

Minutes of the Stated Meeting of the In-coming Board of Managers of 1945 of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 25, 1945, at 1:35 in the afternoon, immediately after the adjournment of the Annual Meeting of the Corporation.

Mr. Michalis presided, the attendance being identical with that of the preceding Annual Meeting.

Upon motion of Mr. Marshall, seconded by Admiral Belknap, it was

Resolved, That the By-Laws of the last Board of Managers of the Seamen's Church Institute of New York be and are hereby adopted as the By-Laws of the present Board.

Mr. Forsyth, as Chairman of the Nominating Committee, then presented the schedule of Chairmen and members of the Standing Committees who upon motion of Mr. Williams, seconded by Mr. Winter, were elected by a single ballot of the Secretary as follows:

Executive

Clarence G. Michalis, 74 Wall Street, Chairman
Edwin De T. Bechtel, 2 Wall Street
Gordon Knox Bell, 22 Exchange Place
Clement L. Despard, 1 Cedar Street
Charles E. Dunlap, 1 Broadway
De Coursey Fales, 280 Fourth Avenue
Harry Forsyth, 155 John Street
Gerald A. Bramwell, 52 Broadway
Charles H. Marshall, 30 Broad Street
Thomas Roberts, 63 Wall Street
Herbert L. Datterlee, 49 Wall Street

Social Service

Charles H. Marshall, 30 Broad Street, Chairman
Rev. Frederick Burgess
Frank Gulden
Ellis Knowles
Rev. Louis W. Pitt, D.D.

Business Operation

Gerald A. Bramwell, 52 Broadway, Chairman
Charles R. Beattie
Oliver Iselin
Richard H. Mansfield
Morton L. Newhall
Thomas Roberts
William D. Winter

General Services to Seamen

Clement L. Despard, 1 Cedar Street, Chairman
William Armour
Rear Admiral Reginald R. Belknap,
U.S.N., Ret.
Frank W. Warburton
Charles W. Bowring, Jr.
Capt. J. Harvey Tomb,
U.S.N., Ret.

Law

Edwin De T. Bechtel, 2 Wall Street, Chairman
De Coursey Fales
George Gray Zabriskie
William Williams

Ways and Means

Harry Forsyth, 155 John Street, Chairman
Gerald A. Bramwell
Charles H. Marshall
W. Lawrence McLane
Alexander O. Viotor

Resolved, That the Board of Managers of the Seamen's Street, Church Institute of New York, at its meeting held therein, on Thursday, January 25, 1945, do hereby express their sincere appreciation of the Chairmanship of the Modernization Fund Campaign by Emmet J. McCormack, and do extend their best wishes to him, for many more years of business and community service in the Port of New York, and be it further

The Roll Call showed the following present: Messrs. Seattle, Bechtel, McLane, Victor, Resolved, That this preamble and resolution be spread on the Minutes of this meeting of the Board and that a copy, suitably engrossed, be presented to Mr. McCormack.

Upon motion of Admiral Belknap, duly seconded, the resolutions were adopted.

The Chair also stated that suitable arrangements should be made for dinners, letters and other expressions of thanks to the members of the Modernization Fund Steering Committee and the various Sub-Committees for canvassing during the Campaign, and the members of the Reuel Estill Company under whom the Campaign was conducted. He then called upon the Director for further details, including the exhibit of a proposed certificate, whereupon, through motion, duly seconded and carried, the general plan was authorized, its execution to be left to the discretion of the Chair. Mr. Forsyth then presented the report of the Ways and Means Committee which was received.

Since the fourth Thursday of February would be Washington's Birthday, upon motion of Mr. Williams, seconded by Mr. Gulden, the Board meeting was advanced to Thursday, February 15.

The Chair then called to the attention of the Board that the same meeting day, January 25, was the one-hundredth anniversary of the Seamen's Church Institute of Mobile, and recommended that the congratulations of the Seamen's Church Institute of New York, be sent to the attention of Captain N. G. Nicolson, President. Upon motion of Mr. Williams, duly seconded, this was authorized.

Mr. Bramwell, as Chairman of the Committee on Business Operation, then reported that a request had been received for an extension until February 28, 1946 on the lease of the Restaurant at 26 South Street, due to expire April 30, 1945. He then stated that after conference with the tenant he had arranged for cancellation of the present lease as of December 31, 1944, and a renewal for fourteen months at a monthly rental of \$300.00 instead of \$200.00 together with a cash deposit of \$900.00. Upon motion of Mr. Forsyth, duly seconded, the extension was authorized.

Mr. Bramwell also recommended the following appropriations: Additional shelving for the Library, \$387.80; Renovation and additional equipment, Accounting Bureau, \$1,000.00; Removal of shops, partitions, etc., 26 South Street, \$750.00

Mr. Forsyth made a report for the Ways and Means Committee. Upon motion of Mr. Williams, seconded by Mr. Forsyth, these were authorized as an addition to the Budget.

Mr. Forsyth then gave notice of a revision of the by-laws. Mr. Bell, as Chairman, then submitted the report of the Central Council of Associations, which was received.

The Chair then announced the appointment of the Auditing Committee for the Committee on Trust Funds, Messrs. Knowles and McLane.

The first meeting of the 1945 Board then adjourned at 2:00.

-2-

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on February 15, 1945, at 1:00 o'clock in the afternoon.

The Director made a brief report of the Danish Seamen's Club in the Institute, which had been installed and 40 beds, which had been installed and of The American Express Company for some Staff, and their gift of \$1,000.00 toward the Modernization Fund of the Institute. Mr. Michalis presided and, at his request, the Rev. Mr. Burgess opened the meeting with prayer.

The Chair then read excerpts from the Log of the Department of Special. The Roll Call showed the following present: Messrs. Beattie, Bechtel, Belknap, Bramwell, Burgess, Dorrance, Forsyth, Gulden, Knowles, McLane, Michalis, G. P. Montgomery, J. L. Montgomery, Newhall, Roberts, Vietor, Warburton and Williams.

Excuses were presented for the following: Messrs. Aldrich, Bell, Cox, Jr., Cummings, Fleming, Hallock, 3rd, Mansfield, Morgan, Pell, Rogers, Jr., Saltzman, Salvage, Satterlee, Schieffelin, Tucker, Wheeler and Winter.

Due to the delayed arrival of Mr. Roberts, the Secretary, the Minutes were read by Mr. Forsyth and were approved; meeting of January 25, 1945.

The President then gave a brief progress report on the Modernization Campaign, stating that the amount now in hand is nearly \$297,000.00. He then described the dinner given on February 12 to the members of the Estill Corporation who had directed the Campaign, and mentioned the dinner to be given in honor of Mr. McCormack on Tuesday evening, March 20.

He then announced the appointment of the Annual Report Committee who would serve also for the thirty-fifth Anniversary of the publishing of the Lookout, Mr. Bechtel, Chairman, Messrs. Vietor and Merz.

The Chair then described the progress made toward strengthening the entire program of the National Association of Seamen's Welfare Agencies, his conference and that of Mr. Frey of the Staff with Capt. Nicolson of Mobile, newly elected President of the Association, and repeated his earlier statement that it might be necessary to ask the Board for as much as \$10,000.00 to help forward the enlarged program.

Mr. Bramwell, Chairman of the Committee on Business Operation, then reported, first describing the survey made of the equipment in the Ways and Means Department which in general was twenty years old, and that this should be replaced by two machines, an Addressograph and a Graphotype or stencil cutting machine, at a total cost of \$2,243.30. Upon motion of Mr. Forsyth, seconded by Mr. Williams, this was authorized. He then described the need for a suitable office for the dietitian, to be located in the northwest corner of the Cafeteria and to cost \$236.00. Upon motion of Mr. Williams, seconded by Mr. George Montgomery, this was authorized, both of these expenditures to be charged to the Repairs and Replacements Fund.

Mr. Forsyth made a report for the Ways and Means Committee, which was received and filed.

Mr. Forsyth then gave notice of a revision of the By-Laws to be offered at the March meeting of the Board, relating to the re-arrangement of Committee activities.

The Director made a brief report mentioning the happy opening of the Danish Seamen's Club in the Institute, the additional dormitory, 40 beds, which had been installed and the luncheon given by Officers of The American Express Company for some of the Institute Board and Staff, and their gift of \$1,000.00 toward the Modernization Fund of the Institute.

The Chair then read excerpts from the Log of the Department of Special Services, and the meeting adjourned at the usual hour of two o'clock.



Secretary

The Roll Call showed the following present: Messrs. Aldrich, Armour, Bachtel, Bell, Brawnell, DeLafayette, Forayth, Knowles, Marshall, Michalis, George P. Montgomery and Willson.

Excuses were presented for the following: Messrs. Belknap, Fleming, Gudden, Hallock, 3rd, Iselin, Mansfield, Morgan, Wall, Rogers, Jr., Saltman, Salvage, Satterlee, Schieffelin, Warburton, Wheeler, Zabriskie and Roberts.

Then the Minutes for the meeting of February 15 were read by the Secretary pro tem. These were approved.

The Chair then reported that the total in the Bank for the Modernization Fund had raised to \$302,321.80. He described the very successful dinner at the Union Club together with the engrossed Resolution in honor of Mr. Ernest J. McCormack, the Campaign Chairman.

The Chair called on Mr. Brawnell for a report of the Committee on Business Operation, who although making no report, indicated that a request for funds for further improvements might be made at a later meeting.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, including reference to ship visiting, and this led to discussion of this important activity, Mr. Knowles mentioning that it might prove necessary to strengthen this work in the port of San Francisco where a great growth in shipping was being experienced.

Mr. Despard made a brief report for the Committee on General Services to Seamen and the excellent work being done by Capt. Morasso, and the Chair expressed a special appreciation for Capt. Morasso's ability through his wide acquaintance with shipping leaders.

Mr. Forayth then presented the report of the Ways and Means Committee with special emphasis on the coming benefit.

Mr. Bell reported for the Seamen's Church Institute's Association.

The Chair then called to the attention of the Board the custom during the past nine years of contributing \$25.00 annually to The Marine Museum of the City of New York. Due to the close bonds between the Museum and the Institute and the many courtesies from the former, he suggested that instead of a Sustaining membership that the Institute take a Life membership at \$100.00, with the provision, however, that because the Institute is a corporation and not an individual, it could be proper to make contributions from time to time.

On motion of Mr. Bachtel, seconded by Mr. Marshall, this Life membership was authorized.

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on March 22, 1945, at 1:00 o'clock in the afternoon.

Mr. Forsyth presented the By-Laws with the following proposals, reading Article I, Section 1, under Order from Standing Committee, insert "(2) Activities"; change "Religious and Social Work" to "Special Services"; change "Sp

The President, Mr. Michalis, was in the Chair and at his request, Dr. Aldrich opened the meeting with a prayer which he first stated is used by many thousands of the Navy in the South Pacific, in behalf of their friends and families at home.

In the absence of Mr. Roberts, the Chair appointed Mr. George P. Montgomery as Secretary pro tem.

The Roll Call showed the following present: Messrs. Aldrich, Armour, Bechtel, Bell, Bramwell, Delafield, Despard, Forsyth, Knowles, Marshall, Michalis, George P. Montgomery and Williams.

Excuses were presented for the following: Messrs. Belknap, Fleming, Gulden, Hallock, 3rd, Iselin, Mansfield, Morgan, Fell, Rogers, Jr., Saltzman, Salvage, Satterlee, Schieffelin, Warburton, Wheeler, Zabriskie and Roberts.

Then the Minutes for the meeting of February 15 were read by the Secretary pro tem. These were approved. The Chair then reported that the total in the Bank for the Modernization Fund had raised to \$302,321.80. He described the very successful dinner at the Union Club together with the engrossed Resolution in honor of Mr. Emmet J. McCormack, the Campaign Chairman.

The Chair called on Mr. Bramwell for a report of the Committee on Business Operation, who although making no report, indicated that a request for funds for further improvements might be made at a later meeting.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, including reference to ship visiting, and this led to discussion of this important activity, Mr. Knowles mentioning that it might prove necessary to strengthen this work in the port of San Francisco where a great growth in shipping was being experienced.

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Mr. Forsyth then presented the report of the Ways and Means Committee with special emphasis on the coming Benefit.

Mr. Bell reported for the Seamen's Church Institute Associations.

The Chair then called to the attention of the Board the custom during the past nine years of contributing \$25.00 annually to The Marine Museum of the City of New York. Due to the close bonds between the Museum and the Institute and the many courtesies from the former, he suggested that instead of a Sustaining membership that the Institute take a Life membership at \$100.00, with the provision, however, that because the Institute is a corporation and not an individual, it would be proper to make contributions from time to time.

On motion of Mr. Bechtel, seconded by Mr. Marshall, this Life membership was authorized.

Mr. Forsyth then presented the report on revision of the By-Laws with the following proposals, recommending adoption at a succeeding meeting of the Board:

Article I, Sec. 2, under Order of Business, "5. Reports from Standing Committees", insert "(2) Religious and Miscellaneous Activities"; change "Religious and Social Work" to "Special Services"; change "Special Services to Seamen" to "Education and Employment"; re-number "Standing Committees" serially.

Article II, Administration, Section 1, revise to read as follows: "The Director shall be the Administrative Officer or Superintendent and shall have general and active management of the affairs of the Institute, other than those pertaining to the office of Comptroller and the employees of the Accounting Department. Subject to the approval of the Board of Managers, he shall have power to hire and to discharge all employees of the Institute except those in the Accounting Department, and fix their terms of service and compensation, and such employees shall be responsible to him. In particular, he shall be charged with carrying out the duties and functions for the performance of which the Committee on Religious and Miscellaneous Activities is responsible, and he shall perform all other duties usually incident to the office of Director".

Article II, Sec. 2, lines 6 and 7, change "Accounting Bureau" to "Accounting Department". Lines 10 and 11, for "certify to the correctness of all bills" substitute "verify all bills".

Article III, Committees and their Appointment, insert as No. 2 "Religious and Miscellaneous Activities", and re-number following Committees serially; change "Religious and Social Service Work" to "Special Services"; change "Special Services to Seamen" to "Education and Employment".

Article IV, Duties of Standing Committees, insert Sec. 2 as follows: "The COMMITTEE ON RELIGIOUS AND MISCELLANEOUS ACTIVITIES shall be responsible for all the religious activities of the Institute within the Building or elsewhere. This Committee shall also be responsible for the care of the Institute's burial plots. It shall have supervision of the clubs for foreign seamen established in the Institute building, the maintenance of public relations, the preparation and distribution of educational publications, and such other activities as may be assigned to it by the Board of Managers." Re-number following Sections serially.

Article IV, Sec. 3, for paragraphs 1, 2 and 3, substitute the following: "The COMMITTEE ON SPECIAL SERVICES shall supervise the social service work of the Institute. This work shall comprise all activities carried on by the Institute's Special Services Department and shall be interpreted, applied and administered in the broadest way with the purpose among others of bringing the saving truth and power of the Christian Gospel to bear upon the needs and ills which bruise and oppress those for whose welfare this Institute was organized." For paragraph 6, shorten to read as follows: "The committee shall be responsible for all those features of the work classified as entertainment." New Sec. 4, "The Committee on Business Operations", line 2, change "Building" to "Buildings" and strike out "its"; line 5, after "shops" insert "supplies, maintenance of order". New Sec. 5 change to "The Committee on Education and Employment" and revise as follows: "The COMMITTEE ON EDUCATION AND EMPLOYMENT shall have general supervision over the work of the Merchant Marine School and all such marine and other education as the Institute shall undertake, which will include the promotion of first aid at sea by publications, lectures and other means; the Conrad Library; and the Employment Bureau and all its contracts and agreements with employers." New Sec. 7, paragraph 2, lines 5 and 6, change "bringing or sending" to "inviting".

Following the report of Mr. Forsyth the Chair, in accordance with Article II, Section 2 of the By-Laws, appointed Mr. Robert M. Oisen as Comptroller, and upon motion, duly seconded and carried, this was approved.

Street, New York City, on April 26, 1945, at 11:00 o'clock.

A brief reference was made to the Janet Roper Club and the Director was requested to submit a statistical report on the activities of the Club. Michalis, presiding, requested the Rev. Mr. Dorrance to open the meeting with prayer.

The Director then made a brief report after which the meeting adjourned. Roll Call showed the following present: Messrs. Balknap, Bell, Bramwell, Burgess, Despard, Dorrance, Fleming, Forsyth, Guidry, Iselin, McLane, Marzetti, Michalis, ... Warburton, Wheeler, Williams and Zabriskie.

J. H. Outgoums
Secretary pro tem

Excuses were presented for the following: Messrs. Seattle, Knowlton, Mallock, 3rd, Mansfield, Morgan, Fell, Rogers, Jr., Saltzman, Salvage, Satterlee, Schieffelin, Wainwright, Tucker and Winter.

The Minutes for March 22, read by the Secretary, were approved.

The Chair then called for the reading of the following preamble and resolution which, upon motion of Mr. Marshall seconded by Mr. Williams, was adopted:

In the death of President Roosevelt the Institute has lost, in years of service, one of its senior Board members.

His lifetime as a public servant, culminating in the Presidency of the United States, constitutes an honored volume in the history of our country. It is our privilege here to stress his relations to the Institute.

Franklin Delano Roosevelt as an enthusiastic young yachtsman and fisherman worked as a law clerk with Mr. Edward Lincoln Baylies, President of the Institute, upon whose suggestion he was elected in 1908 a member of the Board of Managers. Serving on legislation committees he was of great assistance to the Reverend Dr. Archibald H. Mansfield, at that time Superintendent of the Institute, in his fight against the vicious exploitation of sailors. Among his activities he represented the Institute on the State Board of Commissioners for Licensing Sailors' Hotels and Boarding Houses. He continued his active interest and attendance until appointed Assistant Secretary of the Navy by President Wilson. He was elected a Vice-President of the Institute in 1929. Both from Albany and from Washington his official acts and statements gave abundant evidence of his continued interest in merchant seamen and maritime affairs, as witnessed by the establishment of the United States Maritime Commission and likewise of May 22nd as National Maritime Day, the latter marked by annual proclamations in the interest of the American Merchant Mariner.

The Nation and the world have lost a leader. Merchant seamen have lost a friend. Be it, therefore,

RESOLVED, That the Board of Managers of the Seamen's Church Institute of New York express their deep sympathy for the family of President Roosevelt and their profound regret in the loss of a colleague and officer, and their gratitude to God for his services to merchant seamen. The Board joins also with the nation in its sense of bereavement over the death of the President and in thanksgiving for the leadership provided for the nation and for the world through the blight of war toward Victory, and a righteous and enduring Peace. And be it also

RESOLVED, That this preamble and resolution be spread upon the Minutes of this meeting of the Board and a copy transmitted to the

Family of President Roosevelt.

Because of the approaching consecration of Mr. Bell, seconded by Mr. Victor

RESOLVED, That the Board of Managers of New York extend congratulations to their colleague, the Rev. Donald B. Michalis, presiding, requested the Rev. Mr. Dorrance to open the meeting with prayer.

The Roll Call showed the following present: Messrs. Belknap, Bell, Bramwell, Burgess, Despard, Dorrance, Fleming, Forsyth, Gulden, Iselin, McLane, Marshall, Michalis, Newhall, Roberts, Victor, Warburton, Wheeler, Williams and Zabriskie.

Excuses were presented for the following: Messrs. Beattie, Knowles, Hallock, 3rd, Mansfield, Morgan, Fell, Rogers, Jr., Saltzman, Salvage, Satterlee, Schieffelin, Wainwright, Tucker and Winter.

The Minutes for March 22, read by the Secretary, were approved. The Chair then called for the reading of the following preamble and resolution which, upon motion of Mr. Marshall seconded by Mr. Williams, was adopted:

In the death of President Roosevelt the Institute has lost, in years of service, one of its senior Board members. His lifetime as a public servant, culminating in the Presidency of the United States, constitutes an honored volume in the history of our country. It is our privilege here to stress his relations to the Institute.

Franklin Delano Roosevelt as an enthusiastic young yachtsman and fisherman worked as a law clerk with Mr. Edmund Lincoln Baylies, President of the Institute, upon whose suggestion he was elected in 1908 a member of the Board of Managers. Serving on legislation committees he was of great assistance to the Reverend Dr. Archibald R. Mansfield, at that time Superintendent of the Institute, in his fight against the vicious exploitation of sailors. Among his activities he represented the Institute on the State Board of Commissioners for Licensing Sailors' Hotels and Boarding Houses. He continued his active interest and attendance until appointed Assistant Secretary of the Navy by President Wilson. He was elected a Vice-President of the Institute in 1929. Both from Albany and from Washington his official acts and statements gave abundant evidence of his continued interest in merchant seamen and maritime affairs, as witnessed by the establishment of the United States Maritime Commission and likewise of May 22nd as National Maritime Day, the latter marked by annual proclamations in the interest of the American Merchant Marine.

and requested the following appropriations:
The Nation and the world have lost a leader. Merchant seamen have lost a friend. Be it, therefore,
\$3,350.14
Service Division Storeroom, 13th Floor. 816.00

RESOLVED, That the Board of Managers of the Seamen's Church Institute of New York express their deep sympathy for the family of President Roosevelt and their profound regret in the loss of a colleague and officer, and their gratitude to God for his services to merchant seamen. The Board joins also with the nation in its sense of bereavement over the death of the President and in thanksgiving for the leadership provided for the nation and for the world through the blight of war toward Victory, and a righteous and enduring Peace. And be it also

RESOLVED, That this preamble and resolution be spread upon the Minutes of this meeting of the Board and a copy transmitted to the

family of President Roosevelt.

Because of the approaching Consecration of Dr. Aldrich, upon motion of Mr. Bell, seconded by Mr. Vietor, it was

RESOLVED, That the Board of Managers of the Seamen's Church of New York extend congratulations to their colleague, the Rev. Donald B. Aldrich, D.D., a Clerical Vice-President of the Board, since 1933, upon his approaching Consecration to the episcopate, to be Bishop Coadjutor of Michigan.

The Board desires also to congratulate the Diocese of Michigan in receiving this earnest and able spiritual leader and it is the hope and prayer of the Board that God's fullest blessing may be upon the work of the new Bishop and the Diocese which he is to serve.

The Chair then made a further statement of progress in the organization of the Council of Seamen's Agencies together with a report on a conference which he had with Captain Nicolson and others. He stressed the spiritual basis on which the present voluntary seamen's agencies are organized, and his conference with the Rev. William J. Farrell and other Roman Catholic clergy. He stated that the United Seamen's Service is supported by the National War Fund, but at present there is no assurance of this continuing after the war. It is, therefore, the crucial time for the Institute to help prepare for the future, and this is realized also by the shipping companies.

He felt that the Seamen's Church Institute of New York should be prepared to help finance the National program, but let the official leadership be otherwise provided. He recommended that \$10,000.00 be made available to be drawn on as needed, and upon motion of Mr. Gulden, seconded by Mr. Bell, this was authorized, to be charged against the General Fund.

The Chair then mentioned the Director's Discretionary Fund against which certain special payments for the Modernization Fund Campaign had been made, and requested an appropriation of \$1,000.00. Upon motion of Mr. Forsyth, seconded by Mr. Burgess, this was authorized, to be charged against the General Fund.

The Secretary then mentioned the illness of Colonel Wainwright and upon motion of Mr. Williams, duly seconded, it was directed that a letter of sympathy and conveying the greetings of the Board, be sent to him.

Mr. Marshall reported for the Committee on Special Services with special emphasis on the newest activity led by Mr. Fowler of the Staff, under Alcoholics Anonymous.

Mr. Bramwell then reported for the Committee on Business Operation and requested the following appropriations:

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| Waterproofing and fixing leaks on certain exterior portions of the building. | \$3,350.14 |
| Service Division Storeroom, 13th Floor. | 816.00 |
| Fifth Floor, asphalt tile for corridors and 19 sleeping rooms. | 638.00 |
| Laundry repairs, 7 pieces of equipment. | 1,200.00 |
| Baggage Room wire mesh partitions to provide additional storage space. | 198.00 |

which upon motion, seconded by Mr. Burgess, were authorized, to be charged against the Repairs and Replacement Fund. Upon motion of Mr. Williams, duly seconded, the purchase of X-Ray Equipment to cost \$5,420.70 was authorized, to be charged against the General Fund.

Minutes of the Stated Meeting
of New York, held at 25 South
Street, New York City, on

Mr. Forsyth then reported for the Ways and Means Committee, and Mr. Bell for the Seamen's Church Institute Associations, the reports being filed.

Mr. Forsyth then reported for the Committee on Program and Operations, moving the ratification of the Amendments to the By-Laws as submitted at the meeting of March 22, to include some verbal and punctuation changes recommended by Counsel, Mr. Zabriskie. The motion was seconded and carried.

The Director then made a brief report, after which the Treasurer, Mr. Roberts, offered the following resolution, which, seconded by Mr. Gulden, was carried:

RESOLVED, That the President and Treasurer be and they hereby are authorized in their discretion to subscribe up to \$300,000.00 of the funds now on deposit in the Modernization Fund, in U. S. A. Seventh War Loan Bonds, and that such bonds purchased be deposited with The Commercial National Bank and Trust Company of New York in a Custody Account for the Seamen's Church Institute of New York.

The Chair then read excerpts from the Log of the Department of Special Services, after which the meeting adjourned.

Mr. Burgess then presented the report of the Committee on Special Services, which was received. This included a plan for the printing of a monthly entertainment program for distribution throughout the Institute, on snipboard by the ship visitors and elsewhere, at an estimated cost of \$80.00 per month. On his motion, duly seconded, the sum of \$560.00 was appropriated to finance this for the remainder of the year.

Mr. Knowles then presented the report of the Committee on Special Services, which was received. This included a plan for the printing of a monthly entertainment program for distribution throughout the Institute, on snipboard by the ship visitors and elsewhere, at an estimated cost of \$80.00 per month. On his motion, duly seconded, the sum of \$560.00 was appropriated to finance this for the remainder of the year.

Mr. Braswell then told of the desire to retire on the part of Miss Harriet Hart, twenty-seven years an employee in the Ways and Means Department. He recommended a severance gift of \$1,000.00 at the discretion of the Director. Upon motion of Mr. Knowles, duly seconded and carried, \$1,000.00 was appropriated for the Director's Discretionary Fund, to be charged to the General Fund.

Mr. Forsyth then presented the report of the Ways and Means Committee which was received, and mentioned the incorporation of certain verbal and punctuation changes, recommended by Mr. Zabriskie as Counsel, in connection with the revision of the By-Laws, which had been included in the ratification thereof at the April meeting.

Mr. Bell then presented the report of the Seamen's Church Institute Associations, which was received.

The Director then made a brief report, particularly in reference to the part taken by the Institute in celebrating National Maritime Day, after which the Chair read interesting excerpts from the Log of the Department of Special Services.

Business being completed, the meeting adjourned.

Secretary

Minutes of the Stated Meeting
of the Board of Managers of
the Seamen's Church Institute
of New York, held at 25 South
Street, New York City, on
May 24, 1945, at 1:00 o'clock
in the afternoon.

Mr. Michalis, presiding, requested the Director to open the meeting with prayer.

The Roll Call showed the following present: Messrs. Bell, Bell, Jr., Bramwell, Burgess, Despard, Forsyth, Knowles, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Vietor, Williams, Winter and Zabriskie.

Excuses were presented for the following: Messrs. Armour, Fleming, Gulden, Hallock, 3rd, Mansfield, Morgan, Newhall, Pell, Rogers, Jr., Saltzman, Schieffelin, Tucker, Warburton and Wheeler.

The Minutes for April 26 were read by the Secretary and approved.

The President then made a statement concerning the Janet Roper Club for which provision had been made through June, in the 1945 budget. Messrs. Marshall and Knowles as a sub-committee of the Committee on Special Services, had made a study of the Club and recognized it to be definitely a war project, and probably should be terminated as an Institute responsibility substantially in accordance with the budget provisions. The Chair stated, however, that since one of the principal assets of the Club was the very attractive garden and since this would be at its best through September, he would recommend a continuance of the Club through September, 1945, with a budget allowance of \$4,600.00. After a brief discussion, and upon motion of Mr. Burgess, duly seconded, this was authorized.

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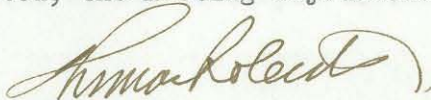
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Business being completed, the meeting adjourned.



Secretary

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on June 28, 1945, at 1:00 o'clock in the afternoon.

The Chair then explained to the Board a situation concerning the pension. Mr. Michalis presided and at his request the Rev. Mr. Dorrance opened the meeting with prayer. The Roll Call showed the following present: Messrs. Armour, Bechtel, Belknap, Bramwell, Dorrance, Forsyth, Gulden, Knowles, McLane, Marshall, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Vietor, Warburton, Wheeler, Williams and Winter. Mr. Knowles, seconded by Mr. Williams, this was authorized.

Excuses were received from the following: Messrs. Bell, Sr., Despard, Hallock, 3rd, Mansfield, Morgan, Newhall, Pell, Rogers, Jr., Saltzman, Salvage, Satterlee, Schieffelin and Zabriskie. The Secretary then read the Minutes for the meeting of May 24, 1945, which were approved.

The President then called to the attention of the Board the death of Colonel Wainwright and the following resolution, read by the Director, was offered, seconded and unanimously adopted by a rising vote:

The Board of Managers has suffered a very genuine loss in the death of Colonel J. Mayhew Wainwright on Sunday, June 3, 1945.

Colonel Wainwright was elected a member of the Board, January 27, 1927, and his record was somewhat unique. He was one of four three-generation living Board members, his father and his grandfather, the provisional Bishop of New York, 1852 - '54, having served before him. He was for many years Chairman of the Law Committee of the Board, and was of great assistance to Dr. Mansfield in securing the establishment within the Institute of the Seamen's Church Institute Post Office Station. Upon motion of Mr. Williams, seconded by Mr. Forsyth, this was authorized.

Colonel Wainwright was in public service most of his life. From 1902 to 1908 he was a member of the Assembly and from 1909 to 1913 of the Senate of the State of New York. An early interest in military affairs led to a captaincy in the Spanish-American War, and continuing National Guard service in which he was raised to lieutenant colonel. He participated in the Mexican punitive expedition in 1916, after which with his National Guard regiment he was mustered into the Army, and in the first World War received the Distinguished Service Medal, the Legion of Honor, the Belgian Croix de Guerre and the Silver Star Medal for gallantry under fire.

Resolved, that the Treasurer be and is hereby authorized to At the end of the war he resumed his earlier practice of law. He became Assistant Secretary of War in 1921 and for a time was Acting Secretary of War, after which he served four terms as a Representative in Congress.

Colonel Wainwright was also active in Christ's Church, Rye, where he was a member of the Vestry and Senior Warden, and served on important Diocesan Committees, including Finance and the Standing Committee.

In appreciation of the devoted services of Colonel Wainwright on the Board of Managers of the Seamen's Church Institute of New York, and in recognition of his distinguished professional, public and Church career, be it

Resolved, That the Board of Managers express profound sympathy to his family and their thanks to God for the long and devoted service of Colonel J. Mayhew Wainwright to the Institute, and that a copy of this preamble and resolution be spread on the Minutes of this meeting and transmitted to our colleague's family.

The Chair then explained to the Board a situation concerning the pension premiums of the clergy on the Institute Staff. Heretofore the total pension premium of $7\frac{1}{2}$ per cent. on salaries had been paid from the New York Diocesan Fund, but impairment of income had reduced the payments available to $5\frac{1}{2}$ per cent, leaving it incumbent upon the Institute, also other missionary units of the Diocese, to pay the remaining 2 per cent. The total annual expense to the Institute was estimated to be \$390.56. Upon motion of Mr. Knowles, seconded by Mr. Williams, this was authorized.

The Chair then suggested the appointment of a committee to prepare for the modernization program of the Institute, and stated that among the members should be Messrs. Forsyth, Roberts and Bramwell, and that this committee should be empowered with such funds as might be needed to select a consulting architect and through him to arrange for the necessary engineering and other consultants. Progress reports will be made to the Board of Managers. Upon motion of Mr. Williams, seconded by Mr. Marshall, the appointment of this committee was authorized.

The Treasurer then reported that in accordance with the resolution of the April meeting, \$300,000.00 of the funds on deposit with the Commercial National Bank and Trust Company of New York, had been invested in Seventh War Loan bonds, the same Bank to continue as custodian.

The Treasurer suggested a plan for the conversion of the Repairs and Replacements Fund from bonds into more readily available cash for the payment of authorized bills. These bonds constitute a one-item custodian account in the Bank of New York, and could be placed in the Endowment Fund in exchange for \$9,950.00 cash, the original cost of the bonds. The income would henceforth benefit the Profit and Loss Statement instead of increasing the Special Fund. Upon motion of Mr. Williams, seconded by Mr. Forsyth, this was authorized.

The Treasurer then moved the subscribing of approximately \$55,000.00 of the Institute funds for Diocesan Investment Fund shares. This was seconded by Mr. George P. Montgomery and carried.

Mr. Marshall then made the report of the Committee on Special Services with reference to the extension of the Institute sale of Travelers checks in San Francisco, and the need for a depository there. Upon his motion, seconded by Mr. Forsyth, it was

Resolved, That the Treasurer be and is hereby authorized to open a bank account in the name of the Seamen's Church Institute of New York with the Wells Fargo Bank and Union Trust Company of San Francisco, and that the President, a Vice President or the Treasurer be and they hereby are authorized to sign checks or drafts for the withdrawal of funds against said bank account, and be it further

Resolved, That any of the above Officers from time to time are authorized to appoint a deputy with power to draw or cash checks against this account for such use and purposes of the Institute.

The Chair then made a statement concerning the general program of ship visiting carried on by the Institute almost continuously from its earlier days. During much of the time power boats of various types were utilized. This service to seamen developed to include

Minutes of the Stated Meeting

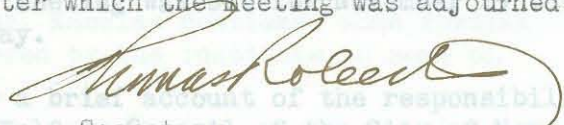
the receiving of money for safe-keeping, for deposit in savings banks, and the sale of Travelers checks, extending as far afield as San Francisco. He stated that certain difficulties had arisen and concerning these many conferences had been held, particularly with the American Railway Express authorities, and that these will necessarily continue, looking to a final clarifying of the entire matter. afternoon.

Mr. Bramwell then presented the report of the Committee on Business Operation, moving an appropriation of \$460.00 to repair a standpipe in order to correct a fire violation, and likewise to repair the Engine Room sewage ejector. This was seconded by Mr. Marshall and carried. He then moved an appropriation of \$242.00 to apply acoustic tiling to the ceiling of the addressograph room of the Ways and Means Department. This was duly seconded and carried. Both items were to be charged to the Repairs and Replacements Fund.

Admiral Belknap then presented the report of the Educational, and Employment Committee; Mr. Forsyth that of the Ways and Means Committee and Mr. Gulden that of the Seamen's Church Institute Associations, all three reports being received and filed.

The Secretary described the Minutes of the meeting and upon motion, The Director then made a brief report, closing with best wishes for the summer, and the Chair closed the meeting by reading excerpts from the Log of the Department of Special Services, and wished the Board members a happy summer, after which the meeting was adjourned. avoid conflict with Thanksgiving Day.

The President then gave a brief account of the responsibilities and services rendered by the Welfare Secretary of the City of New York, and its needs. He particularly stressed its being an instrument and virtually the property of the member welfare agencies. Many such, including the Institute, have been contributing toward its support and some in recognition of the recently expanded program of the Council, he stated, have doubled their contributions. He recommended an increase from \$500.00 to \$1,000.00 as a gift from the Institute this year. Upon motion of Mr. Forsyth, seconded by Mr. Wheeler, this was authorized.



Mr. Marshall then reported for the Committee on Special Services to seamen, describing the continued and successful services of the ship visitors, particularly in New York and San Francisco, and likewise the situation of the Janet Roper Club. The scheduled budget had called for the closing of this war activity on September 30, but to provide proper notice to the employed staff, it would have been necessary to advance the closing to October 15. Mr. Marshall then explained the hope of Mrs. Carroll to continue the Club for a period up to six months through subscriptions from herself and members of the Ryan family, and that toward the necessary \$9,000.00 she had remitted \$3,125.00. He, therefore, moved that the Board appropriate the necessary funds to support the Club from October 1 to the 15th, and that thereafter the Club be continued from month to month under the supervision of the Institute with the proviso that the expenses be borne by the Ryan family. The motion was seconded and carried.

Mr. Bramwell then made an exceedingly brief report, and was followed by Mr. Desgard who made a report on the Committee on Education and Employment, with particular reference to the Merchant Marine School which, despite a summer slump, causes us to hold strong hopes for the ending of the year with a balanced budget.

Mr. Forsyth then presented the report of the Ways and Means Committee, showing a substantial increase in the 1945 subscriptions to date in comparison with those of the corresponding date for 1944.

He spoke briefly of the efforts, unsuccessful, to secure a suitable play as a theatre benefit.

Mr. Pell then reported for Associations.

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on September 27, 1945, at 1:00 o'clock in the afternoon.

The above reports were received.

Dr. Fleming at the request of Mr. Michalis, opened the meeting with prayer.

The Roll Call showed the following present: Messrs. Belknap, Bell, Bradley, Bramwell, Delafield, Despard, Dorrance, Fleming, Forsyth, Gulden, Iselin, Knowles, McLane, Marshall, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Tomb, Warburton, Wheeler, Williams and Zabriskie.

Excuses were received from the following: Messrs. Hallock, Mansfield, Morgan, Pell, Rogers, Jr., Saltzman, Satterlee, Schieffelin, Tucker, Vietor and Winter.

The Secretary described the Minutes of the meeting and upon motion, duly seconded, the reading of these was dispensed with.

At the suggestion of the President and upon motion, duly seconded and carried, the November meeting was set for November 29 to avoid conflict with Thanksgiving Day.

The President then gave a brief account of the responsibilities and services rendered by the Welfare Council of the City of New York, and its needs. He particularly stressed its being an instrument and virtually the property of the member welfare agencies. Many such, including the Institute, have been contributing toward its support and some in recognition of the recently expanded program of the Council, he stated, have doubled their contributions. He recommended an increase from \$500.00 to \$1,000.00 as a gift from the Institute this year. Upon motion of Mr. Forsyth, seconded by Mr. Wheeler, this was authorized.

Mr. Marshall then reported for the Committee on Special Services to seamen, describing the continued and successful services of the ship visitors, particularly in New York and San Francisco, and likewise the situation of the Janet Roper Club. The scheduled budget had called for the closing of this war activity on September 30, but to provide proper notice to the employed staff, it would have been necessary to advance the closing to October 15. Mr. Marshall then explained the hope of Mrs. Carroll to continue the Club for a period up to six months through subscriptions from herself and members of the Ryan family, and that toward the necessary \$9,000.00 she had remitted \$3,125.00. He, therefore, moved that the Board appropriate the necessary funds to support the Club from October 1 to the 15th, and that thereafter the Club be continued from month to month under the supervision of the Institute with the proviso that the expenses be borne by the Ryan family. The motion was seconded and carried.

Mr. Bramwell then made an exceedingly brief report, and was followed by Mr. Despard who made a report on the Committee on Education and Employment, with particular reference to the Merchant Marine School which, despite a summer slump, causes us to hold strong hopes for the ending of the year with a balanced budget.

Mr. Forsyth then presented the report of the Ways and Means Committee, showing a substantial increase in the 1945 subscriptions to date in comparison with those of the corresponding date for 1944.

Minutes of the Seamen's Church Institute of New York, held at 25 South Street, 1945, at 1:00 o'clock in the afternoon.

He spoke briefly of the efforts, unsuccessful thus far, to choose a suitable play as a theatre benefit.

Mr. Bell then reported for the Seamen's Church Institute Associations.

The above reports were received.

At the request of the Chair, Dr. Fleming opened the meeting with prayer. Mr. Zabriskie then brought to the attention of the Board a bequest of \$5,000.00 from the estate of the late Ellen S. Edmunds, stating that the settlement would leave but a very small fraction of this for payment to the Institute, and that the daughter of the testator has almost nothing from the estate. The executors had, therefore, requested that the Institute renounce its interests in favor of the daughter. After discussion, upon motion of Mr. Knowles, seconded by Mr. McLane, this was authorized subject to the approval of Mr. Zabriskie as Counsel.

The Chair then called for the report of the Director, first stating that this date marked the beginning of his twelfth year at the Institute. The Director made a brief report covering the summer activities, including the V-J observances together with the Chapel Service on August 15, the opening of the Artists and Writers Club, etc.

The Chair then read excerpts from the Log of the Department of Special Services, after which Mr. Knowles mentioned some special and greatly appreciated services rendered by the Institute to some of the shipping owners.

Business being completed, the meeting adjourned.

Secretary

Concerning merchant seamen and their welfare, Mr. Michaelis stressed the importance of a research project to be financed by the Woman's Seamen's Friend Society of Connecticut, the Council of Seamen's Agencies and Yale University, to be under the direction of the University.

The Chair also called to the attention of the Board the coming celebration of the 25th Anniversary of the Seamen's Church Institute of Philadelphia, at which time the Director, Dr. Kelley, would represent the Institute, and the following resolution, duly seconded, was adopted:

Resolved, That the greetings of the Board of Managers of the Seamen's Church Institute of New York be conveyed to the President and the Board of Managers of the Seamen's Church Institute of Philadelphia, upon their Twenty-fifth Anniversary under their present organization, prefaced as this period has been, by seventy-one years of service to seamen under a number of agencies whose amalgamation into the present Institute was effected in 1920, and be it further:

Resolved, That this Board extends also its best wishes for the continued usefulness of the Institute, to merchant seamen of all nations, and for its continued growth and prosperity under the blessing of God.

Upon motion of Mr. Williams, duly seconded and carried, the action of Mr. Roberts in connection with the Lease renewal for the Director's Apartment, 5-A, 40 Fifth Avenue, was ratified.

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on October 25, 1945, at 1:00 o'clock in the afternoon.

Mr. Marshall then reported for Services, mentioning especially the Janet work in Alcoholics Anonymous.

Mr. Despard then presented the Education and Employment.

At the request of the Chair, Dr. Fleming opened the meeting with prayer. above reports were received.

The Roll Call showed the following present: Messrs. Armour, Belknap, Bell, Bramwell, Burgess, Delafield, Despard, Dunlap, Fleming, Forsyth, Gulden, Hallock, 3rd, Knowles, McLane, Marshall, Michalis, G. P. Montgomery, Pell, Roberts, Tomb, Vietor, Williams and Zabriskie.

Excuses were received from the following: Messrs. Mansfield, Morgan, Newhall, Rogers, Jr., Saltzman, Salvage, Satterlee, Schieffelin, Tucker, Warburton, Wheeler and Winter. expected from the consulting architect, Mr. Jallage, by November 15.

The Secretary then read the Minutes of the September meeting. These were approved.

Mr. Despard presented the report of the Committee on Seamen's Church Institute Associations.

The President then called to the attention of the Board the death of Mrs. Henry Howard, Founder and President of the American Merchant Marine Library Association, and stated that a telegram of condolence had been sent to her husband and that a letter of appreciation had been received from Mr. Howard. Hamersley, a member of the Board of Managers from 1913 to 1942. He explained that six thousand dollars would be provided.

The President then described fully the reorganization of the former National Association of Seamen's Welfare Agencies into the Council of Seamen's Agencies, at a meeting held at the Waldorf-Astoria on Tuesday, October 16. Captain Norman G. Nicolson, President of the Waterman Steamship Corporation of Mobile, Alabama, was elected President, Mr. O. C. Frey of the Institute Staff, Secretary, and Mr. Clarence G. Michalis, Treasurer. The Executive Committee was also appointed.

from the National Society of Mural Painters, Mr. Michalis and Mr. Vietor Concerning merchant seamen and their welfare, Mr. Michalis stressed the importance of a research project to be financed by the Woman's Seamen's Friend Society of Connecticut, the Council of Seamen's Agencies and Yale University, to be under the direction of the University. letter from Mrs. Hamersley.

The Chair also called to the attention of the Board the coming celebration of the 25th Anniversary of the Seamen's Church Institute of Philadelphia, at which time the Director, Dr. Kelley, would represent the Institute, and the following resolution, duly seconded, was adopted:

Resolved, That the greetings of the Board of Managers of the the Seamen's Church Institute of New York be conveyed to the President and the Board of Managers of the Seamen's Church Institute of Philadelphia, upon their Twenty-fifth Anniversary under their present organization, prefaced as this period has been, by seventy-one years of service to seamed under a number of agencies whose amalgamation into the present Institute was effected in 1920, and be it further

Resolved, That this Board extends also its best wishes for the continued usefulness of the Institute, to merchant seamen of all nations, and for its continued growth and prosperity under the blessing of God.

Upon motion of Mr. Williams, duly seconded and carried, the action of Mr. Roberts in connection with the Lease renewal for the Director's Apartment, 5-A, 40 Fifth Avenue, was ratified.

Minutes of the Stated Meeting
of the Board of Managers of the
Institute of the Merchant Marine of
New York City, on
November 29, 1945, at 1:00
P. M.

Mr. Marshall then reported for the Committee on Special Services, mentioning especially the Janet Roper Club and the Institute's work in Alcoholics Anonymous.

Mr. Despard then presented the report of the Committee on Education and Employment.

At the request of the Chair, the Bishop of Derby opened the meeting with prayer. The above Reports were received.

Mr. Roberts then brought to the attention of the Board the status of their colleague, Mr. Armour who holds Certificate No. 1 from the Merchant Marine School, and requested that this be given to the School and framed. To this Mr. Armour very cordially agreed.

Mr. Forsyth then presented the report of the Ways and Means Committee, including the Benefit, and stated also that a progress report on the modernization program was expected from the consulting architect, Mr. Jallade, by November 15.

The Minutes of the October meeting were read by the Secretary, and approved. Mr. Bell then presented the report of the Committee on Seamen's Church Institute Associations.

The President introduced to the Board as a special guest, the Lord Bishop of Derby, who had been a guest also at the luncheon preceding the Board Meeting, and who received a hearty welcome from the Board.

These two Reports were also received. The Chair then announced the gift by Mrs. Hamersley of a Mural in memory of her husband, W. Gordon Hamersley, a member of the Board of Managers from 1913 to 1942. He explained that six thousand dollars would be provided, the details of the gift to be covered in a letter. In general it is to be in the nature of a fitting tribute to the men of the Merchant Marine of World War II, and the choice of the artist will be through competition. Five thousand dollars would be set aside for the Mural itself, prizes of \$250.00 and \$150.00 would be awarded and \$600.00 for contingent expenses. It was expected that the Committee for the competition would consist of Mr. Allyn Cox and Mr. Scott Williams from the National Society of Mural Painters, Mr. Michalis and Mr. Vietor from the Board of Managers and Mr. James MacKenzie, architect.

The Chair stated that a formal resolution of thanks would be deferred until the next meeting, following the receipt of a confirmatory letter from Mrs. Hamersley.

The Director then made a brief report, particularly on the Board Members' Institute held under the Federation of Protestant Welfare Agencies and the Propeller Club and the American Merchant Marine Conference.

610 Park Avenue
New York 21, N. Y.

The Chair then read interesting extracts from the Log of the Department of Special Services after which the meeting adjourned.

As a memorial to my husband, I hereby offer to present to Seamen's Church Institute, a mural to be painted on canvas, for the Main Lobby of the Institute, 610 Park Avenue, New York City. The total cost of the mural, including awards and expenses, is limited to \$6,000. The mural is to be in the nature of a fitting tribute to the men of the Merchant Marine of World War II and it should show such characters and ships as would represent the Merchant Marine during the past five years and, if possible, some phase of the activities of the Merchant Marine during World War II.

Thomas Robert
Secretary

As the mural will be viewed largely by merchant seamen who frequent the Institute, the composition and method of painting the mural should be such that it would hold their interest both from a technical approach and as a work of art.

The artist and the subject are to be open to all members of the National Society that the artist to whom the commission to be paid the sum of \$5,000 in appropriate installments process or completed. I suggest that second and \$150, respectively, be awarded.

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on November 29, 1945, at 1:00 o'clock in the afternoon.

At the request of the Chair, the Bishop of Derby opened the meeting with prayer.

The Roll Call showed the following present: Messrs. Belknap, Bell, Bell, Jr., Bramwell, Burgess, Dorrance, Forsyth, Gulden, Hallock, 3rd, Knowles, McLane, Marshall, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Viotor, Wheeler, Williams and Zabriskie.

Excuses were received from the following: Messrs. Bechtel, Fleming, Mansfield, Morgan, Rogers, Jr., Saltzman, Satterlee, Schieffelin, Tucker and Winter.

The Minutes of the October meeting were read by the Secretary, and approved.

The President introduced to the Board as a special guest, the Lord Bishop of Derby, Dr. A. E. J. Rawlinson, who had been a guest also at the luncheon preceding the Board Meeting, and who received a hearty welcome from the Members.

The Chair then presented to the Board a letter from Mrs. Hamersley, confirming her offer of a Mural in memory of her husband, L. Gordon Hamersley, a member of the Board of Managers from 1913 to 1942. Upon motion of Mr. Viotor, seconded by Mr. Gulden, it was

Resolved, That the letter from Mrs. L. Gordon Hamersley, offering to present a memorial Mural for the Main Lobby of the Institute, in tribute to the men of the Merchant Marine of World War II, be spread on the Minutes of this meeting; that the offer of the Mural be accepted as outlined and that the thanks of the Board of Managers be extended to Mrs. Hamersley, and be it

Resolved, That the Board express particular appreciation of this Mural being a memorial to her husband, L. Gordon Hamersley, a member of the Board from 1913 to 1942, and a valued friend and colleague.

The letter follows:
610 Park Avenue
New York 21, N. Y.
October 24, 1945

Dear Sirs:

As a memorial to my husband, L. Gordon Hamersley, I hereby offer to present to Seamen's Church Institute of New York, a mural to be painted on canvas, for the Main Lobby of the Institute at 25 South Street, New York City. The total cost of the mural, including awards and expenses, is limited to \$6,000. The mural is to be in the nature of a fitting tribute to the men of the Merchant Marine of World War II and it should show such characters and ships as would represent the Merchant Marine during the past five years and, if possible, some phase of the activities of the Merchant Marine during World War II.

As the mural will be viewed largely by merchant seamen who frequent the Institute, the composition and method of painting the mural should be such that it would hold their interest both from a technical approach and as a work of art.

The artist and the subject are to be determined by a competition open to all members of the National Society of Mural Painters. I suggest that the artist to whom the commission to paint the mural is awarded be paid the sum of \$5,000 in appropriate installments as the work is in process or completed. I suggest that second and third prizes of \$250 and \$150, respectively, be awarded.

The awards of the commission and of the second and third prizes shall be determined by a committee of five to be selected as follows:

Two members from the National Society of Mural Painters, preferably Mr. Allyn Cox and Mr. Scott Williams.

Two members from the Seamen's Church Institute, preferably Mr. Clarence G. Michalis and Mr. Alexander O. Vieter.

The fifth member of the committee should be selected by the first four.

While I am willing to leave the final awards to a majority of the committee, it is my wish that I have an opportunity to discuss the proposed awards with the committee before it makes its final decisions.

Very truly yours,

(Signed) Hilles Hamersley

Seamen's Church Institute of New York
25 South Street
New York 4, N. Y.

Attention: Clarence G. Michalis, Esq.

The Treasurer then called to the attention of the Board a mortgage of \$4,412.50 covering property 389 Manhattan Avenue, New York, past due and with the rate of interest at 5% per annum, under the custodianship of the Bank of New York, and his acceptance of an offer for the mortgage of \$4,000. net and flat, and requested ratification. Upon motion of Mr. McLane, duly seconded, this was granted.

The Treasurer then described the need of a depository in Philadelphia for funds received there by the ship visitors of the Seamen's Church Institute of New York. Upon his motion, seconded by Mr. Williams, it was

Resolved, That the Treasurer of this corporation be and he hereby is authorized to open and/or maintain a bank account with The Pennsylvania Company for Insurances on Lives and Granting Annuities in the name, and for the use, of this corporation and to deposit in said account from time to time any and all moneys, checks, drafts, notes, acceptances, or other evidences of indebtedness which may now or hereafter be in the possession of this corporation; and that until otherwise ordered, said Bank be and hereby is authorized to make payments from said account upon and according to the check, draft, note, or order of this corporation when signed by

President, Vice-president, Treasurer

and to receive the same when so signed for the credit of, or in payment from the payee or any other holder without inquiry as to the circumstances of their issue or the disposition of their proceeds, whether drawn to the individual order or tendered in payment, of individual obligations of the officers above-named or other officers of this corporation or otherwise.

The Chair then called for reports from the Standing Committees. Mr. Marshall, as Chairman, reported for the Committee on Special Services, Mr. Bramwell, as Chairman, for the Committee on Business Operation and

The Institute was a kind of example, inspiring this. In Mr. Forsyth for the Ways and Means Committee, including the Benefit. These reports were received. during his month's visit in the United States.

Mr. Roberts then requested authorization for the purchase of \$50,000. of 2½% U. S. A. Treasury Bonds due December 15, 1972, and upon motion of Mr. Bramwell, duly seconded, this was authorized.

Mr. Bell, as Chairman, then presented the report of the Seamen's Church Institute Associations, which was received.

Upon motion of Mr. Zabriskie, seconded by Mr. Bell, Jr., it was

Resolved, That the President, the Treasurer and any Vice-President be and they hereby are severally authorized until the Board shall otherwise order, to execute receipts and releases for any bequests or other payments to which the Institute may be entitled and to execute refunding agreements where such are required; and further

Resolved, That all such releases and refunding Agreements heretofore executed and all settlements of claims to interests under wills or otherwise heretofore made, be and they hereby are ratified and confirmed.

The Director then made a brief report on Sailors' Day, the Thanksgiving Day activities and the recent Welfare Council Delegates Meeting.

Mr. Forsyth then reported on studies and conferences, previously authorized, looking to a new publicity film for the Institute, and that this might cost as much as \$12,000. Upon his motion, seconded by Mr. Williams, this sum was appropriated from the General and Unrestricted Funds.

The Chair then called the attention of the Board to a letter received by the Director from Mr. John Platt, who on January 1, 1946 would complete thirty-three years as Chief Engineer, and also would celebrate his fiftieth wedding anniversary. The Chair also advised the Board that the health of Mr. Platt was becoming increasingly precarious, and suggested that an engrossed resolution be prepared for presentation at that time. Upon motion of Mr. Williams, seconded by Mr. Forsyth, this was authorized.

The Chair then read excerpts from the Log of the Department of Special Services.

After this the Chair invited Dr. Rawlinson to address the meeting.

The Bishop, referring to his prior tour through the Institute with Mr. Michalis and Dr. Kelley, said he was greatly impressed by its program and was conscious of the incalculable debt owed to merchant seamen not only in war, but in peace.

For the war, the Bishop said it was a good thing to learn that we stand in danger every hour and cannot calculate the future of any civilization. There cannot be security here upon earth and no civilization can survive unless inspired by principles in the Christian revelation, first, love of God and second, love of man, because of the character of God. All civilization must be a by-product of the love of God and life must be lived on the basis of things Eternal. He urged that we recover putting the love of God first and then go on to the love of man as a corollary, this being the only way to prevent the complete collapse of civilization.

Minutes of the stated meeting of
New York City, on December 28, 1945, at
1:00 o'clock in the afternoon.

The Institute was a kind of example, inspiring this. In closing the Bishop expressed his appreciation of the hospitality of which he had been the recipient during his month's visit in the United States.

The meeting adjourned at 1:50.

The Chair requested Fleming to open the meeting with prayer.

The Roll Call showed the following: Beattie, Bell, Branwell, Mansfield, Fleming, Forsyth, Hallock, Jr., Marshall, Michaels, Newhall, Roberts, Tomb, Victor and Winter.



Secretary

Excuses were received from the following: Messrs. Deapard, Knowles, Mansfield, McLane, Morgan, Rogers, Jr., Saltzman, Salvage, Schieffelin and Tucker.

The Chair mentioned a memorial to Mrs. Howard, founder and first President of the American Merchant Marine Library Association toward which subscriptions were being sought, and because of the earlier association and good relations between that organization and the Institute recommended a contribution of \$100.00. Upon motion of Dr. Fleming, seconded by Mr. Gulden, this was authorized.

The Chair also mentioned the building fund for the Beekman-Downtown Hospital and stressed the always generous cooperation of the Beekman Hospital with the Institute, particularly in the care of employees and in a large number of instances, of seamen in emergencies and of those not eligible for the United States Public Health Service "Marine Hospitals. He suggested a contribution from the Institute and after full discussion, upon motion of Mr. Gulden seconded by Mr. Forsyth, a gift of \$1,500.00 was authorized.

The Chair then again called the attention of the Board to the serious illness of Mr. Platt, and the decision at the November meeting, of sending to him an engrossed testimonial. Upon motion of Mr. Bell, duly seconded, the following resolution with the preamble was adopted:

The Board of Managers of the Seamen's Church Institute of New York gladly honors John Platt as a faithful, wise and unusually competent Chief Engineer.

Appointed on January 1, 1913, soon after the foundations of the present building were constructed, he not only watched but assisted in the development of the building and superintended the selection and installation of all its engines and mechanical equipment. Gaining thus a full knowledge of the plant, it enabled him not only intelligently to plan for the new and enlarged power equipment installed in 1928, but also it proved invaluable in maintenance, efficiency and economy of operation.

The Board is happy to learn that on January 1, 1946 not only will Mr. Platt complete thirty-three years at the Institute, but that also he and Mrs. Platt on that day will celebrate their Golden Wedding. Therefore, be it

Resolved, That both the thanks of the Board and their hearty congratulations be extended to Mr. and Mrs. Platt on this double anniversary, with the hope and prayer that they may have many more happy years together, this message to be spread on the Minutes of this meeting and an engrossed copy given to Mr. and Mrs. Platt, whom we are thus glad to honor.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, Mr. Forsyth reported for the Ways and Means Committee and Mr. Bell for the Seaman's Church Institute Association, all of which were received.

Minutes of the Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on December 28, 1945, at 1:00 o'clock in the afternoon.

Mr. Forsyth then presented the item Counsel, for 1945, totaling \$982.76. This was ordered paid.

The Chair requested Dr. Fleming to open the meeting with prayer.

The Roll Call showed the following present: Messrs. Armour, Beattie, Bell, Bramwell, Delafield, Fleming, Forsyth, Gulden, Hallock, 3rd, Marshall, Michalis, Newhall, Roberts, Tomb, Vietor and Winter.

Excuses were received from the following: Messrs. Despard, Knowles, Mansfield, McLane, Morgan, Rogers, Jr., Saltzman, Salvage, Schieffelin and Tucker.

The Chair mentioned a memorial to Mrs. Howard, founder and First President of the American Merchant Marine Library Association toward which subscriptions were being sought, and because of the earlier association and good relations between that organization and the Institute recommended a contribution of \$100.00. Upon motion of Dr. Fleming, seconded by Mr. Gulden, this was authorized.

The Chair also mentioned the building fund for the Beekman-Downtown Hospital and stressed the always generous cooperation of the Beekman Hospital with the Institute, particularly in the care of employees and in a large number of instances, of seamen in emergencies and of those not eligible for the United States Public Health Service Marine Hospitals. He suggested a contribution from the Institute and after full discussion, upon motion of Mr. Gulden seconded by Mr. Forsyth, a gift of \$1,500.00 was authorized.

The Chair then again called the attention of the Board to the serious illness of Mr. Platt, and the decision at the November meeting, of sending to him an engrossed testimonial. Upon motion of Mr. Bell, duly seconded, the following resolution with the preamble was adopted:

The Board of Managers of the Seamen's Church Institute of New York gladly honors John Platt as a faithful, wise and unusually competent Chief Engineer.

Appointed on January 1, 1913, soon after the foundations of the present building were constructed, he not only watched but assisted in the development of the building and superintended the selection and installation of all its engines and mechanical equipment. Gaining thus a full knowledge of the plant, it enabled him not only intelligently to plan for the new and enlarged power equipment installed in 1928, but also it proved invaluable in maintenance, efficiency and economy of operation.

The Board is happy to learn that on January 1, 1946 not only will Mr. Platt complete thirty-three years at the Institute, but that also he and Mrs. Platt on that day will celebrate their Golden Wedding. Therefore, be it

Resolved, That both the thanks of the Board and their hearty congratulations be extended to Mr. and Mrs. Platt on this double anniversary, with the hope and prayer that they may have many more happy years together, this message to be spread on the Minutes of this meeting and an engrossed copy given to Mr. and Mrs. Platt, whom we are thus glad to honor.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, Mr. Forsyth reported for the Ways and Means Committee and Mr. Bell for the Seamen's Church Institute Associations, all of which were received.

Mr. Forsyth then presented the itemized bill of Mr. Zabriskie as Counsel, for 1945, totaling \$982.76. Upon motion, duly seconded, this was ordered paid.

The Chair then described the arrangement made under the Modernization Program Committee, appointed on June 28, 1945, with Horwath & Horwath, hotel auditors, of which the Institute has for seven years been a client, looking to a study of operating costs, trend of sales and rates charged, method of handling merchandise, prices paid therefor, composition of menus and the analysis of the payroll. The fee for this was not to exceed \$3,000.00.

The Chair then presented letters from Mr. Zabriskie and Judge Margaret M. Burnet, Executrix of the Estate of Jessie D. Worstell. Difficulties had arisen concerning the special care of a Lot in Greenwood Cemetery for which insufficient provision had been made under the Will, and the Institute from its bequest was requested to pay the additional \$493.00. Upon motion of Mr. Bramwell, duly seconded, this was authorized.

The appointment of the Nominating Committee, Auditing Committee and Annual Report Committee was then in order, the Chair requesting permission to make these nominations later.

The appointments reported by the Chair to the Secretary were as follows:

Nominating Committee, Mr. Forsyth, Chairman, Mr. Bramwell and Mr. Marshall.

Auditing Committee, Mr. Knowles, Chairman, and Mr. McLane.

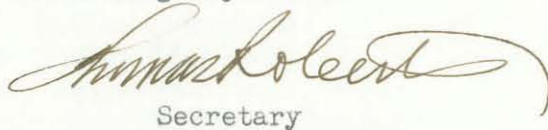
Annual Report Committee, Mr. Vietor, Chairman, Mr. Beattie and Mr. Haddock.

The Director then made a very brief report.

Mr. Michalis, as Chairman of the Budget Committee, then presented the report for 1946, mimeographed copies being supplied to the Board members. A deficit of \$42,229.00 was forecast and the Chair reported that the adoption of this Budget was unanimously recommended by the Committee. Upon motion of Mr. Beattie, seconded by Mr. Forsyth, and after full discussion, the Budget was unanimously adopted.

The Chair then read excerpts from the Log of the United Seamen's Service, and stressed the importance of the voluntary agencies throughout the Port of New York and throughout the country.

Business being completed, the meeting adjourned.



Secretary

Minutes of the One Hundredth Annual Meeting of the Corporation, Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 24, 1946, at 1:05 in the afternoon

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, final, 1945 Board, held at 25 South Street, New York City, on January 24, 1946, at 1:00 o'clock in the afternoon.

Mr. Michalis presided and the identical with that of the stated Meeting of the Board of Managers, immediately preceding.

Mr. Michalis presided and requested the Rev. Frederick Burgess to open the meeting with prayer.

Those present were: Messrs. Bechtel, Belknap, Bell, Bradley, Bramwell, Burgess, Despard, Dorrance, Forsyth, Gulden, Knowles, McLane, Marshall, Michalis, Newhall, Roberts, Salvage, Warburton, Williams and Zabriskie.

Excuses were presented for: Messrs. Brooks, Fleming, Mansfield, Rogers, Jr., Saltzman, Schieffelin, Tomb, Tucker, Viator, Winter, and Bishop De Wolfe and Suffragan Bishop Gilbert, ex officio members of the Corporation.

Mr. Forsyth then presented the report of the Ways and Means Committee and the same was adopted.

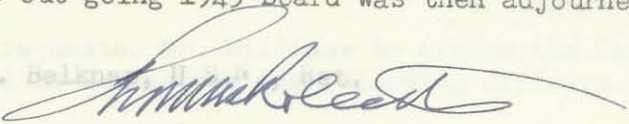
The Secretary then read the Minutes for the meeting of December 28, 1945, and these were approved.

Mr. Forsyth, as Chairman of the Nominating Committee, then presented the report for membership in the Board, this being identical with the report of the previous year, and upon motion of Mr. Burgess, duly seconded, it was

Resolved, That the Annual Report of the Director be adopted as the Report of the Board of Managers, and as such be presented to the Annual Meeting of the Institute.

The meeting of the out-going 1945 Board was then adjourned.

Edward J. Barker
Charles R. Beattie
Edwin De T. Bechtel
Rear Admiral Reginald K. Belknap
Gordon Knox Bell
Gordon Knox Bell, Jr.
Rev. W. Russell Bowis, D. D.
Charles W. Bowring, Jr.
Charles S. Bradley
Gerald A. Bramwell
Rev. Roelif H. Brooks, D. D.
Elihu A. S. Brown
Rev. Frederick Burgess
D. Farley Cox, Jr.
Frederick A. Cummings
Joseph H. Darlington
Frederick P. DeLafield
Clement L. Despard
Rev. Horace W. B. Donegan, D.D.
Rev. Samuel M. Dorrance
Charles A. Dunlap
De Coursey Fales
Rev. Frederic S. Fleming, D.D.
Harry Forsyth
Rev. Frank Dean Gifford, Ph.D.
Frank Gulden
Charles S. Haight
Gerard Hallock, 3d
Hon. Augustus N. Hand



Secretary

Minutes of the One Hundredth Annual Meeting of the Corporation, Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 24, 1946, at 1:05 in the afternoon (immediately following the meeting of the Out-going Board of Managers).

Oliver Iselin
Ellis Knowles
W. Lawrence McLean
Rt. Rev. William T. Manning, D.D.
Richard H. Mansfield
Charles H. Marshall
Hon. John Massfield
Mr. Michalis presided and the Roll showed the attendance identical with that of the Stated Meeting of the Out-going Board of Managers, immediately preceding.

The Director then read his Annual Report. Upon motion, duly seconded, it was

Resolved, That the report of the Director be accepted and referred to the new Board of Managers for publication, with authority through the Committee appointed therefor by the Chair, to make necessary changes.

The Treasurer then presented his Annual Report and the Report of the Committee on Trust Funds, both of which, upon motions duly seconded and carried, were adopted.

Mr. Forsyth then presented the report of the Ways and Means Committee and this was adopted.

Mr. Forsyth, as Chairman of the Nominating Committee, then presented the following for membership in the Board, this being identical with the 1945 Board save for the withdrawal of Mr. Morgan's name at his own request, and the addition of the Rev. Drs. Donegan and Gifford, the Secretary to cast a single ballot, and this, duly seconded, was voted:

- Rt. Rev. Donald B. Aldrich, D.D.
- William Armour
- Edward J. Barber
- Charles R. Beattie
- Edwin De T. Bechtel
- Rear Admiral Reginald R. Belknap, U.S.N., Ret.
- Gordon Knox Bell
- Gordon Knox Bell, Jr.
- Rev. W. Russell Bowie, D.D., President
- Charles W. Bowring, Jr., D.D., LL.D., D.C.L. (ex officio)
- Charles B. Bradley
- Gerald A. Bramwell
- Rev. Roelif H. Brooks, D.D., Vice-President
- Edwin A. S. Brown, Vice-President
- Rev. Frederick Burgess, Vice-President
- D. Farley Cox, Jr., Vice-President
- Frederick A. Cummings, Secretary and Treasurer
- Joseph H. Darlington
- Frederick P. Delafield
- Clement L. Despard
- Rev. Horace W. B. Donegan, D.D.
- Rev. Samuel M. Dorrance
- Rev. Charles M. Dunlap
- Rev. Frederic S. Fleming, D.D.
- Rev. Louis W. Pitt, D.D.
- Rev. Horace W. B. Donegan, D.D.
- Rev. Frederic S. Fleming, D.D.
- Harry Forsyth
- Rev. Frank Dean Gifford, Ph.D.
- Frank Gulden
- Charles S. Haight
- Gerard Hallock, 3d
- Hon. Augustus N. Hand

Oliver Iselin
Ellis Knowles

W. Lawrence McLane

Rt. Rev. William T. Manning, D.D.

Richard H. Mansfield

Charles H. Marshall

Hon. John Masefield

Charles Merz

Clarence G. Michalis

George P. Montgomery

John Lewis Montgomery

Morton L. Newhall

Harris C. Parsons

John H. G. Pell

Rev. Louis W. Pitt, D.D.

Franklin Remington

Thomas Roberts

John S. Rogers, Jr.

Brigadier General Charles E. Saltzman

Sir Samuel A. Salvage

Herbert L. Satterlee

Gen. John Jay Schieffelin, U.S.N.R.

Thomas A. Scott

Sir T. Ashley Sparks

Rt. Rev. Ernest M. Stires, D.D.

Capt. J. H. Tomb, U.S.N., Ret.

Carll Tucker

Alexander O. Vietor

Frank W. Warburton

Rt. Rev. Benjamin M. Washburn, D.D.

Ernest E. Wheeler

William Williams

Orme Wilson

William D. Winter

George Gray Zabriskie

Samuel Salvage
Secretary

this point, suggested the possibility of
being invited to attend a Board Luncheon
in the United States. The Chair mentioned
that Sir Samuel Salvage stated that he had
invited Charles H. Marshall to be his house guests and that he would
be glad toward his coming to the Institute. It was
arranged that the Chair and Dr. Kelley would keep in touch with
Sir Samuel Salvage extending of the invitation.

seconded and carried, the meeting of the
Corporation.

Mr. Michalis then requested Mr. Williams to assume the Chair
after which Mr. Forsyth placed in nomination the following Officers for
1946:

Honorary President

Rt. Rev. William T. Manning, D.D., LL.D., D.C.L. (ex officio)

Lay Officers

| | |
|----------------------|-------------------------|
| Clarence G. Michalis | President |
| Herbert L. Satterlee | Vice-President |
| Orme Wilson | Vice-President |
| Harry Forsyth | Vice-President |
| Thomas Roberts | Secretary and Treasurer |

Clerical Vice-Presidents

| | |
|-------------------------------------|---------------------------------|
| Rt. Rev. Ernest M. Stires, D.D. | Rev. Roelif H. Brooks, S.T.D. |
| Rt. Rev. Benjamin M. Washburn, D.D. | Rev. Samuel M. Dorrance |
| Rt. Rev. Donald B. Aldrich, D.D. | Rev. Frederic S. Fleming, D.D. |
| Rev. W. Russell Bowie, D.D. | Rev. Louis W. Pitt, D.D. |
| Rev. Frederick Burgess | Rev. Horace W. B. Donegan, D.D. |
| Rev. Frank Dean Gifford, Ph.D. | |

Sir Samuel Salvage seconded the nominations and the motion
was carried, with instructions to the Secretary to cast a single ballot,
which was done. Mr. Michalis then resumed the Chair.

Mr. Knowles, at this point, suggested the possibility of the Honorable Winston Churchill being invited to attend a Board luncheon and meeting during his visit to the United States. The Chair mentioned possible obstacles, whereupon Sir Samuel Salvage stated that he had invited Mr. and Mrs. Churchill to be his house guests and that he would be glad to be of any help toward his coming to the Institute. It was arranged then that the Chair and Dr. Kelley would keep in touch with Sir Samuel, looking to the extending of the invitation.

Upon motion of Mr. Williams, seconded by Mr. Molano, it was
Upon motion, duly seconded and carried, the meeting of the Corporation was adjourned.

Resolved, that the By-Laws of the last Board of Managers of the Seamen's Church Institute of New York and its members adopted as the By-Laws of the present



Secretary

Mr. Forsyth, as Chairman of the Nominating Committee, then presented the following schedule of nominations for Standing Committees, these being seconded by Mr. Bell, were elected by the Secretary casting a single ballot:

Executive

Clarence G. Michalis, 74 Wall Street, Chairman
Edwin De T. Bechtel, 2 Wall Street
Gordon Knox Bell, 22 Exchange Place
Gerald A. Bramwell, 52 Broadway
Clement L. Despard, 1 Cedar Street
Charles E. Dunlap, 1 Broadway
De Coursey Fales, 280 Fourth Avenue
Harry Forsyth, 155 John Street
Charles R. Marshall, 30 Broad Street
Thomas Roberts, 63 Wall Street
Herbert L. Batterlee, 49 Wall Street

Special Services to Seamen

Charles R. Marshall, 30 Broad Street, Chairman
Rev. Frederick Burgess
Gerard Hallock, 3d
Rev. Louis W. Pitt, D.D.
Ellis Knowles
John H. W. Pell

Business Operation

Gerald A. Bramwell, 52 Broadway, Chairman
Charles R. Beattie
Oliver Iselin
Richard H. Mansfield
Morton L. Newhall
Thomas Roberts
William De Winter

Education and Employment

Clement L. Despard, 1 Cedar Street, Chairman
William Armour
Rear Admiral Reginald A. Bellnap, Captain J. Harvey Tomb,
U.S.N., Ret.
Frank W. Warburton

Law

Edwin De T. Bechtel, 2 Wall Street, Chairman
DeCoursey Fales
William Williams
George Gray Zabriskie

Ways and Means

Harry Forsyth, 155 John Street, Chairman
Gerald A. Bramwell
Charles R. Marshall
W. Lawrence Molano
Thomas Roberts

Trust Funds

DeCoursey Fales, 280 Fourth Avenue, Chairman
Charles E. Dunlap George P. Montgomery
Harry Forsyth Thomas Roberts

Seamen's Church Institute Associations
Gordon Knox Bell, 22 Exchange Place, Chairman
Frank Gulden John Lewis Montgomery

Upon motion by Mr. Zabriskie, duly seconded, it was

Resolved, That the Treasurer be and he hereby is authorized to pay to the Rev. Dr. Harold H. Kelley, Director, the income during the current year from all Special Relief Funds to be used for the purpose of said Funds.

Upon motion of Mr. Zabriskie, duly seconded, it was then

Resolved, That the thanks of the Board of Managers be expressed by letter from the Secretary to the Life Saving Benevolent Association for their generous gift of \$1,500.00 to the Institute, and that this gift be appropriated as follows: \$500.00 to the General Medical Clinic; \$500.00 to Entertainment expense; \$500.00 to the Director's Discretionary Fund.

Mr. Despard then reported for the Committee on Education and Employment, describing the meeting which on Tuesday had arranged for the advancement of Capt. Umstead from Acting Principal to Principal, with a salary of \$65.00 per week. Upon his motion, duly seconded, this was ratified.

Mr. Despard mentioned the suggestion of Captain Tomb at the Committee meeting, with reference to certain surplus Navy material which might be obtained free of charge upon proper application to the authorities at the Navy Ship Yard in Brooklyn. He moved that authority be given to the Committee to accept such supplies as might be both useful and available, and that sufficient funds be appropriated for trucking and other expenses. The motion was seconded by Mr. Marshall and carried.

Mr. Forsyth then reported for the Ways and Means Committee, including a special report which the Committee had asked Miss Dennis and Miss Candee to prepare, concerning certain publicity for promotion.

The Chair also stressed the importance of this, particularly the building up of additional lists of potential new contributors, and upon motion of Mr. Forsyth, duly seconded, \$10,000.00 was added to the budget of the Ways and Means Department for this purpose. The Chair stated also that it might be necessary to ask the Board for additional funds at later meetings.

Mr. Bell then presented the report of the Committee on Seamen's Church Institute Associations, and this was received.

Mr. Bramwell, for the Committee on Business Operation, reported concerning the necessary waterproofing which had been done in the basement, to a total of \$1,200.46, and moved that this payment be authorized. This was seconded and carried, charged to Operations.

Mr. Bramwell then also explained the return of Mr. Moorcroft from the Army to his old position as supervisor of the Ship Visiting Division, and the transfer of Mr. Jakobiak to become Assistant to Mr. Trench. This would involve an addition of \$3,700.00 to the 1946 budget, and upon his motion, seconded by Mr. Dechtel, the appointment and salary were ratified.

The Chair then brought to the attention of the Board the faithful service rendered by the late John Platt as Chief Engineer of the Institute and suggested that because of the termination of wages the sum of \$1,000.00 be given to Mrs. Platt. Upon motion of Mr. Zabriskie, duly seconded, this was authorized.

At the suggestion of Mr. Dorrance, the Board then stood for a moment of silence in memory of Mr. Platt.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, and moved that \$100.00 be given to Alcoholics Anonymous, to be divided equally between the parent New York Organization and the the A. A. Seamen's Club, Inc. This was seconded and carried.

The Roll Call showed the following presents: Kenard, Seattle, Seiknap, B. He then presented the following: ... Michaelis, G. P. Montgomery, J. L. Montgomery, Roberts, Victor and ...
Whereas; The Janet Roper Club has given pleasure and enjoyment to a total of 50,330 seamen and 9,823 of their families and friends, has provided an attractive, pleasant place for these men after arduous and perilous labors in maintaining the lifeline of ships to the fighting fronts, the memory of the happy times enjoyed at this Club where good fellowship prevails, will remain in the minds of these men of the Merchant Marine long after the peace-time termination of the Club's activities on January 31, 1946; therefore, be it

The Chair then presented to the Board the newly approved plan of the ...
Resolved, That the Board of Managers of the Seamen's Church Institute of New York express its appreciation to Mrs. Philip A. Carroll and other relatives of the late Thomas Fortune Ryan, who generously equipped his home as the war-time recreational Janet Roper Club for merchant seamen of all nationalities and who committed the Club to the sponsorship of the Seamen's Church Institute of New York on September 8, 1943; and be it further

Resolved, That the Board of Managers record its gratitude and spread this resolution on the Minutes of this Meeting of the Seamen's Church Institute of New York, and that a copy of the resolution be sent to Mrs. Carroll.
This was duly seconded and adopted.

Business being completed, the meeting then adjourned.
Secretary

Mr. Michaelis then excused himself to attend an important meeting elsewhere and asked Mr. Roberts to take the Chair.

Mr. Roberts then called for the report of the Committee on Special Services to Seamen which was presented by Mr. Knowles.

The Committee report requested a resolution, approving the transfer of the Institute's deposit of \$5,000.00 from the Citizens' National Bank of Norfolk to the Southern Bank of Norfolk in order to improve the handling of the shipvisitors' funds in that Port. Upon Mr. Knowles' motion, seconded by Mr. Braswell, it was

Resolved, That all items received by the Southern Bank of Norfolk, for collection or credit, are taken at the customer's risk. Items drawn on this bank, whether entered on deposit book or not, are to be credited as of the close of business on the day of deposit; if not provided for on the books of the bank at that time, the bank shall have the right to

charge the same back to the depositor's account. Said bank as agent for customers or depositors will forward other items to the correspondent with full authority to receive payment thereon, but assumes no responsibility for the failure of such banks, nor for loss or should any bank or correspondent converge for in checks or drafts which are dishonored, the proceeds be lost by any cause mentioned herein, the bank assumes no responsibility, the amount of such credit has been given will be charged back to the customer or depositor.

Mr. Michalis presided and at his request the Rev. Mr. Burgess opened the meeting with prayer.

The Roll Call showed the following present: Messrs. Beattie, Belknap, Bramwell, Burgess, Delafield, Despard, Donegan, Gulden, Knowles, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Vietor and Williams.

Excuses were presented for: Messrs. Bell, Fleming, Forsyth, Mansfield, McLane, Newhall, Rogers, Jr., Saltzman, Patterlee, Schieffelin, Tucker, Wheeler and Winter.

The Chair welcomed the Rev. Horace W. B. Donegan, D.D. to the meeting as a newly elected Clerical Vice-President.

Mr. Bramwell then reported for the Committee on Business Operation. The Chair then presented to the Board the newly approved plan of the Board of Directors of the Welfare Council of New York City for the financing of this central organization. Mr. Michalis explained the sources of its income as including The Greater New York Fund and certain foundations, yet the increasing need for appropriations from the member Agencies comprising the Council. The financing plan called for a rateable share from each of the member Agencies, determined by averaging the "expenditure formula" and the "net income formula". This for the Seamen's Church Institute of New York would total \$3,345.00.

Mr. Knowles asked if the Chair recommended the Institute's adoption of this plan and the appropriation of the necessary funds, and upon Mr. Michalis answering in the affirmative, Mr. Knowles moved the adoption. This was seconded by Mr. Despard and carried.

Mr. Michalis then stated to the Board that a further study of Staff wages, particularly in the lower brackets, was imperative due to increased living costs, that many other agencies and many business firms were likewise affected. He stated that it probably would be necessary for a readjustment to be made, and that he had requested the Director, to whom he had given some material, to prepare a report from an analysis of the Institute's wage schedule.

Mr. Michalis then excused himself to attend an important meeting elsewhere and asked Mr. Roberts to take the Chair.

Mr. Roberts then called for the report of the Committee on Special Services to Seamen which was presented by Mr. Knowles.

The Committee report requested a resolution, approving the transfer of the Institute's deposit of \$5,000.00 from the Citizens' National Bank of Norfolk to the Southern Bank of Norfolk in order to improve the handling of the shipvisitors' funds in that Port. Upon Mr. Knowles' motion, seconded by Mr. Bramwell, it was

Resolved, That all items received by the Southern Bank of Norfolk, for collection or credit, are taken at the customer's risk. Items drawn on this bank, whether entered on deposit book or not, are to be credited as of the close of business on the day of deposit; if not provided for on the books of the bank at that time, the bank shall have the right to

charge the same back to the depositor's account. Said bank as agent for customers or depositors will forward other items to bank or correspondent with full authority to receive checks or drafts in payment, but assumes or incurs no responsibility for neglect, default or failure of such banks, nor for loss or delays occurring in the mail. Should any bank or correspondent convert the proceeds or remit therefor in checks or drafts which are dishonored, or should the items or proceeds be lost by any cause mentioned herein as one for which said bank assumes no responsibility, the amount for which credit has been given will be charged back to the customer or depositor. The customer or depositor hereby consents that items may be sent direct to the bank on which drawn and relieves the said Southern Bank of Norfolk from responsibility for so doing. All checks and drafts are credited subject to payment. Items on Norfolk are credited subject to final payment.

The depositor agrees to abide by the rules and regulations now in effect, or to become effective, governing service charges for handling this account.

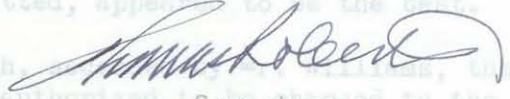
Depositor agrees to present pass book to be balanced at least once each ninety days, and in the event it is not presented to the bank for this purpose during this period the bank shall not be liable for errors of longer than 90 days standing.

Mr. Bramwell then reported for the Committee on Business Operation and Mr. Despard for the Committee on Education and Employment, Mr. Bramwell for the Ways and Means and Mr. Gulden for the Seamen's Church Institute Associations. Upon motion, duly seconded, these reports were received and filed.

The Director then made a brief report, referring further to the death of Mr. William Russell, instructor in Marine Engineering in the Merchant Marine School, and previously mentioned in the report of Mr. Despard. He described the sea career of Mr. Russell, terminated because of illness, his later work in the Institute and promotion to work in the School where he was greatly liked by the students, and built up the Engineering Department of the School in a remarkable way.

He mentioned also a letter from Mrs. Platt, the widow of the Institute's Chief Engineer, in which she expressed appreciation of the resolution of the Board sent to them upon the completion of Mr. Platt's thirty-three years at the Institute and their golden wedding anniversary.

Business being completed, the meeting adjourned at 1:40.



Secretary

Upon motion of Mr. Forsyth, installation of this equipment was authorized, to be charged to the Repairs and Replacements Fund.

Mr. Bramwell then stated that some repairs to the panels in the Baggage Room were necessary at a cost of \$229.00, and upon his motion, seconded by Mr. Gulden, this was authorized, to be charged to the Repairs and Replacements Fund.

Mr. Gulden then presented the report of the Seamen's Church Institute Associations, which included the notification of a desired change in the Constitution, changing the designations of Officers in the separate Association from Directors, Vice-Directors to Presidents and Vice-presidents. Upon his motion, duly seconded, the proposed change was approved.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on March 28, 1946, at 1:00 o'clock in the afternoon.

Mr. Michalis presided and at his request the Rev. Mr. Dorrance opened the meeting with prayer.

The Roll Call showed the following present: Messrs. Armour, Bramwell, Burgess, Dorrance, Fleming, Forsyth, Gulden Hallock, Knowles, McLane, Marshall, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Vietor, Williams and Winter; those excused were Messrs. Beattie, Bell, Delafield, Donegan, Mansfield, Rogers, Jr., Saltzman, Satterlee and Tucker.

The Chair reported on the awarding of the prizes for the Mural presented by Mrs. Hamersley in memory of the former Board member, J. Gordon Hamersley, the artist receiving first prize together with the commission for executing the Mural being Edmond James Fitzgerald. Mr. Michalis described Mr. Fitzgerald as being, until a few weeks ago, a lieutenant commander in the Navy with a very active career of war service. Photographs having to do with the judging of the Mural and the awarding of the prizes were shown to the Board.

Mr. Marshall then presented the report for the Committee on Special Services to Seamen, and Mr. Bramwell for the Committee on Business Operation. He first mentioned the importance of Staff wage adjustment to meet increasing living costs, mention of which had been made by the Chair at the February meeting. He stated that the status of the Staff personnel indicated it would be best to refer this matter to the former Special Committee consisting of Messrs. Roberts, Forsyth and Bramwell, with power to act.

Upon motion of Mr. Forsyth, seconded by Mr. Knowles this was ordered.

Mr. Bramwell then reported on the need for installing wash-basins on the Sixth, Seventh and Eighth Floors of the Institute Annex, the hidden plumbing for which had been installed when the building was erected. He stated that three bids had been received and recommended that it be awarded to Charles Argast, Inc. for \$9,540.00, but explained that this was the highest of the three by about \$200.00, but that this firm had long done satisfactory work for the Institute and that the equipment which they submitted, appeared to be the best.

Upon motion of Mr. Forsyth, seconded by Mr. Williams, the installation of this equipment was authorized, to be charged to the Repairs and Replacements Fund.

Mr. Bramwell then stated that some repairs to the panels in the Baggage Room were necessary at a cost of \$229.00, and upon his motion, seconded by Mr. Gulden, this was authorized, to be charged to the Repairs and Replacements Fund.

Mr. Gulden then presented the report of the Seamen's Church Institute Associations, which included the notification of a desired change in the Constitution, changing the designations of Officers in the separate Associations from Directors, Vice-Directors to Presidents and Vice-presidents. Upon his motion, duly seconded, the proposed change was approved.


The Director then made a brief report, reading letters from Mr. Bell who was absent due to an accident. The Secretary was requested to extend the greetings of the Board to Mr. Bell by letter. Then a letter from Mr. Lane, who has just resigned as Executive Director of the Welfare Council, which expressed appreciation for good wishes received and likewise for the check from the Institute for the balance of the amount voted on the rateable share plan of the Council. The Director also told of the operation on Mr. J. J. Kelly, Chief of the Institute House Patrol, involving the removal of his larynx, and at his suggestion the Secretary was asked to write a letter to Mr. Kelly. Other matters in the report had to do with the general maritime labor situation and mistaken attitudes toward the Institute and other voluntary agencies.

Mr. Bramwell then proposed for membership in the Board of Managers, Rear Admiral Lamar Richard Leahy, U.S.N., Ret. The nomination was seconded by Mr. Williams and referred for action at the April meeting.

The Chair then read excerpts from the reports of the Assistant Night Manager and other items of interest.

The meeting adjourned at 1:50.

Mr. Bramwell was asked for the report of the Committee on Business Operation and at his suggestion Mr. Forsyth read the report of the Special Committee on the cost of living, due to the increased cost of living.


Secretary

The Committee reported on the study having to do with employees receiving less than \$3,000.00 per year, deferring to a later date the report on those receiving \$3,000.00 or more.

The Committee recommended that the ten per cent. adjusted compensation, which has been in force for the past few years and paid on a monthly basis, be now added to the weekly wages of employees receiving less than \$3,000.00 per year and that a uniform weekly increase in wages up to \$2.50, commencing May 1, 1946, be granted, to help meet the increased cost of living.

The Committee estimated that the proposed adjustment, including its effect on additional overtime compensation, would cost on an annual basis approximately \$35,000.00.

On motion of Mr. Forsyth, seconded by Mr. Williams, the report was accepted and the increase at the rate of \$35,000.00 per annum to the budget was authorized and approved.

Mr. Despard then reported for the Committee on Education and Employment; Mr. Forsyth for the Ways and Means, this including the excellent progress reported on the "Benefit".

Mr. Gulden then reported for the Seamen's Church Institute Associations, and upon motion of Mr. Williams, duly seconded, the action of the Central Council of Associations thereof in amending the Constitution, changing "Director" and "Vice-Director" to "President" and "Vice-President", was approved.

Rear Admiral Lamar Richard Leahy, U.S.N., Ret., who had been nominated by Mr. Bramwell at the March meeting, and seconded by Mr. Williams, was unanimously elected a member of the Board.

The Director then gave a brief report, outlining the current

religious work, particularly the Lenten
which Mr. Michalis read excerpts from the
Special Services.

The meeting adjourned at 1:50.

Minutes of a Stated Meeting of
the Board of Managers of the
Seamen's Church Institute of
New York, held at 25 South Street,
New York City, on April 25, 1946,
at 1:00 o'clock in the after-
noon.

Mr. Michalis presided and requested Dr. Fleming to open the
meeting with prayer.

Secretary

The Roll Call showed the following present: Messrs. Belknap,
Bradley, Bramwell, Burgess, Cox, Jr., Despard, Fleming, Forsyth, Gulden,
McLane, Marshall, Michalis, G. P. Montgomery, Newhall, Roberts,
Schieffelin, Vietor, Wheeler, Williams, Winter and Zabriskie; together
with those excused, Messrs. Donegan, Gifford, Anowles, Mansfield,
Saltzman, Satterlee, Tomb, Tucker and Warburton.

The Chair then stated that the Board had been requested to
appoint two members as delegates on the Council of Affiliate Agencies,
Federation of Protestant Welfare Agencies, and upon motion of Mr. Wil-
liams, duly seconded, this was left to the discretion of the Chair.

Mr. Marshall as Chairman reported for the Committee on Special
Services. This was received and filed.

Mr. Bramwell was asked for the report of the Committee on
Business Operation and at his suggestion Mr. Forsyth made the report
of the Special Committee to consider Staff wage adjustment, due to the
increased cost of living.

The Committee reported on the study having to do with
employees receiving less than \$3,000.00 per year, deferring to a later
date the report on those receiving \$3,000.00 or more.

The Committee recommended that the ten per cent. adjusted
compensation, which has been in force for the past few years and paid
on a monthly basis, be now added to the weekly wages of employees re-
ceiving less than \$3,000.00 per year and that a uniform weekly in-
crease in wages up to \$2.50, commencing May 1, 1946, be granted, to
help meet the increased cost of living.

The Committee estimated that the proposed adjustment, in-
cluding its effect on additional overtime compensation, would cost on
an annual basis approximately \$35,000.00.

On motion of Mr. Forsyth, seconded by Mr. Williams, the
report was accepted and the increase at the rate of \$35,000.00 per annum
to the budget was authorized and approved.

Mr. Despard then reported for the Committee on Education and
Employment; Mr. Forsyth for the Ways and Means, this including the ex-
cellent progress reported on the "Benefit".

Mr. Gulden then reported for the Seamen's Church Institute
Associations, and upon motion of Mr. Williams, duly seconded, the action
of the Central Council of Associations thereof in amending the Consti-
tution, changing "Director" and "Vice-Director" to "President" and "Vice-
President", was approved.

Rear Admiral Lamar Richard Leahy, U.S.N., Ret., who had been
nominated by Mr. Bramwell at the March meeting, and seconded by Mr. Wil-
liams, was unanimously elected a member of the Board.

The Director then gave a brief report, outlining the current

religious work, particularly the Lenten and Easter Services, after which Mr. Michalis read excerpts from the Log of the Department of Special Services.

The meeting adjourned at 1:50. York, held at 25 South Street, New York City, on May 23, 1946, at 1:00 o'clock in the afternoon.

At the request of the Secretary Michalis, the Rev. Samuel M. Dorrance opened the meeting with prayer.

The Roll Call showed the following present: Messrs. Selknap, Bell, Bramwell, Burgess, Despard, Dorrance, Fleming, Forsyth, Gifford, Knowles, Leahy, Michalis, W. F. Montgomery, J. L. Montgomery, Roberts, Schieffelin, Tomb, Warburton and Williams. There were excuses for Messrs. Gulden, Pallock, Mansfield, Marshall, Salvage, Batterlee, Victor and Winter.

The Chair announced the appointment of Messrs. Haight and Warburton as Delegates on the Council of Affiliate Agencies, Federation of Protestant Welfare Agencies, and their acceptance.

The Chair then announced a gift of \$4,000.00 from the Estate of the late Mrs. Edmund L. Baylies, whose husband had been a member of the Board of Managers from 1885 until his death in 1932, during the last nineteen years of which he had been President. He stressed their devotion to the Institute and to other church activities and stated that he felt that this sum should be set aside as a permanent fund. He had conferred with the Director as to the purposes which would best apply to this dual interest of Mrs. Baylies and her husband and it was agreed that it seemed well to establish with this money a Chapel Fund, the income to apply to general Chapel expenses, thereupon, upon a motion of Mr. Bell, seconded by Mr. Knowles, it was unanimously

Resolved, That the gift of \$4,000.00 from the Estate of the late Mrs. Edmund L. Baylies be set aside as a permanent fund to be known as the Edmund Lincoln and Louise Van Rensselaer Baylies Chapel Fund, the income to be applied to general Chapel expenses.

The Chair then presented two newly elected members to the Board, The Rev. Dr. Frank D. Gifford and Rear Admiral Lazar Richard Leahy, U.S.N., Ret.

The Treasurer then presented the bill for special services by George Gray Zabriskie, Counsel for the Institute, in connection with the contracts for the Aerkow publicity film and the Hameraley memorial mural, a total of \$550.00. Upon motion of Mr. Forsyth, duly seconded, this was approved.

The Treasurer then requested authorization to withdraw cash to cover the value of a stock contribution, and upon his motion, seconded by Mr. Bramwell, it was

Resolved, That the Treasurer be and hereby is authorized to withdraw the sum of \$2,152.04 from Trust Funds for transfer to the Institute Operating Account, in exchange for 30 shares of General Motors common stock, contributed by Mr. Philip A. Carroll in settlement of the final expenses of the Janet Roper Club.

Mr. Knowles then presented the report of the Committee on Special Services to Seamen, including progress on the new room for the Alcoholics Anonymous, and the Chair briefly described the simple type of furniture to be installed in keeping with the other furniture in the adjoining Game Room.

Mr. Bramwell then reported for the Committee on Business Operation and Mr. Despard for the Committee on Education and Employment. These reports were received.

Minutes of a Stated Meeting of
the Board of Managers of the
Seamen's Church Institute of
New York, held at 25 South Street,
New York City, on May 23, 1946,
at 1:00 o'clock in the afternoon.

Mr. Williams then reported
upon motion, seconded by Admiral Bell,
Resolved, That the law governing
operations of the Seamen's Funds
be affected by the Banking Laws, with power to act should changes
of method be required. At the request of the Chair, Mr. Michalis, the Rev. Samuel M.
Dorrance opened the meeting with prayer.

Mr. Forsyth then reported for the Ways and Means Committee,
and then all The Roll Call showed the following present: Messrs. Belknap,
Bell, Bramwell, Burgess, Despard, Dorrance, Fleming, Forsyth, Gifford,
Knowles, Leahy, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts,
Schieffelin, Tomb, Warburton and Williams. There were excuses for
Messrs. Gulden, Mallock, Mansfield, Marshall, Salvage, Satterlee, Vietor
and Winter. The engineer's estimate for the work is
\$110,000.00. Upon motion of Admiral Bell, seconded by Mr. Knowles,
this was approved. The Chair announced the appointment of Messrs. Haight and
Warburton as Delegates on the Council of Affiliate Agencies, Federation
of Protestant Welfare Agencies, and their acceptance. Seamen's Church
Institute Associations, which was received.

The Chair then announced a gift of \$4,000.00 from the
Estate of the late Mrs. Edmund L. Baylies, whose husband had been a
member of the Board of Managers from 1885 until his death in 1932,
during the last nineteen years of which he had been President. He
stressed their devotion to the Institute and to other church activities
and stated that he felt that this sum should be set aside as a permanent
fund. He had conferred with the Director as to the purposes which would
best apply to this dual interest of Mrs. Baylies and her husband and it
was agreed that it seemed well to establish with this money a Chapel
Fund, the income to apply to general Chapel expenses, thereupon, upon
a motion of Mr. Bell, seconded by Mr. Knowles, it was unanimously
Resolved, That the gift of \$4,000.00 from the Estate of the
late Mrs. Edmund L. Baylies be set aside as a permanent fund to be known
as the Edmund Lincoln and Louisa Van Rensselaer Baylies Chapel Fund, the
income to be applied to general Chapel expenses.

Resolved, That the Seamen's Church Institute of New York contri-
bute \$300. The Chair then presented two newly elected members to the
Board, The Rev. Dr. Frank D. Gifford and Rear Admiral Lamar Richard
Leahy, U.S.N., Ret.

The Chair then explained briefly the founding of the
Sailor's Club. The Treasurer then presented the bill for special services
by George Gray Zabriskie, Counsel for the Institute, in connection with
the contracts for the Berkow publicity film and the Hamersley memorial
mural, a total of \$550.00. Upon motion of Mr. Forsyth, duly seconded,
this was approved. Department of Special Services, after which the
meeting adjourned.

The Treasurer then requested authorization to withdraw cash
to cover the value of a stock contribution, and upon his motion,
seconded by Mr. Bramwell, it was

Resolved, That the Treasurer be and hereby is authorized to with-
draw the sum of \$2,152.04 from Trust Funds for transfer to the Institute
Operating Account, in exchange for 30 shares of General Motors common
stock, contributed by Mr. Philip A. Carroll in settlement of the final
expenses of the Janet Roper Club.

Mr. Knowles then presented the report of the Committee on
Special Services to Seamen, including progress on the new room for the
Alcoholics Anonymous, and the Chair briefly described the simple type of
furniture to be installed in keeping with the other furniture in the
adjoining Game Room.

Mr. Bramwell then reported for the Committee on Business
Operation and Mr. Despard for the Committee on Education and Employment.
These reports were received.

Mr. Williams then reported for the Law Committee, and upon motion, seconded by Admiral Belknap, it was

Resolved, That the Law Committee be directed to study the operations of the Seamen's Funds Bureau of the Institute as they may be affected by the Banking Laws, with power to act should changes of method be found advisable.

The Roll Call showed the following present: Messrs. Armour, Mr. Forsyth then reported for the Ways and Means Committee, and then also as Chairman for the Modernization Program. After describing various conferences with the architect, the consulting engineer and Staff leaders, he reported that the Committee had decided to recommend proceeding with the suggested improvements for the Engine Room in as much as the need was great and that the equipment appeared to be available. The engineer's estimate for the work is \$110,000.00. Upon motion of Admiral Belknap, seconded by Mr. Knowles, this was authorized, the Committee being given power to act.

Mr. Bell then presented the report of the Seamen's Church Institute Associations, which was received.

The Director made a brief report, after which Mr. Schieffelin nominated for re-election to the Board, Mr. Louis B. McCagg recently returned to civilian life from war duties.

Mr. Knowles then presented the following which was seconded by Mr. Forsyth:

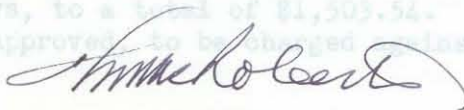
Whereas, The Institute has always had helpful relations with the Sailor's Cemetery Association, with the privilege of interments therein of merchant seamen, these being at a cost of \$15.00 for the opening of each grave, as compared to up to \$35.00 in the plot of the Institute in Cedar Grove Cemetery, and

Whereas, The Sailor's Cemetery Association has no income apart from voluntary contributions, be it

Resolved, That the Seamen's Church Institute of New York contribute \$300.00 to aid this work, and in appreciation of long continued help received therefrom.

The Chair then explained briefly the founding of the Sailor's Cemetery Association in 1852 and its vicissitudes, and the resolution was adopted.

The Chair then read excerpts from Institute communications and the Log of the Department of Special Services, after which the meeting adjourned.



Secretary

Mr. Hallock then read the report of the Department of Special Services, which was received.

Mr. Braswell reported for the Committee on Business Operation, and moved authorization for the necessary roof and other exterior repairs for the elimination of leaks. This was seconded and carried.

He then described the mechanical washing of certain bedroom walls at \$600.00 per Floor. Upon his motion, duly seconded and carried, this was ordered for the Seventh through the Twelfth Floors, to the total amount of \$3,600.00.