City Bank Farmers Trust Company.

After discussion and on motion duly made and seconded, it was unanimously

RESOLVED, that Seamen's Church Institute of New York sell and convey to Dahill Holding Corporation its undivided half interest in premises known as No. 22 East 68th Street, Borough of Manhattan, for the sum of \$15,000 net cash; and

FURTHER RESOLVED, that application be made to the Bishop and Standing Committee of the Diocese of New York for their consents to such sale, and upon obtaining such consents that application be made to the Supreme Court for an order authorizing such sale; and

FURTHER RESOLVED, that the President or one of the Vice-Presidents be authorized and directed forthwith to execute the contract for such sale presented by Mr. Forsyth; and also, that they be directed, upon receiving the consideration therein stated, to execute and deliver on behalf of Seamen's Church Institute of New York a bargain and sale deed of the property, and any and all other instruments that may be necessary or appropriate in the premises.

~~Section 3. Subject to the approval of the Board of Managers, the President shall appoint the person or persons to whom shall be assigned the powers of the Superintendent and Comptroller in case of absence of either.~~

~~I HEREBY CERTIFY that the foregoing is a true copy of certain resolutions unanimously adopted at a meeting of the Board of Managers of Seamen's Church Institute of New York on December 17, 1936, two-thirds being present.~~

~~an Auditing Committee to audit the annual accounts of the Treasurer and of the Committee on Secretary.~~

The meeting then adjourned  
*Frank W. Washington*  
Secretary.



Original

following amended By-Law, notice of which proposed change was at the last meeting of the Board of Managers, was unanimously adopted.

~~PROPOSED~~ AMENDED BY-LAW (Dec. 17/36)

ARTICLE II

Administration

Section 1 The Superintendent shall be the Administrative head of the Society and shall have general and active control over the affairs of the Society, other than those pertaining to the office of Comptroller and the employees of the Accounting Department. Subject to the approval of the Board of Managers, he shall have power to hire and discharge all employees of the Society and fix their terms of service and compensation, and such employees shall be responsible to him. He shall perform all other duties usually incident to the office of Superintendent. Excepted from the operation hereof are the Comptroller and the employees of the Accounting Department.

Section 2 The President shall appoint, subject to the approval of the Board of Managers, a Comptroller, who shall, in consultation with the Superintendent, advise with respect to the preparation and adjustment of the Budget. The Comptroller shall have authority, subject to the approval of the Board of Managers, to hire and discharge all employees of the Accounting Department and to fix their terms of service and compensation. He shall supervise the Accounting Department, shall approve all expenditures within the Budget and the resolutions made by the Board of Managers, shall certify to the correctness of all bills, and shall perform all other duties usually incident to the office of Comptroller.

Section 3. Subject to the approval of the Board of Managers, the President shall appoint the person or persons to whom shall be delegated the powers of the Superintendent and Comptroller in case of their absence or other inability to serve.



THE SUPREME COURT, NEW YORK COUNTY

The proposed Budget for the year 1937 presented by the Executive Committee, acting as a Committee on the Budget, was discussed and adopted, the Budget being based upon estimated expenditures of \$489,871. and estimated receipts of \$483,521, leaving an estimated deficit of \$6,350.

The Board of Managers also adopted the recommendation of the Executive Committee and appropriated a sum not exceeding Eight thousand (\$8,000.00) dollars, to cover restorations in part to faithful employees who have been many years in the service of the Institute, of cuts in salaries made during the depression.

The President announced that under authority granted by the amended By-Law he had appointed Leslie C. Westerman as Comptroller, the appointment to take effect January 1st, 1937, and the present salary of Mr. Westerman ~~is~~ to be increased \$250.00 per annum.

The Board of Managers unanimously approved the appointment made by the President and appropriated the necessary amount of salary.

On motion it was resolved that in an emergency the President shall have the power to appoint an Acting Superintendent, which appointment shall be subject to the approval of the Board of Managers at its next meeting.

The Chair appointed Messrs. Forsyth, Williams and Warburton as a Nominating Committee to present nominations to the annual meeting of the Institute.

The Chair appointed Messrs. Saltzman and Bell as a Committee to prepare the Annual Report and to attend to the publication of the same.

The Chair appointed Messrs. Schieffelin and Beattie as an Auditing Committee to audit the annual accounts of the Treasurer and of the Committee on Trust Funds.

The meeting then adjourned

*Frank Z. Warburton.*  
Secretary.



SUPREME COURT: NEW YORK COUNTY X

In the Matter of the Application

-of-

SEAMEN'S CHURCH INSTITUTE OF NEW  
YORK for leave to sell real estate.

X

TO THE SUPREME COURT OF THE STATE OF NEW YORK:

The petition of SEAMEN'S CHURCH INSTITUTE OF NEW  
YORK respectfully shows:

FIRST: That the name of the corporation is Seamen's  
Church Institute of New York. It has no Rector. The names  
of its Board of Managers and of its principal officers and  
their respective places of residence are as follows:

SECOND: Said corporation was incorporated by Chapter  
147 of the Laws of 1844 as amended by Chapter 68 of the Laws  
of 1854, subject to certain provisions and restrictions of  
the Religious Corporations Law and under the name of the  
Protestant Episcopal Church Missionary Society for Seamen in  
the City and Port of New York. By order of the Supreme  
Court entered in the office of the Clerk of the County of  
New York February 24, 1906, its name was changed to  
Seamen's Church Institute of New York.

THREE: The objects of the corporation are to provide  
one or more churches for seamen and clergymen to act as  
missionaries therein, and one or more houses and lots  
equipped for the boarding, lodging and entertainment of  
seamen and boatman, all in the City and Port of New York, for  
the purpose of caring for the moral, spiritual, mental and  
bodily welfare of seamen and boatmen and using all available  
means to better the conditions surrounding and affecting them  
and to be helpful to them in every way possible. The  
corporation carries on these activities principally in its  
building at No. 25 South Street, Borough of Manhattan, City  
of New York.



FOURTH: Said corporation is the owner in fee of an undivided half interest in the following described real property:

Description

Your petitioner desires to sell and convey its said undivided half interest in said property for the sum of \$15,000. net cash to Dahill Holding Corporation, which recently purchased the other half interest from the Children's Aid Society. Said Society and your petitioner together became the owners of the property by devise from Julia Shaw, the last owner thereof, in 1930.

FIFTH: Said real property is potentially valuable by reason of its location but has been unoccupied and a source of expense to your petitioner ever since its acquisition because the dwelling thereon is antiquated and in bad repair, has no electricity or other facilities to make it desirable and is therefore impossible to rent, and your petitioner has been unable to sell its interest in the property until now. The present offer is far below the assessed or potential value of the property but since the Dahill Holding Corporation owns the other half thereof and also the adjoining premises, No. 20 East 68th Street, which it proposes to improve together, it is virtually in a position to dictate its own terms or else to force a sale for perhaps a nominal price at a partition sale, which it threatened<sup>NE</sup> to do if its offer should not be accepted. Furthermore, the burden of taxes and maintenance on this unproductive property is too heavy for your petitioner to carry any longer.

For these reasons it is manifestly to the interest of your petitioner that it be given power to sell its interest in said property upon the terms above stated.

SIXTH: Such sale was duly authorized by the concurring vote of at least two-thirds of your petitioner's Board of



Managers at a stated meeting, regularly called upon due notice and held December 17, 1936. A copy of the resolutions granting such authority is hereto annexed and made a part of this petition. Also attached hereto are the consents of the Bishop and the Standing Committee of the Protestant Episcopal Church in the Dioceses of New York to such sale.

EIGHTH: The fair market value of your petitioner's other real and personal property is approximately \$3,000,000. Its debts or liabilities other than current operating expenses amount to \$650,000 in the form of unsecured notes held by the Bank of New York & Trust Company and the Chase National Bank.

NINTH: The moneys received from the proposed sale will either be applied in whole or in part to the reduction of said indebtedness or be invested by your petitioner and held in its principal funds, as may be determined by the Board of Managers, and in the latter alternative the income will be applied to its corporate religious and charitable purposes. No restrictions were placed by Julia Shaw in her Will upon the use by her devisees of her residuary estate, from which this property and, consequently, its proceeds are derived.

TENTH: No previous application has been made for this or any similar order to any Court or Judge.

WHEREFORE, your petitioner prays that an order of this Court may be entered granting it leave to sell its right, title and interest in and to the real property hereinabove described, namely its undivided half interest in premises known as No. 22 East 68th Street, Borough of Manhattan, to Dahill Holding Corporation upon the terms above set forth; and that the President or a Vice-President of your petitioner be authorized to execute, acknowledge and deliver any and all instruments and documents necessary or appropriate in the premises; and that your petitioner may



have such other and further relief as to the Court may seem just and proper.

A stated meeting of the Board of Managers was held dated, New York, December 22, 1936.

This afternoon at No. 25 South Street, President Michalis presiding:-

SEAMEN'S CHURCH INSTITUTE OF NEW YORK,

Members present:- Mr. Michalis, Rev. Messrs. Burgess,

By FRANK T. WARBURTON

and Dorrance, Messrs. Haight, Wheeler Secretary and Treasurer.

SAGE, GRAY, TODD & SIMS, ll, Cummings, Adal. Belknap, Messrs. Attorneys for Petitioner, Office and P.O. Address, Mansfield, Winter, Cox, Despard, 49 Wall Street, Manhattan, New York City. P. Bell, John H.O. Fell and Warburton.

STATE OF NEW YORK, ) ss:- ted for: Rev. Drs. Bowie and Fleming  
COUNTY OF NEW YORK, )

FRANK T. WARBURTON, being duly sworn, deposes and says, that he is the Secretary and Treasurer of Seamen's Church Institute of New York; that he has read the foregoing petition and knows the contents thereof, and that the same is true to his own knowledge, except as to the matters therein stated to be alleged upon information and belief, and that as to those matters he believes it to be true, That the reason that the foregoing petition is not verified by the Petitioner in person is that said petitioner is a corporation.

Sworn to before me this )  
22nd day of December, 1936.)

MARGHERITE ABATE  
NOTARY PUBLIC, Bronx County  
Bronx Co. CLK's No. 1 Reg. No. 21A88  
N. Y. Co. CLK's No. 273 Reg. No. SA171  
Commission expires March 30, 1938  
Secretary.



January 28th, 1937.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis presiding:-

Members present:- Mr. Michalis, Rev. Messrs. Burgess, and Dorrance, Messrs. Haight, Wheeler, Forsyth, Zabriskie, Wainwright, Williams, Bell, Cummings, Adml. Belknap, Messrs. Rogers, Gulden, Bechtel, Mansfield, Winter, Cox, Despard, Newhall, Stephen H.P. Pell, John H.G. Pell and Warburton.

Excuses were presented for: Rev. Drs. Bowie and Fleming, Messrs. Satterlee, Schieffelin, Finley and Saltzman.

The Secretary announced the death on January 8th, 1937, of Mr. Charles Hayden, who had been elected a member of this Board on May 28th, 1936, and the following resolutions were unanimously adopted by a rising vote:-

(Insert)

The reading of the minutes of the last meeting was dispensed with.

The Annual Report of the Superintendent was adopted as the report of the Board of Managers to be presented at the Annual Meeting of the Institute.

The meeting then adjourned.

*Frank Warburton*  
Secretary.



OFFICERS

Honorary President

Rt. Rev. William T. Manning, January 28th, 1937.

LAY OFFICERS

The ninety-second annual meeting of the Institute was

held this afternoon at 40 South Street, President

Roberts presiding:-

Resolved: In the death of Mr. Charles Hayden on January 8, 1937  
the city of New York lost an honored business leader and  
a generous and far-seeing philanthropist, and

Resolved: The Seamen's Church Institute of New York by his death  
was deprived of ~~the counsel and services of~~ one who gladly  
accepted membership on its Board of Managers, after having  
for many years contributed regularly toward its construc-  
tion and maintenance, be it

Resolved: That the Board of Managers hereby express our sincere ap-  
preciation of Mr. Charles Hayden's friendship for the  
Seamen's Church Institute of New York and of his member-  
ship on the Board of Managers, our sincere sorrow in his  
loss as a colleague, and our heartfelt sympathy to the mem-  
bers of his family and to that circle of intimate friends  
with whom he shared his life and plans; and be it

Resolved: That these resolutions be spread on the minutes of this  
meeting and copies be sent to his family, <sup>and his associates,</sup> ~~to the firm of~~  
~~which he was founder and senior partner, and to his intimate~~  
~~friends, the Executors of his Will.~~

(Insert List)

The meeting then adjourned.

*Frank W. Davidson*  
Secretary



OFFICERS

Honorary President

Rt. Rev. William T. Manning, January 28th, 1937.

LAY OFFICERS

Clarence C. Michalis, President

The Ninety-second Annual Meeting of the Institute was held this afternoon at No. 25 South Street, President Michalis presiding:-

The Annual Report of Superintendent Kelley adopted as the report of the Board of Managers was presented by him.

The report was accepted and referred to the new Board of Managers for publication with authority to make necessary changes.

The Annual Report of the Treasurer was presented by Mr. Warburton.

This was accepted and referred to the Auditing Committee and after having been audited referred to the new Board of Managers for publication.

The Annual Report of the Committee on Trust Funds was presented by Mr. Warburton for Mr. Morgan.

This was accepted and referred to the Auditing Committee, and after having been audited, referred to the new Board of managers for publication.

The Annual Report of the Committee on Ways and Means was read by Mr. Forsyth and the report was accepted.

The Nominating Committee presented the following list of Officers and Managers for the ensuing year and it was moved that the Secretary be instructed to cast the ballot of the Institute in favor of the persons named. The motion was unanimously adopted and the Secretary cast the ballot for the following persons who were thereupon declared elected.

(Insert list)

The meeting then adjourned.

*Frank Warburton*  
Secretary.



OFFICERS

Honorary President

Rt. Rev. William T. Manning, D.D., LL.D., DCL.

LAY OFFICERS

Clarence G. Michalis, President  
Herbert L. Satterlee, Vice-President  
Franklin D. Roosevelt, Vice-President  
Orme Wilson, Vice-President  
Charles S. Haight, Vice-President  
Frank T. Warburton, Secretary and Treasurer  
Thomas Roberts, Assistant Treasurer

CLERICAL VICE-PRESIDENTS

Ernest M. Stires, D.D.	Rev. Frederick Burgess
Benjamin M. Washburn, D.D.	Rev. Roelif H. Brooks, S.T.D.
Sam Tufts Crocker	Rev. Samuel H. Dorrance
Wesell Bowie, D.D.	Rev. Frederic S. Fleming, D.D.
Rev. Donald B. Aldrich, D.D.	

BOARD OF MANAGERS

is composed of all of the above named officers and also the

Ab Bangs	John H. Finley	Bernon S. Prentice
Barber	Harry Foreyth	Franklin Remington
Beattie	Frank Gulden	John S. Rogers
Bechtel	Charles S. Haight, Jr.	Kermit Roosevelt
Belknap	Louis Gordon Hamersley	Charles E. Saltzman
Bell	Augustus N. Hand	Samuel A. Salvage
Bowring	Oliver Iselin	John Jay Schieffelin
Brown	Aymar Johnson	Thomas A. Scott
Cox	Benjamin R. C. Low	T. Ashley Sparks
Cummings	Richard H. Mansfield	J. Mayhew Wainwright
Despard	Louis B. McCagg, Jr.	Frank T. Warburton
Dunlap	Junius S. Morgan	Ernest E. Wheeler
Fahnestock	Morton L. Newhall	William F. Whitehouse
Fales	Harris C. Parsons	William Williams
Farr	John H. G. Pell	William D. Winter
	Stephen H. P. Pell	George Gray Zabriskie
		<i>Joseph H. Darlington</i>

HONORARY MEMBERS OF THE INSTITUTE

Francis M. Whitehouse  
John Masfield

SUPERINTENDENT

Rev. Harold H. Kelley



COMMITTEES TO BE APPOINTED TO  
BOARD OF MANAGERS AT ANNUAL MEETING  
January 1937

January 28, 1937.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street immediately after the adjournment of the Annual Meeting, President Michalis presiding.

The By-Laws of the last Board of Managers, including the amendment of December 17, 1936, were adopted as the By-Laws of the present Board.

It was Resolved to proceed with the election of Standing Committees. The following Committees were nominated and it was resolved that the Secretary be instructed to cast one ballot in favor of the persons named. The motion was unanimously adopted and the Secretary cast the ballot for the following persons who were thereupon declared elected:-

(Insert list)

COMMITTEE ON BUSINESS OPERATION

On motion it was Resolved that the Treasurer be and he hereby is authorized to pay to Superintendent Kelley the income during the current year from all Special Relief Funds to be used for the purposes of said Funds.

LEGISLATION AND LAW ENFORCEMENT

Wainwright 72 Wall Street, Chairman  
Rechtel  
Wills  
William Williams  
George Gray Zabriskie



COMMITTEES TO BE REPORTED TO  
BOARD OF MANAGERS AT ANNUAL MEETING  
January 1937

EXECUTIVE COMMITTEE

Frederic G. Michalis 116 John St., Chairman  
Edmond Knox Bell <sup>22</sup>  
~~43~~ Exchange Place  
Samuel M. Dorrance 131 Clinton St., Brooklyn,  
Charles E. Dunlap 1 Broadway  
Harry Forsyth 155 John Street  
Edmund S. Morgan 23 Wall Street  
Samuel A. Salvage 200 Madison Avenue  
Mayhew Wainwright 72 Wall Street  
Frank T. Warburton 49 Wall Street

RELIGIOUS AND SOCIAL SERVICE WORK

Samuel M. Dorrance, 131 Clinton St., Brooklyn, Chairman  
Adm. Reginald R. Belknap Louis Gordon Hamersley  
Frederick Burgess Benjamin R. C. Low  
Charles S. Haight Jr., Ernest E. Wheeler

COMMITTEE ON BUSINESS OPERATION

Frederic G. Michalis 116 John Street, Chairman  
Richard H. Mansfield Thomas Roberts  
William D. Winter Frank T. Warburton  
Stanton L. Newhall Charles E. Saltzman

COMMITTEE ON SPECIAL SERVICES TO SEAMEN

Samuel A. Salvage 200 Madison Avenue, Chairman  
Douglas F. Cox Charles S. Haight, Sr  
Edmond L. Despard John H.G. Pell  
Sir T. Ashley Sparks

LEGISLATION AND LAW ENFORCEMENT

Mayhew Wainwright 72 Wall Street, Chairman  
Win DeT. Bechtel William Williams  
Coursey Fales George Gray Zabriskie



WAYS AND MEANS

Forsyth 155 John Street, Chairman  
Les R. Beattie Samuel A. Salvage  
S. Rogers John J. Schieffelin

TRUST FUNDS

as S. Morgan 23 Wall Street, Chairman  
les E. Dunlap Harry Forsyth  
Frank T. Warburton

SEAMEN'S CHURCH INSTITUTE ASSOCIATIONS

on Knox Bell 22 Exchange Place, Chairman  
k Gulden Aymar Johnson  
Stephen H.P. Pell

VISITING

(appointed monthly)

---

George Gray Zabriskie, Attorney



~~As a stated meeting of the Board of Managers of the Seamen's Church Institute of New York held January 30, 1937, the following action was taken:~~

On Motion it was Resolved that the Board of Managers does hereby ratify, confirm and approve the action of the Treasurer of the Institute and its other representatives in opening and maintaining Savings Accounts in the name of the Seamen's Church Institute of New York in trust for named beneficiaries, for the purpose of depositing and withdrawing therefrom, moneys entrusted to the Institute for safekeeping by the respective beneficiaries, and;

Further Resolved that the Emigrant Industrial Savings Bank be and hereby is designated as a Depository for funds entrusted by Seamen to the Seamen's Church Institute of New York for safekeeping, and that accounts opened for the deposit of such funds shall be opened in the name of the Seamen's Church Institute of New York in trust for named beneficiaries; and

Further Resolved that all withdrawals from accounts heretofore or hereafter opened in said Bank in the name of the Seamen's Church Institute of New York in trust for named beneficiaries, shall be made upon the signature of either of the following officials:-

Frank T. Warburton, Treasurer,  
Thomas Roberts, Assistant Treasurer,

and their duly appointed successors and that all orders signed by such officers shall be binding upon the Institute until the Bank shall have been notified in writing of changes in officers meeting the account and the signatures of the new officials be properly filed with the Bank.

~~An extract from the Minutes,~~

~~Secretary.~~



~~At a stated meeting of the Board of Managers  
of the Seaman's Church Institute of New York, held  
January 29, 1937 the following action was taken:~~

Mr. Zabriskie presented his bill for legal services since February 25, 1936, \$1,500.00, and disbursements, \$63.21, amounting to \$1,563.21 and on motion it was Resolved that the bill be and hereby is approved and the Treasurer directed to pay the bill and to draw the amount from the Trust Company; and The Bank of New York and Trust Company be and hereby is authorized and directed to pay to the Treasurer said sum of One thousand five hundred and sixty-three 21/100 dollars (\$1,563.21) and to charge the same against the principal of the General Fund (Unrestricted).

~~An Extract from the Minutes.~~

~~Secretary.~~



~~Mr. Michalis reported generally on District Operations~~

~~A stated meeting of the Board of Managers of the Seamen's Church Institute of New York held January 28th, 1937, the following action was taken:—~~

The Secretary stated that the Institute is one of the residuary legatees under the will of Mary Eliza Cox, deceased; that included in her residuary estate is a tract of three acres at Spruce Point on Cousin's Island, Yarmouth, Maine; that this property had recently been appraised at \$4,500; that the decedent's sister, Miss Isabella Vaché Cox, had offered to purchase the property from the estate for the sum of \$5,000. in order to present it to the Society of St. John the Evangelist; that this offer appeared to be advantageous to the residuary legatees, and that the Fulton Trust Company, the Executor, desired that the Institute should execute a form of consent to such sale, which was laid before the meeting.

After discussion, and upon motion duly made and seconded, it was

RESOLVED, that the President or one of the Vice-Presidents be authorized to execute such consent on behalf of Seamen's Church Institute of New York and to deliver the same to the Fulton Trust Company.

~~An Extract from the Minutes.~~

~~Secretary.~~



Mr. Michalis reported generally on Business Operations and the sum of Four hundred (\$400.) dollars was added to the Budget for the year 1937 to install running water in endowed rooms on the sixth floor to be used for convalescent seamen.

The President was authorized to appoint a Special Committee to consider the advisability of the purchase of the property at the corner of South Street and Cuyler's Alley. The President appointed

Mr. Bell reported for the Seamen's Church Institute Associations.

The minutes of the last meeting were read and approved.

The meeting then adjourned.

*Frank Warburton.*

Secretary.

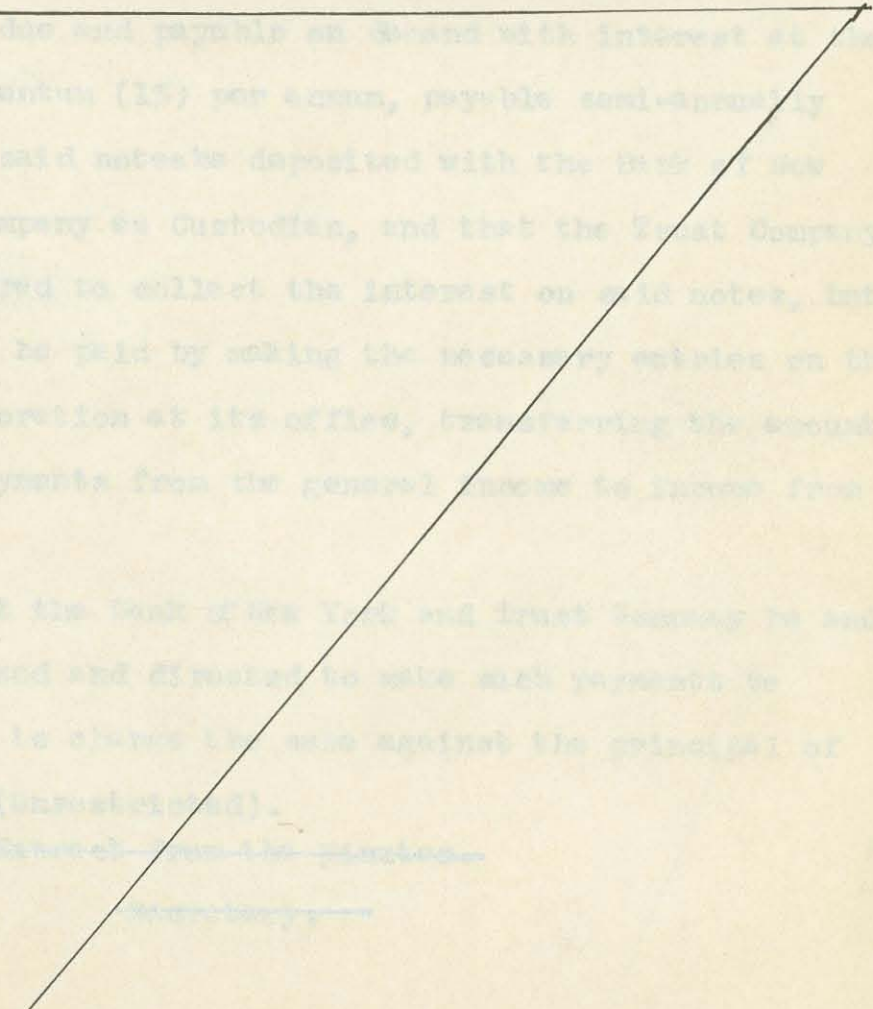
February 25th, 1937.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis presiding:-

Members present:- Mr. Michalis, Rev. Mr. Dorrance, Messrs. Haight, Roberts, Forsyth, Bell, Cummings, Adml. Belknap, Messrs. Winter, Newhall, Darlington <sup>and</sup> Warburton.

Excuses were presented for:- Rev. Mr. Crocker, Messrs. Satterlee, Low, Wheeler, Morgan, Schieffelin, <sup>Finley,</sup> Zabriskie, Saltzman, Gulden, Cox, and Despard.

The minutes of the last meeting were read and approved.





~~At a stated meeting of the Board of Managers of the  
Seaman's Church Institute of New York, held February 25th, 1937 the  
following action was taken:~~

On motion it was resolved that the Treasurer be and hereby is authorized to draw from the Bank of New York and Trust Company, from time to time, such amounts as he may request, not exceeding however, the total sum of Fifty thousand (\$50,000) dollars to be used in part payment of Bank loans, such amounts to be considered as loans to the Building Committee and to be represented by the note or notes of the Corporation for account of the Committee on Trust Funds, to be executed by the President or one of the lay Vice-Presidents and by the Treasurer or Assistant Treasurer, with the seal of the Corporation affixed thereto, such notes to be due and payable on demand with interest at the rate of One per centum (1%) per annum, payable semi-annually and further that said notes be deposited with the Bank of New York and Trust Company as Custodian, and that the Trust Company shall not be required to collect the interest on said notes, but that the interest be paid by making the necessary entries on the books of the Corporation at its office, transferring the amounts of interest as payments from the general income to income from investments.

Further that the Bank of New York and Trust Company be and hereby is authorized and directed to make such payments to the Treasurer and to charge the same against the principal of the General Fund (Unrestricted).

~~An Extract from the Minutes~~

~~Secretary.~~

March 25th, 1937.

Mr. Michalis stated that the cost of extra police services, from January 1st to February 3rd, 1937, caused by the strike, amounted to \$283.69 and an appropriation of this amount was granted in addition to the Budget.

Mr. Michalis spoke of the necessity of revising the By-Laws, especially in reference to the duties of the several Standing Committees, and the matter of amendments was referred to the Committee on Legislation and Law Enforcement.

Mr. Forsyth reported for the Committee on Ways and Means.

Mr. Michalis presented a proposed plan which had been submitted by the Church Life Insurance Corporation for the granting of annuities with remainders to the Institute; the President was authorized to appoint a Special Committee to consider the matter and report to the Board of Managers. The President appointed as such Committee, Messrs. Winter, as Chairman, and Williams, Forsyth, Mansfield, Bechtel and Despard.

Mr. Bell reported for the Seamen's Church Institute Associations.

Superintendent Kelley made his report.

The meeting then adjourned.

*Frank W. Warburton*  
Secretary.



March 25th, 1937.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis residing.

Members present:- Messrs. Michalis, Johnson, Forsyth, Williams, Bell, Cummings, Fales, Belknap, Saltzman, Bechtel, Mansfield, Stephen H.P. Pell, Darlington and Warburton.

Excuses were presented for:- Messrs. Satterlee, Dunlap, Labriskie, Finley, Gulden, Cox and Despard.

Mrs. Gordon Knox Bell having been present at the luncheon before the meeting gave a most interesting talk about raising money by a Special Entertainment and more particularly about interesting a group of prominent women in different resorts during the Summer.

The minutes of the last meeting were read and approved.

Mr. Michalis spoke about Mr. Wainwright having been ill and now recovering, and the Secretary was requested to write a note expressing the sympathy of the Board.

Mr. Forsyth reported for the Committee on Ways and Means.

Superintendent Kelley spoke, mentioning the fact that the Titanic anniversary this year would be the twenty-fifth anniversary of that disaster and suggested that a Special Committee be appointed to arrange the service. The matter was referred to the Committee on Special Services to be named with power to add to its number.

The meeting then adjourned.

*Frank Warburton*

Secretary.

April 22nd,  
1 9 3 7.

On Motion it was resolved that in the future and until

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis presiding:

Members present:- Mr. Michalis, Rev. Messrs. Burgess and Dorrance, Messrs. Low, Hamersley, Morgan, Forsyth, Schieffelin, Zabriskie, Cummings, Belknap, Saltzman, Gulden, Fahnestock, Winter, Despard, Stephen H.P. Pell, Darlington and Warburton.

Excuses were presented for: Rev. Mr. Crocker, Messrs. Satterlee, Salvage, Bechtel and Cox.

The Minutes of the last meeting were read and approved.

Rev. Mr. D

Church Institute of New York, in the Bank of New York and Trust Company to signed by the Treasurer or the relevant Treasurer, and that the Bank of New York and Trust Company be and hereby is authorized to pay all checks of the Institute drawn on said Special Account when signed aforesaid.



On Motion it was resolved that in the future and until further notice, all checks on the account of the Seamen's Church Institute of New York, in the Bank of New York and Trust Company, be signed by the Treasurer or the Assistant Treasurer and by either the President or a member of the Committee on Trust Funds and that the Bank of New York and Trust Company be and hereby is authorized to pay all checks of the Institute on said account when signed as aforesaid.

On Motion it was resolved that in the future and until further notice, all checks on the Special Account of the Seamen's Church Institute of New York, in the Bank of New York and Trust Company be signed by the Treasurer or the Assistant Treasurer, and that the Bank of New York and Trust Company be and hereby is authorized to pay all checks of the Institute drawn on said Special Account when signed as aforesaid.

After further consideration. The Superintendent suggested to the Board that the Chapel services, Sunday evening May 23rd, be devoted to the observance of Maritime Day, and stated that he could make arrangements accordingly. Of this the Board approved.

Mr. Winter made a report for the Special Committee on the proposed plan of the Church Life Insurance Corporation for the granting of annuities with remainders to the Institute. The report was accepted and the Committee was continued and given authority to make the necessary expenditures in connection with its work.

Superintendent Kelley made his report.

The meeting then adjourned.

*Paul J. Darbin*  
Secretary.

Rev. Mr. Dorrance reported for the Committee on Religious and Social Service, and in his report stated that Mrs. Roper had been injured through a fall at the Institute and moved that the Board of Managers send to her in the hospital a message of regret and of hope that she would experience a speedy recovery. The motion was passed with the request that the Secretary write to Mrs. Roper.

Mr. Forsyth reported for the Committee on Ways and Means.

Mr. Michalis reported for the Committee on Special Services to Seamen. This Committee had met to consider the observance of the 25th anniversary of the sinking of the S.S. Titanic and the placing of a memorial wreath on the Institute's Titanic Memorial Tower. The Committee recommended that the Institute should discontinue the shipwreck observance and direct its efforts toward the fuller observance of National Maritime Day, May 22nd. The Superintendent was asked to give this matter further consideration. The Superintendent suggested to the Board that the Chapel services, Sunday evening May 23rd, be devoted to the observance of Maritime Day, and stated that he could make arrangements accordingly. Of this the Board approved.

Mr. Winter made a report for the Special Committee on the proposed plan by the Church Life Insurance Corporation for the granting of annuities with remainders to the Institute. The report was accepted and the Committee was continued and given authority to make the necessary expenditures in connection with its work.

Superintendent Kelley made his report.

The meeting then adjourned.

*Frank Warburton*  
Secretary.



~~Minutes for Meeting of  
Spencer's Church Institute of New York~~

May 27th, 1937.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis presiding:-

Members present:- Mr. Michalis, Rev. Mr. Crocker, Messrs. Morgan, Forsyth, Zabriskie, Williams, Bell, Cummings, Belknap, Gulden, Winter, Despard and Warburton.

Excuses were presented for:- Rev. Mr. Dorrance, Messrs. Wheeler, Finley, Cox and Stephen H.P. Pell.

The minutes of the last meeting were read and approved.

The Secretary read a letter from Mrs. Roper thanking the Board for its expression of good wishes passed at the April meeting.

On motion it was resolved that this transaction be and the same hereby is approved, ratified and confirmed.

Mr. Zabriskie also presented the bill of his firm for services and disbursements in connection with the sale of the Alto Avenue property received from the Estate of Julia A. Broadwell, the share of the Institute being \$107.29. The bill was approved and ordered paid by the Treasurer, and on motion it was resolved that the Treasurer be and he hereby is authorized to draw from the Bank of New York and Trust Company the sum of \$107.29 to pay this bill, and the Bank of New York and Trust Company be and hereby is authorized to pay to the Treasurer the sum of One hundred and seven and 29/100 (\$107.29) dollars, and to charge the same against the principal of the General Fund (Unrestricted).



Memo for Meeting of  
Seamen's Church Institute of New York  
May 27, 1937.

Mr. Zabriskie reported that an offer of \$500 cash without deduction of brokerage commission had been received from Nevin & Company of Hollywood, Florida, for the three lots at that place owned by the Institute and the Berkshire Treadwell, bond and mortgage covering premises No. 41 Alto Avenue, Port Chester, New York; that instead of foreclosing the mortgage the owner gave a deed of the property to the two corporations and that for the sake of convenience title was given in the name of The Alwell Realty Company, a Holding Company controlled by Mr. Warburton. That the property had been sold for \$1,500. and that after making adjustments for broker's commission, taxes, insurance, etc., Mr. Zabriskie's firm had paid to each Corporation \$710.66

On motion it was resolved that this transaction be and the same hereby is approved, ratified and confirmed.

RESOLVED, that Seamen's Church Institute  
In selling to the purchaser represented by Nevin & Company of Hollywood, Florida, known as Block 40, Little Baches Section for the best price property without deducting brokerage commission; and  
FURTHER RESOLVED, that upon an agreement or one of the Vice-Presidents and the Secretary- hereby are authorized and directed to execute any Company the sum of \$107.29 to pay this bill, and the Bank of New York and Trust Company be and hereby is authorized to pay to the Treasurer the sum of One hundred and seven and 29/100 (\$107.29) dollars, and to charge the same against the principal of the General Fund (Unrestricted).



Mr. Zabriskie reported that an offer of \$500 cash without deduction of brokerage commission had been received from Nevin & Company of Hollywood, Florida, for the three lots at that place owned by the Institute and the Berkshire Industrial Farm, as tenants in common under a residuary devise from Julia A. Treadwell, deceased; that at the direction of Mr. Michalis and Mr. Twombly of the Berkshire Industrial Farm he had instructed the brokers to try to get \$500 net without the deduction of any expenses but that they might not be able to do so and that, in view of the heavy taxes in proportion to the value of the property, it was considered advisable to accept the offer on the best terms obtainable. After discussion and upon motion duly made and seconded, it was

RESOLVED, that Seamen's Church Institute of New York join with the Berkshire Industrial Farm in selling to the purchaser represented by Nevin & Co. all its right, title and interest in and to the property at Hollywood, Florida, known as Lot 24, Block 54, Lakes Section, and Lots 2 and 23, Block 40, Little Ranches Section, for the best price obtainable but not less than \$500 for the entire property without deducting brokerage commission; and

FURTHER RESOLVED, that upon an agreement being reached as to the terms of sale, the President or one of the Vice-Presidents, and the Secretary-Treasurer or the Assistant Treasurer, be and they hereby are authorized and directed to execute any deeds or any other instruments that may be necessary or appropriate to consummate the sale.

Mr. Zabriskie reported that he had examined the law on the question of the Institute's exemption from water rates which are costing it over \$3000 a year and had filed an application for exemption with the Department of Water Supply; that at a hearing before Deputy Commissioner Keutgen, at which Mr. Michalis was present, the application had been denied; that while the law on the question was not at all clear, in view of the cost of the water supplied by the City it was thought that the chance of obtaining the exemption of the Institute's building was good enough to warrant taking such further proceedings as might be necessary to obtain a final determination and that Mr. Keutgen had expressed the hope that such a determination would be obtained.

After discussion and upon motion duly made and seconded, it was

RESOLVED, that the Institute's attorney be authorized and instructed to take whatever proceedings may be necessary or advisable by way of application to the Commissioners of the Sinking Fund, certiorari or otherwise, to obtain the exemption of the Institute's real property at 25 South Street from water rates or a final determination of the question whether or not it is legally exempt.



On motion it was resolved that the budget which had been prepared and approved for a period of five months only be extended for another month.

Mr. Michalis spoke of two elderly employees, Mrs. Robinson, who is seventy-five years old and for twenty-three years had been cleaning and bedmaking on the twelfth floor, and Tom Cusack, elevator operator and watchman, employed here since 1912, and who because of their advanced age had found it necessary to discontinue active work. On motion it was resolved that these two faithful employees be assisted by a grant of \$10.00 per week each for the year 1937 or for such part of the year as may be necessary, pending definite arrangements for their care through the Old Age Pension or otherwise.

On motion it was resolved that the sum of Three thousand (\$3,000.00) dollars be advanced for the purchase now of extra bed linen and other supplies before further advance in prices and the Treasurer be and he hereby is authorized to draw said sum from the General Fund (Unrestricted) and that the bank of New York and Trust Company be and hereby is authorized and directed to pay to the Treasurer the sum of Three thousand (\$3,000.00) dollars and to charge the same against the principal of the General Fund (Unrestricted.) This sum is to be repaid from the operating funds of the Institute as these purchases are withdrawn from the General Stores for actual use.

The sum of \$100.00 was appropriated in addition to the budget for the services of an Analyst to compile the statistics of the Hotel Desk.

The sum of \$35.00 per week was appropriated for service of visitors to ships for the months of June, July, August



and September to be paid from the "First Aid Manual Fund".

Mr. Michalis spoke of the necessity for advertising, including the purchase of about 50,000 calendars, at a cost of \$1070, to be paid for as required, and for "glassine" bags to use for seamen's shirts when laundered,-total expense to be \$1200; and an appropriation was made of that amount.

Mr. Michalis spoke of the necessity for supplying a "Mothers' Room" for the seamen to receive and entertain their women relatives and friends, which could be installed by making certain changes in the third floor immediately above the Hotel Desk,-total expense of making the structural changes and furnishings to be no more than \$500. An appropriation was made of this amount.

Mr. Michalis spoke of the proposition which had been received from the Research Corporation for air conditioning the Cafeteria and Dining Room at a cost of not more than \$5500, toward which because of its experience value, the Corporation agreed to contribute \$2000. He then stated that the \$3500 or less, to be paid by the Institute, would be returned in 5 annual installments from the receipts of the Cafeteria and Dining Room. An appropriation of \$3500 was made to cover this expenditure.

On motion it was resolved that the Treasurer be and he hereby is authorized to draw from the Bank of New York and Trust Company the sum of \$4,000.00 to cover the expenditures heretofore authorized, and that the Bank of New York and Trust Company be and hereby is authorized and directed to pay to the Treasurer the sum of Four Thousand(\$4,000.00) dollars and to charge the same against the principal of the "General Fund" (Unrestricted).



June 24, 1937.

Mr. Zabriskie was authorized to take such proceedings as he may deem necessary, including the employment of Local Counsel, to recover the "SS America Fund" on deposit with the Seaboard Trust Company in Hoboken.

Mr. Forsyth reported for the Committee on Ways and Means and spoke of the Benefit to be held in the Fall.

Superintendent Kelley made his report.

*The meeting then adjourned.*

*Frank W. Warburton*

*Secretary*

Mr. Forsyth reported for the Committee on Ways and Means.

Mr. Bell reported for the Committee on Seaman's Church Institute Associations.

Mr. Michalis reported that a conference on the Clinic was held June 22nd and that there were present, Dr. Berens, Dr. Tracy, Rev. Mr. Dorrance, Rev. Mr. Willey, Mr. Woods and Mr. Westerman; that at the conference Dr. Ward Tracy had been appointed in charge of the Mental Clinic. On motion this appointment was ratified and confirmed.

Mr. Michalis spoke of a memorandum received from Mr. Olsen, in charge of the Accounting Department, about the amount which might be necessary during the summer for current expenses. After full discussion it was resolved that the Treasurer be and he hereby is authorized to draw from the Bank of New York and Trust Company such amounts as Mr. Michalis and himself might deem necessary, and the Bank of New York and Trust Company be and hereby is authorized to pay to the Treasurer such amounts as he may request from time to time, and to charge the same against the principal of the General Fund (unrestricted).

Full discussion took place as to the work of the Institute, and it was decided that the work should not be curtailed but should continue as conducted at the present time until further action by the Board.

~~The meeting then adjourned.~~

*Frank W. Warburton*

*Secretary*

June 24, 1937.

A stated meeting of the Board of Managers was held this afternoon at 25 South Street, President Michalis presiding.

Members present:— Mr. Michalis, Rev. Mr. Dorrance, Messrs. Roberts, Low, Wheeler, Forsyth, Schiefflin, Fabriskie, Williams, Bell, Cummings, Beattie, Belknap, Rogers, Parsons, Gulden, Mansfield, Despard, Darlington and Warburton.

Excuses were presented for Messrs. Finley, *Sattzman*, Bechtel, Cox and Stephen H. P. Pell.

The minutes of the last meeting were read and approved.

Mr. Forsyth reported for the Committee on Ways and Means.

Mr. Bell reported for the Committee on Seamen's Church Institute Associations.

Mr. Michalis reported that a conference on the Clinic was held June 22nd and that there were present, Dr. Berens, Dr. Tracy, Rev. Mr. Dorrance, Rev. Mr. Kelley, Mr. Woods and Mr. Westerman; that at the conference Dr. Ward Tracy had been appointed in charge of the Dental Clinic. On motion this appointment was ratified and Confirmed.

Mr. Michalis spoke of a memorandum received from Mr. Olsen, in charge of the Accounting Department, about the amount which might be necessary during the summer for current expenses. After full discussion it was resolved that the Treasurer be and he hereby is authorized to draw from the Bank of New York and Trust Company such amounts as Mr. Michalis and himself might deem necessary, and the Bank of New York and Trust Company be and hereby is authorized to pay to the Treasurer such amounts as he may request from time to time, and to charge the same against the principal of the General Fund (unrestricted).

Full discussion took place as to the work of the Institute, and it was decided that the work should not be curtailed but should continue as conducted at the present time until further action by the Board.

~~The meeting then adjourned.~~

*Frank Warburton*

~~Secretary~~

*Frank Warburton*

Secretary



TELEPHONE  
BOWLING GREEN 9-2710  
CABLE ADDRESS  
SEACHURCH, N. Y.



25 SOUTH STREET  
NEW YORK, N. Y.  
U. S. A.

INCORPORATED 1844  
REV. HAROLD H. KELLEY  
SUPERINTENDENT

~~June 24, 1937~~

*Recd.  
June 25/37.*

~~Mr. Frank T. Warburton  
49 Wall Street  
New York, N. Y.~~

~~My dear Mr. Warburton:~~

~~The following will I think cover  
action taken by the Board because of my very brief  
report.~~

Resolved: That an exhibit be authorized at the General Convention of the Episcopal Church, beginning October 6, 1937, at Cincinnati, Ohio, showing the activities of the Institute, and that the Ways and Means Committee be authorized to study the problem and determine the advisability of an exhibit at the World's Fair to be held in New York in 1939.

~~Very truly yours,~~

~~*Harold H. Kelley*~~

RESOLVED, that this matter be left to Messrs. Harry Foreythy and George Gray Zabriskie, or either of them, with power to conclude an agreement with the Brooklyn Trust Company for the payment and discharge of the legacy of Charlotte H. Boardman by the transfer to the Institute of such real property or such interest in a mortgage, and upon such terms as may be satisfactory to them, and that upon such agreement being reached the Secretary and Treasurer or Assistant Treasurer of Seaman's Church Institute of New York be, and they hereby are, authorized and directed to carry out the same by executing any and all instruments that may be necessary or appropriate in the premises.

The meeting then adjourned.

*Frank T. Warburton*

Secretary

Draft for Minutes of June 24, 1937.

1937.

Mr. Zabriskie reported that the Institute had been left a legacy of \$5,000 under the will of Charlotte H. Boardman, admitted to probate in the Kings County Surrogate's Court in June, 1937; that there is not enough cash and liquid assets in the estate to pay the debts, administration expenses and preferred legacies; that the Executor, the Brooklyn Trust Company, proposes to satisfy the legacies of the second class, of which the Institute's is one, by transferring mortgages to the legatees as authorized by the will, though and that the authority attempted to be given by the will exceeded the limits allowed by Section 125 of the Decedent Estate Law, it might be advisable to accept either a mortgage or title to a parcel of real estate in Brooklyn upon terms to be agreed on, which might include reimbursing the estate to the extent of a small difference between the appraised value of the mortgage and the amount of the legacy.

After discussion and on motion duly made and seconded, it was unanimously

RESOLVED, that this matter be left to Messrs. Harry Forsythe and George Gray Zabriskie, or either of them, with power to conclude an agreement with the Brooklyn Trust Company for the payment and discharge of the legacy of Charlotte H. Boardman by the transfer to the Institute of such real property or such interest in a mortgage, and upon such terms as may be satisfactory to them, and that upon such agreement being reached the Secretary and Treasurer or Assistant Treasurer of Seamen's Church Institute of New York be, and they hereby are, authorized and directed to carry out the same by executing any and all instruments that may be necessary or appropriate in the premises.

The meeting then adjourned.

Frank Warburton.

Secretary



September 23, 1937.

A stated meeting of the Board of Managers was held this afternoon at No. 25 South Street, President Michalis presiding.

Members present:- Mr. Michalis, Rev. Mr. Dorrance, Rev. Dr. Aldrich, Messrs. Satterlee, Schieffelin, Zabriskie, Williams, Cummings, Fales, Belknap, Gulden, Bechtel, Winter, John H. G. Pell, Darlington and Warburton.

Excuses were presented for:- Rev. Mr. Crocker, Messrs. Wheeler, Finley <sup>and</sup> Cox.

The Minutes of the last meeting were read and approved.

The Secretary presented the resignation of Mr. Bernon S. Prentice sent during the summer, stating his inability to attend meetings of the Board but expressing his tremendous interest in the Institute and his willingness to be helpful in any way. The resignation was accepted with regrets.

Mr. Darlington was added to the Committee on Business Operations.

Superintendent Kelley made his report.

Mr. Michalis spoke of the sound-proofing of the Dining Room and that \$500. had been donated for that purpose by Miss Wetmore.

On motion of Mr. Michalis, \$1,000. was appropriated from the First Aid Manual Fund to pay the salaries of ships' visitations.

Mr. Zabriskie reported that the Institute had accepted a mortgage for \$5,500. on premises No. 1462 - 41st Street, Brooklyn, in full payment of its legacy <sup>for \$5,000.</sup> under the Will of Charlotte H. Boardman.

~~Minute passed at Meeting held  
September 23, 1937.~~

Mr. Michalis read a letter from Mr. Saltzman, Chairman of the Special Committee on the Budget, stating that he regretted not being present at the meeting; that the Committee had met and recommended that the Institute should continue its operations on the present basis but that a Special Committee of three members of the Board should be appointed to make a thorough study of the present situation regarding the Seamen in the Port of New York, trends in the relationship between the seamen and the Institute and all other factors affecting either shipping in the Port or the Institute and report to the Board its recommendation as soon as possible.

The report was accepted and the President authorized to appoint a Special Committee of three members, with an appropriation of \$500.00 to be expended as the Committee may deem advisable, and said sum to be taken from the general unrestricted funds of the Institute, and the Bank of New York and Trust Company is hereby authorized to pay the treasurer said sum upon his order.

The Chair appointed the Special Committee consisting of Mr. Saltzman as Chairman, Rev. Dr. Aldrich and Mr. William Williams.

*Frank B. ...*  
Secretary.