

Mr. Bramwell read also the report of the Committee, and Mr. John L. Montgomery that Associations, and these were received.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on June 27, 1946, at 1:00 o'clock in the afternoon.

Mr. Michalis then presented the name of Mr. Louis B. McCagg, nominated At the request of the Chair, the Director opened the meeting with prayer. accomplished by vote.

The Roll Call showed the following present: Messrs. Armour, Belknap, Bramwell, Gulden, Hallock, Leahy, McLane, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Williams and Zabriskie. payable perhaps in 1947.

Excuses were received as follows: Messrs. Despard, Forsyth, Knowles, Mansfield, Marshall, Tucker, Vietor and Winter. as on the portions of the Institute's property at 26 and 27 South Street in order to keep the

The Chair then mentioned the Discretionary Fund at the disposal of the Director, to which appropriations are made by the Board from time to time, and recommended that this be augmented at this time by \$750.00, this to be charged against Unrestricted Funds. mentioned the visit of Commissioner Hallander and Deputy Commissioner Williams for luncheon

Upon motion of Mr. Williams, seconded by Mr. Zabriskie, this was authorized. the Board to the fact that Miss Ricker who was mentioned earlier by Mr. Zabriskie, had been a continuous subscriber of \$100.00 per year. The Chair then presented a request from the Legal Aid Society for a gift, and described the effective help which this organization readily gave to the Institute on seamen's legal problems. He suggested a gift of \$100.00, and upon motion of Mr. Bramwell, duly seconded, this was authorized.

The Chair then read a letter of appreciation from Mr. J. J. Kelly, Chi The Chair then asked the Director to exhibit and explain to the Board a certificate of appreciation for "signal service rendered" to the men of the British Merchant Navy, in providing Club space for the British Merchant Navy Club during World War II, by the Seamen's Church Institute. The certificate was signed by Sir T. Ashley Sparks, Representative in the United States, and Sir Francis E. Evans, H.B.M. Consul General, for the British Seamen's Welfare Board (U.S.A).

The Treasurer then mentioned having subscribed for 6,100 shares in the Diocesan Investment Trust, and that the Institute's investment therein had appreciated on the market. He requested approval for the purchase of these additional 6,100 shares.

Upon motion of Mr. Zabriskie, duly seconded, this was authorized.

The Treasurer then presented a bill from the Diorama Corporation of America for Exhibit material for the recent National Maritime Exposition and for store window displays, to a total of \$1,503.54. Upon his motion, duly seconded, this was approved, to be charged against General Publicity.

Mr. Hallock then read the report of the Department of Special Services, which was received.

Mr. Bramwell reported for the Committee on Business Operation, and moved authorization for the necessary roof and other exterior repairs for the elimination of leaks. This was seconded and carried.

He then described the mechanical washing of certain bedroom walls at \$600.00 per Floor. Upon his motion, duly seconded and carried, this was ordered for the Seventh through the Twelfth Floors, to the total amount of \$3,600.00.

Mr. Bramwell read also the report of the Ways and Means Committee, and Mr. John L. Montgomery that of the Seamen's Church Institute Associations, and these were received.

Mr. Michalis then presented the name of Mr. Louis B. McCagg, nominated at the May meeting for re-election to the Board, which was unanimously accomplished by vote.

Mr. Zabriskie then told the Board that the Institute had been made a legatee of one-half of the residuary estate of Ellen A. Ricker, of which the Institute net share might be about \$250,000, payable perhaps in 1947.

Mr. Zabriskie also mentioned studying the Leases on the portions of the Institute's property at 26 and 27 South Street in order to keep them in proper conformity to the law.

The Director then made a brief report, inviting the Board members to see the new X-ray equipment in the Clinic, and mentioned the visit of Commissioner Wallander and Deputy Commissioner Williams for luncheon and their appreciative inspection of the Building. He called the attention of the Board to the fact that Miss Ricker who was mentioned earlier by Mr. Zabriskie, had been a continuous subscriber of \$100.00 per year from 1918 to 1943, and that the generosity in her Will could be traced in part to the efficiency of the Ways and Means in developing the interest of subscribers by good appeals and prompt acknowledgment of gifts.

The Chair then read a letter of appreciation from Mr. J. J. Kelly, Chief of the House Patrol, for kindnesses shown by Board members during his recent larynx operation; referred to the continuing high record of the ship visitors and read excerpts from the reports of the Department of Special Services.

Business being completed, the meeting then adjourned.


Secretary

Sir Samuel was devoted to his parish church, of which he was a vestryman and warden. Therefore, be it

Resolved, That this Board of Managers of the Seamen's Church Institute of New York hereby attest their appreciation of the signal services of Sir Samuel A. Salvage to the Institute and their admiration of him as a colleague, and their regret at his death, and to Lady Salvage and family their deep sympathy in the bereavement which they have suffered; and be it also

Resolved, That this preamble and resolution be spread on the Minutes of this meeting, and that a copy be sent to the family of Sir Samuel.

This was adopted unanimously by a rising vote.

Admiral Saltnap then offered the following:

The Board of Managers of the Seamen's Church Institute of New York hereby record our sorrow for the death of our fellow member, Captain James Harvey Tomb, United States Navy, Retired. Long interested in the Institute, he was elected a Manager in 1943 and served on the Committee on Education.

After distinguished service in World War I, he commanded the Naval Station at Coronado, becoming Marine Superintendent of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on September 26, 1946, at 1:00 o'clock in the afternoon.

Captain Tomb was devoted himself to building up the New York State Maritime Academy from small capacity to the large. At the request of Mr. Michalis, in the Chair, the Rev. Samuel Dorrance opened the meeting with prayer.

The Roll showed the following present: Messrs. Belknap, Bell, Bramwell, Dorrance, Forsyth, Gulden, Knowles, Leahy, McLane, Michalis, J. L. Montgomery, Roberts, Vietor, Williams, Winter and Zabriskie.

Excuses were received as follows: Messrs. Beattie, Cummings, Gifford, Hallock, Mansfield, Marshall, McCagg, Montgomery, George P., Newhall, Saltzman, Tucker, Warburton, Wheeler and Fleming.

The Minutes for June 27, 1946 were read by the Secretary, and approved.

The President reported the death of Sir Samuel A. Salvage and that of Captain J. Harvey Tomb, U.S.N., Ret., Board members.

Mr. Gulden then offered the following: With deep regret, but with thankfulness for his devotion to the Institute and for the privilege of friendship with him as a colleague, the Board notes the death on July 10, 1946, of Sir Samuel A. Salvage. Sir Samuel was elected a Manager in 1929. He was active in meetings and shared in committee duties. He was generous to the Institute both with time and with money.

Born in England in 1876, Samuel A. Salvage came to the United States in 1893, entered the textile field, pioneered and finally became dean of the rayon industry.

After having retired in 1939 from much of his business duties he was elected honorary chairman of the British War Relief Society, and for his services "to interests common to Great Britain and the United States" was appointed Knight Commander of the Order of the British Empire in the 1942 honor list of King George VI.

Sir Samuel was devoted to his parish church, of which he was a vestryman and a warden. Therefore, be it

Resolved, That this Board of Managers of the Seamen's Church Institute of New York hereby attest their appreciation of the signal services of Sir Samuel A. Salvage to the Institute and their admiration of him as a colleague, and their regret at his death, and to Lady Salvage and family their deep sympathy in the bereavement which they have suffered, and be it also

Resolved, That this preamble and resolution be spread on the Minutes of this meeting, and that a copy be sent to the family of Sir Samuel.

This was adopted unanimously by a rising vote.

Admiral Belknap then offered the following:

The Board of Managers of the Seamen's Church Institute of New York hereby record our sorrow for the death of our fellow member, Captain James Harvey Tomb, United States Navy, Retired. Long interested in the Institute, he was elected a Manager in 1943 and served on the Committee on Education.

After distinguished service in World War I he was the first to command the Naval Air Station at Coronado, California, thereafter becoming Marine Superintendent of the Panama Canal, retiring from active naval service in 1925.

Captain Tomb then devoted himself to Merchant Marine personnel, building up the New York State Maritime Academy from small capacity to the large establishment at Fort Schuyler with a suitable steam training ship.

To make the reliability, efficiency and quality of the American Merchant service unsurpassed and worthy of our Nation, Captain Tomb worked indefatigably, never accepting discouragement, to establish a National training institution and early in the late war he had the gratification and honor of opening and commanding the U. S. Merchant Marine Academy at King's Point, Long Island, New York. Therefore, be it

Resolved, That this tribute of respect and esteem be entered in the records of the Board and a copy sent to our late colleague's widow in token of our deep sympathy in his family's bereavement.

This was adopted unanimously by a rising vote.

The Chair then reported that Mr. Despard was badly injured in a railroad accident, August 2, having a fractured leg and other injuries, and that he was in Monmouth Memorial Hospital at Long Branch, New Jersey, where his progress is good.

Mr. Bramwell moved that the Board send greetings to their colleague, Mr. Despard, expressing also their sympathy and their hope for a rapid and complete recovery. This was seconded and carried.

The President reported that during the summer the State Banking Department had felt compelled to put pressure on the Institute to change its methods of handling seamen's funds, which the Department claimed were in some respects a violation of the Banking Law. He said that numerous conferences had been held by the Institute's attorney and others with representatives of the Banking Department and that as a result the acceptance of deposits by ship visitors on shipboard had been discontinued, at least temporarily, that some trust accounts in savings banks had been closed out, and that other changes had been made and still others were in process in order to comply with the demands of the Department.

Upon motion, duly made by Mr. Zabriskie and seconded, it was unanimously

Resolved, That all action heretofore taken in order to comply with the demands of the State Banking Department be and hereby is ratified and approved, and that the proper officers of the Institute are hereby authorized to open new accounts in savings and other banks in the name of individual seamen and to take such further action as they may deem necessary or advisable and as may be satisfactory to the State Banking Department.

The Secretary then read a message from Mr. McCagg, newly re-elected to the Board, stating that he had looked forward to attending this meeting, but had been prevented by illness.

He read also a letter from Lady Salvage in appreciation of flowers sent from the Board to Sir Samuel's funeral, and a letter from Mrs. Despard in appreciation of flowers sent to her husband at the hospital.

Mr. Knowles presented a brief report from the Department of Special Services, which was received.

Mr. Bramwell then mentioned the change of tenant at 27 South Street where the ship-chandler's business had been bought from the widow of the former tenant, and upon his motion duly seconded, it was

Resolved, That the action of the officers in submitting to Alexander Rossner as arbitrator the matter of rental to be paid by the prospective tenant, Benjamin Reiff, for the store and basement at 27 South Street be ratified and approved and that the award of said arbitrator fixing the fair rental value at \$1,800 per annum be accepted; and that the Institute enter into a lease with said Benjamin Reiff, doing business as Peerless Equipment Company, of said space at said rental for a period of three years seven and one-half months from September 15, 1946, and that the Treasurer be authorized to execute such a lease.

Mr. Bramwell then stated the need for the replacement of obsolete and rusted water-piping at 27 South Street, and that an estimate had been secured from Charles Argast, Inc., who had long done steamfitting and pipe work for the Institute. On his motion, duly seconded, this work was authorized in the amount of \$545.00, to be charged to Repairs and Replacements.

Upon motion of Mr. Bramwell, duly seconded, it was also

Resolved, That the Thanksgiving and Christmas program of the Institute be authorized, including special dinners, entertainment and the packing of Christmas boxes, subject to funds being especially raised therefor under the Holiday appeal and the appeals of the Central Council of Associations, any deficit to be met as an addition to the Budget.

Mr. Forsyth then reported for the Ways and Means Committee, mentioning especially the gift of \$10,000 from The James Foundation, Inc. He also described the difficulties concerning the Theatre Benefit which had been planned, but the play was withdrawn, and stated that the Ways and Means Committee were considering other plays.

Mr. Bell reported for the Seamen's Church Institute Associations, particularly with reference to the Exhibit at Philadelphia during the sessions of the General Convention.

The Director then made a brief report, mentioning that the summer at the Institute had been very quiet, including the period of the seamen's Strike, also his trip to California in which he had made two addresses for the Institute, and had conferred with the Institute ship visitors, also Mr. Harmon of the American Express Company.

Upon motion of Mr. Zabriskie, duly seconded, it was

Resolved, That the Institute surrender its present lease of apartment 5A in the building at 40 Fifth Avenue, New York City, and enter into an indenture of proprietary lease with 40 Fifth Avenue Corporation covering said apartment under the plan to return the corporation to a cooperative status and that the President of this Corporation is hereby authorized to make, execute and deliver such surrender of lease, proprietary lease and any and all agreements and other instruments necessary or proper in connection therewith, all of which may contain such terms, stipulations, agreements and conditions as shall be agreed to by him with said 40 Fifth Avenue Corporation; and it is further

Resolved, That the Treasurer is hereby authorized to pay to said 40 Fifth Avenue Corporation the assessment of \$1.50 on each share of

Minutes of a Stated Meeting of
stock of said corporation held by the Institute, being the amount
required to be paid to said corporation under said plan for expenses
and other corporate purposes, the amount to be charged at the discre-
tion of the Treasurer.

Mr. Forsyth then presented the report of Percival R. Moses
and Associates, Consulting Engineers, on the proposed changes in the
Institute power plant, and upon motion of Mr. Knowles, duly seconded,
the report was accepted and approved to the maximum amount of
\$113,216, Mr. Moses being authorized to proceed with the purchase of
the equipment he deems necessary in accordance with the recommendation
as contained in the report.

The Report also included the suggestion from Mr. Moses for
correcting the smudging of the Schermerhorn Cross either by carrying
the present smoke to the Old Building stack at an estimate of \$3,500 or
the re-locating of the Cross itself at \$2,500.

Upon motion of Mr. John L. Montgomery, duly seconded, the
Committee was given power to act on this matter.

Business being completed, the meeting adjourned.

The Chair then read to the Board and commented on letters
from the Stationary Engineers Firemen Maintenance & Building Service
Union and the New York State Labor Relations Board. The Chair also
conferred with representatives of the Union. The Chair then read a
letter from Dr. Kelley, and Mr. Westernman. In each case the Institute was repre-
sented by Mr. John Kelly, special attorney in labor matters for the
firm of Milbank Tweed Hope Hadley & McCloy. The Chair asked for fur-
ther details from the Director who, in giving these, quoted Attorney
Kelly as being of the opinion that no actual pressure would be exerted
by the Union. Mr. Michalis then stated that if ever the Institute
employees were unionized he hoped it would be under entirely friendly
conditions.

The Secretary then read letters from Lady Salvage and Mrs. Tomb
in appreciation of the Board resolutions sent by him, and from Mr. Des-
gard in reply to the Secretary's letter concerning his illness.

To correct the present cash shortage, upon motion of the
Treasurer, seconded by Mr. Forsyth, it was

Resolved, That the Treasurer be, and hereby is authorized
to transfer the sum of \$25,000.00 from General Funds, Unrestricted,
to the operating funds of the Institute, as an advance to partially
finance the operating budget adopted by the Board of Managers for
the year 1946.

Mr. Marshall then presented the report of the Committee on
Special Services to Seamen and Mr. Bramwell that of the Committee on
Business Operation and Mr. Forsyth that of the Ways and Means Committee,
all of which were received and filed.

Mr. Forsyth also reported for the Modernization Committee,
presenting the bills from the architect, Louis E. Mallada, for \$2,250.00
and from the consulting engineers, Percival R. Moses & Associates,
for \$5,000.00, and moved that they be paid. This was duly seconded and
authorized.

Mr. Hall then presented the report for the Committee on Seamen's
Church Institute Associations, after which the Director made a brief
report.

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Minutes of a Stated Meeting of
the Board of Managers of the
Seamen's Church Institute of
New York, held at 25 South Street,
New York City, on October 24, 1946,
at 1:00 o'clock in the afternoon.

The Chair called the attention of the Board to the fact that the Board had authorized the Board of Managers to hold a Day Service to be held at the Cathedral of St. John the Evangelist, New York City, on Wednesday afternoon, October 27, inviting all to attend at 1:00 o'clock in the afternoon.

Mr. Michalis, in the Chair, asked Dr. Fleming to open the meeting with prayer.

The Roll showed the following present: Messrs. Armour, Bechtel, Belknap, Bell, Bell, Jr., Bramwell, Delafield, Dorrance, Fleming, Forsyth, Gulden, Hallock, Leahy, McLane, Marshall, McCagg, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Warburton, Wheeler, Wilson, Winter and Abriskie.

Excuses were received as follows: Messrs. Beattie, Haight, Knowles, Mansfield, Saltzman and Satterlee.

The Chair then notified the Board that the fourth Thursday of November conflicts with Thanksgiving, and upon motion, duly seconded and carried, the meeting was advanced to November 21.

The Chair then read to the Board and commented on letters from the Stationary Engineers Firemen Maintenance & Building Service Union and the New York State Labor Relations Board, and various conferences held with representatives of the Union by the Director, Dr. Kelley, and Mr. Westerman. In each case the Institute was represented by Mr. John Kelly, special attorney in labor matters for the firm of Milbank Tweed Hope Hadley & McCloy. The Chair asked for further details from the Director who, in giving these, quoted Attorney Kelly as being of the opinion that no actual pressure would be exerted by the Union. Mr. Michalis then stated that if ever the Institute employees were unionized he hoped it would be under entirely friendly conditions.

The Secretary then read letters from Lady Salvage and Mrs. Tomb in appreciation of the Board resolutions sent by him, and from Mr. Despard in reply to the Secretary's letter concerning his illness.

To correct the present cash shortage, upon motion of the Treasurer, seconded by Mr. Forsyth, it was

Resolved, That the Treasurer be, and hereby is authorized to transfer the sum of \$25,000.00 from General Funds, Unrestricted, to the operating funds of the Institute, as an advance to partially finance the operating budget adopted by the Board of Managers for the year 1946.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen and Mr. Bramwell that of the Committee on Business Operation and Mr. Forsyth that of the Ways and Means Committee, all of which were received and filed.

Mr. Forsyth also reported for the Modernization Committee, presenting the bills from the architect, Louis E. Jallade, for \$2,250.00 and from the consulting engineers, Percival R. Moses & Associates, for \$5,000.00, and moved that they be paid. This was duly seconded and authorized.

Mr. Bell then presented the report for the Committee on Seamen's Church Institute Associations, after which the Director made a brief report.

The Chair called the attention of the Board to the Sailors' Day Service to be held at the Cathedral of St. John the Divine, Sunday afternoon, October 27, inviting all to take part in the procession.

Mr. Hallock, as Board representative on the Welfare Council Delegate Body, reported on the meeting which had been held on Wednesday afternoon, October 16, to consider the revision of the By-Laws.

The attention of the Chair was called to the death of Mrs. Satterlee and it was the sense of the meeting that the Secretary should write a letter of condolence to the Senior Vice-President.

The Chair then reminded the Board that the moving picture film which they had authorized, had been completed and would be exhibited in the Janet Roper Club to which at 1:40 the Board adjourned. The showing of the picture was completed at two o'clock.

The President then called to the attention of the Board that the fourth Thursday of December was the date for the election of officers. Upon the Board selected the third Thursday, December 19, 1946.

Thomas Cole
Secretary

The President then mentioned the Society for Seamen's Children having recently celebrated their Centennial, the Institute sending a plant and telegram, and stated that he had received an appreciative letter from the Secretary.

The Treasurer then stated that additional cash for operation might be needed, whereupon upon motion of Mr. Forsyth, duly seconded, supplementing the resolution of the October meeting, it was

Resolved, That the transfer, at the Treasurer's discretion, of an additional \$25,000.00 from General Funds, Unrestricted, be authorized as an advance toward financing the current operating budget.

The Chair then made a statement concerning the present deficit which had been increased from the amount authorized at the beginning of the year, by Board action, which policy was correct, and that certain items might be transferred to other accounts before the close of the year.

The Treasurer then mentioned the offer of the Summers Fertilizer Company to redeem the debenture notes, having a face value of \$1,100.00, held in Endowment Investments, and upon his motion, duly seconded and carried, the President and or the Treasurer were authorized to surrender these debenture notes for redemption.

The Treasurer then read a letter from Attorney Lombardo concerning the Hannah Somers estate which included originally a legacy of \$20,000.00 to the Institute, but due to conditions in the handling of the investments a shrinkage to a final total of \$15,000.00 had resulted, leaving the widow and the immediate family with very limited resources which caused the Institute to be asked if it would accept the settlement on the basis of \$250.00. The Treasurer moved that the Institute renounce its right to the legacy, and this, being duly seconded, was carried.

Mr. Marshall then reported for the Committee on Special Services to Seamen, on the remarkably interesting "Alcoholics Anonymous" dinner which he and Mr. Hallock of the Board together with eight members of the Institute Staff had attended.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on November 21, 1946, at 1:00 o'clock in the afternoon.

Mr. Michalis, in the Chair, requested Dr. Donegan to open the meeting with prayer.

The Roll showed the following present: Messrs. Bowring, Jr., Bramwell, Burgess, Donegan, Dorrance, Forsyth, Gulden, Knowles, Marshall, Michalis, G. P. Montgomery, Newhall, Roberts, Vietor, Wilson, Winter, and Zabriskie.

The following excuses were received: Messrs. Beattie, Cummings, Hallock, Leahy, Mansfield, McCagg, McLane, Satterlee and Tucker.

The Secretary, Mr. Roberts, then read the Minutes for the meeting of October 24. These were approved.

The President then called to the attention of the Board that the fourth Thursday of December was the day after Christmas, whereupon the Board selected the third Thursday, December 19, 1946.

The President then mentioned the Society for Seamen's Children having recently celebrated their Centennial, the Institute sending a plant and telegram, and stated that he had received an appreciative letter from the Secretary.

The Treasurer then stated that additional cash for operation might be needed, whereupon upon motion of Mr. Forsyth, duly seconded, supplementing the resolution of the October meeting, it was

Resolved, That the transfer, at the Treasurer's discretion, of an additional \$25,000.00 from General Funds, Unrestricted, be authorized as an advance toward financing the current operating budget.

The Chair then made a statement concerning the present deficit which had been increased from the amount authorized at the beginning of the year, by Board action, which policy was correct, and that certain items might be transferred to other accounts before the close of the year.

The Treasurer then mentioned the offer of the Summers Fertilizer Company to redeem the debenture notes, having a face value of \$1,100.00, held in Endowment investments, and upon his motion, duly seconded and carried, the President and or the Treasurer were authorized to surrender these debenture notes for redemption.

The Treasurer then read a letter from Attorney Lombardo concerning the Hannah Somers estate which included originally a legacy of \$1,000.00 to the Institute, but due to conditions in the handling of the investments a shrinkage to a final total of \$15,000.00 had resulted, leaving the widow and the immediate family with very limited resources which caused the Institute to be asked if it would accept the settlement on the basis of \$250.00. The Treasurer moved that the Institute renounce its right to the legacy, and this, being duly seconded, was carried.

Mr. Marshall then reported for the Committee on Special Services to Seamen, on the remarkably interesting "Alcoholics Anonymous" dinner which he and Mr. Hallock of the Board together with eight members of the Institute Staff had attended.

Minutes of a Stated Meeting of the
Mr. Bramwell then reported for the Committee on Business Operation. He mentioned the death of Henry Sharpe, 27 years an employee of the Institute, leaving a widow, to whom, upon his motion, seconded by Mr. Marshall, the payment of \$500.00 was authorized.

He then presented a request for index filing material for the Department of Special Services to cost under \$235.00, and upon his motion, seconded by Mr. Dorrance, this was authorized.

Mr. Bramwell then discussed Commissary prices and lodging rates, referring to certain increases which had been made in each case, and the possibility of further increases in the rates of lodgings in order to partially over come the deficit. Certain further increases in lodging rates would be automatic as running water was made available in additional rooms, and he stated also that the system of weekly lodging rates could at this time be appropriately discontinued. He moved this, Mr. Knowles seconded, and the motion was carried.

Mr. Forsyth presented the report of the Ways and Means Committee together with a suggested spring Benefit in the form of a Cruise around the Island of Manhattan, seeking the sense of the meeting. General approval was evident.

He also made a brief progress report on the engineering program under the Modernization plan.

The Treasurer reported for the Committee on Trust Funds concerning a long-standing practice on guaranteed mortgages, and requested formal action, whereupon on motion of Mr. Forsyth, seconded by Mr. Knowles, it was

Resolved, That the Treasurer be and he hereby is authorized and empowered in his discretion to sell, assign, transfer and accept prepayment or payments on account of Principal and interest of mortgages and mortgage certificates which are held by this Institute, and on such terms as he in his discretion deems advisable to the best interest of the Institute.

The Chair then made a statement looking to the election of new Board members from time to time and asked the present Board members to cooperate in securing younger men. These, he stated, must be put to work too soon nor should they be expected to attend daytime meetings regularly, but they would get the feel of the work.

The Chair then mentioned the Welfare Council and its partial support through payments by member welfare agencies under the rateable share plan, and that for 1947 the net due from the Institute would be \$1,687.75. Upon motion of Mr. Bramwell this was authorized.

The Director then made a brief report. The Chair read excerpts from some of the Staff reports, and wished the members a happy Thanksgiving, after which the meeting adjourned.

Mr. Knowles then presented the report of the Committee on Special Services to Seamen, including a Capehart radio phonograph by Mr. [Signature] Secretary.

Mr. Bramwell then reported for the Committee on Business Operation, and the Director presented the report of the Committee on Education and Employment with particular reference to a request from the Sperry Gyroscope Company for space in the Merchant Marine School for instruction in Radar and Loran, and that technicians inspected the space including the Tower, and agreed that it was ideal for their purpose.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on December 19, 1946, at 1:00 o'clock in the afternoon.

At the request of Mr. Michalis, in the Chair, the Director opened the meeting with prayer.

The Roll showed the following present: Messrs. Beattie, Belknap, Bramwell, Cox, Jr., Forsyth, Iselin, Knowles, Leahy, McLane, McCagg, Michalis, Roberts, Schieffelin, Vietor and Winter.

The following excuses were received: Messrs. Armour, Burgess, Fleming, Gulden, Mansfield, George P. Montgomery, Warburton and Wheeler.

The Minutes for November 21 were then read by the Secretary, and approved.

The President then mentioned the need for a resolution concerning Modernization contracts, whereupon on motion of Mr. Knowles, duly seconded, it was

Resolved, That contracts heretofore signed by a member of the Modernization Committee (Messrs. Forsyth, Roberts and Bramwell) are hereby ratified, approved and confirmed, and that any member of said Committee is authorized to sign contracts for equipment and installation having to do with the program for modernizing the building.

The Chair then called to the attention of the Board the retirement of Chaplains McDonald and Harkness, mentioning their long terms of service to the Institute, and suggested that letters of appreciation be sent by the Secretary. Upon motion of Mr. Bramwell, duly seconded, this was ordered.

The Chair then stated that this was the 76th birthday of the Institute's Baggage Master, Robert Brine, an employee of the Institute continuously since 1913, and the oldest employee, therefore, in age and seniority, and stated also that Mr. Brine had just returned to duty after a serious illness. He suggested that a letter of congratulation be sent by the Secretary, which upon motion, duly seconded, was ordered.

The Secretary then stated that it was his expectation that the legacy from the Ferris S. Thompson estate would be paid before the end of 1946, whereupon on motion of Mr. Bramwell, seconded by Mr. Knowles, it was

Resolved, That the Treasurer be, and he hereby is, authorized on behalf of the Seamen's Church Institute of New York to accept a bequest under the will of Ferris S. Thompson deceased, and to execute receipt and releases therefor.

Mr. Knowles then presented the report of the Committee on Special Services to Seamen, including the statement of a gift of a Capehart radio phonograph by Mrs. Diego Suarez, this being installed over the Hotel Desk with a loudspeaker for the Lobby.

Mr. Bramwell then reported for the Committee on Business Operation, and the Director presented the report of the Committee on Education and Employment with particular reference to a request from the Sperry Gyroscope Company for space in the Merchant Marine School for instruction in Radar and Loran, and that technicians inspected the space including the Tower, and agreed that it was ideal for their purpose.

Mr. Forsyth then presented the report of the Ways and Means Committee, and proposed Clarence F. Michalis for membership in accordance with the suggestion that some younger men be added.

The Director then presented by title the report of the Central Council of Associations together with the following proposed amendments to their Constitution:

Add to Article 1, page 2, "An association at large shall be established and maintained, to be named the Service of Supplies.

Add to Article II, page 2, "The purpose of the Service of Supplies is to provide for membership, under the same classes and dues as established for the regional associations, of interested persons including those distant from New York, prevented from affiliation with regional associations and attending meetings. Contact with such members shall be maintained by mail under the supervision of the Secretary of the Central Council of Associations. The President of this Association shall be appointed by the Chairman of the Central Council.

Affiliation may also be established by volunteers and organizations aiding the Seamen's Church Institute of New York through the Central Council of Associations. Two representatives to the Central Council shall be appointed by the Chairman thereof, one to represent the individual volunteers and one to represent the church organizations."

Upon motion, duly seconded, these were approved.

The Treasurer then requested authorization to pay the bill of George Gray Zabriskie, Counsel for the Institute, in the amount of \$1,804.90, which upon motion of Mr. Beattie, duly seconded, was authorized.

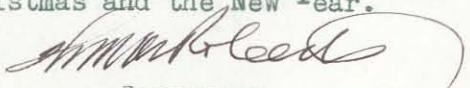
The Director then made a very brief report and extended good wishes to the Board for Christmas and the New Year.

The Chair then suggested the following as the Nominating Committee, in accordance with Article V, Section 1, of the By-Laws: The Rev. Samuel M. Morrance, Chairman, Mr. Charles E. Saltzman and Mr. John Jay Schieffelin, and upon motion of Mr. Forsyth, duly seconded, this was approved.

The report of the Executive Committee, sitting as the Budget Committee, was then presented by the Chair, summaries having been distributed to Board members, the Chairman calling attention to special items of the report and answering questions, after which Mr. Bramwell presented the plan for adding to the revenue, with the forecast of a deficit of \$61,455.00, by increasing lodging rates by 10¢ for dormitory beds and 25¢ for rooms which would under approximately the present occupancy increase the hotel income for 1947 by \$67,123.50.

Upon motion of Mr. McLane, seconded by Mr. Knowles, the Budget was adopted, the change of lodging rates to be included.

Business being completed, the meeting adjourned, with good wishes from the Chair for Christmas and the New Year.


Secretary

Minutes of the One Hundred and First
Minutes of a Stated Meeting of the
Board of Managers of the Seamen's
Church Institute of New York, final,
1946 Board, held at 25 South Street,
New York City, on January 23, 1947,
at 1:00 o'clock in the afternoon.

Mr. Michalis, in the Chair, asked the Rev. Mr. Burgess to open the meeting with prayer.

Mr. Michalis then exhibited to the Board a mahogany box, silver decorated, with an inscription inside, the gift to his predecessor, Mr. Edmund Lincoln Baylies, from the 1906-1916 Building Committee. The box had been presented to the Institute by Mrs. Mabel V. R. Johnson, the sister of Mrs. Baylies. The gift was accepted with pleasure and a suitable letter was to be sent to Mrs. Johnson.

Those present were: Messrs. Beattie, Belknap, Bramwell, Burgess, Dorrance, Forsyth, Hallock, Knowles, Leahy, McLane, Marshall, Michalis, G. P. Montgomery, J. L. Montgomery, Newhall, Roberts, Rogers, Schieffelin, Warburton, Wilson, Winter and Zabriskie.

Excuses were presented for: Messrs. Bell, Sr., Cummings, Fleming, Gifford, Gulden, Mansfield, Saltzman, Tucker and Viotor.

A motion to dispense with the reading of the Minutes of the December meeting, was duly seconded and carried.

The Annual Report of the Director was then presented, and upon motion, duly seconded, it was

Resolved, That the Annual Report of the Director be adopted as the Report of the Board of Managers, and as such be presented to the Annual Meeting of the Institute.

Business being completed, the meeting of the Out-going 1946 Board was then adjourned.



Ht. Rev. Donald B. Aldrich, D Secretary

William Armour

Edward J. Barber

Charles E. Beattie

Edwin De T. Bechtel

Rear Admiral Reginald A. Belknap, U.S.N., Ret.

Gordon Knox Bell

Gordon Knox Bell, Jr.

Rev. W. Russell Bosie, D.D.

Charles H. Cowring, Jr.

Charles W. Bradley

Gerald A. Bradwell

Rev. Rosell E. Brooks, D.D.

Edwin A. B. Brown

Rev. Frederick Burgess

D. Farley Cox, Jr.

Frederick A. Cummings

Frederick P. Delafield

Clement L. Despard

Rev. Horace W. E. Donagan, D. D.

Rev. Samuel M. Dorrance

Charles E. Dunlap

De Coursey Fales

Rev. Frederic S. Fleming, D.D.

Minutes of the One Hundred and First Annual Meeting of the Corporation, Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 23, 1947, at 1:10 in the afternoon (immediately following the meeting of the Out-going Board of Managers).

Mr. Michalis presided and the Roll showed the attendance identical with that of the Stated Meeting of the Out-going Board of Managers immediately preceding, excuses having been received from Bishops Ludlow and De Wolfe as members ex officio of the Corporation.

At the request of the Chair the Director then read his Annual Report.

Upon motion, duly seconded, it was then

Resolved, That the Report of the Director be accepted and referred to the new Board of Managers for publication, with authority through the Committee appointed therefor by the Chair, to make necessary changes.

Mr. Roberts then presented his Annual Report as Treasurer, and in reference to the deficit offered the following motion, duly seconded and carried:

The Treasurer be and he hereby is authorized to close out the operating deficit for 1946 by transfer from Unrestricted Funds, and or from the contingency and surplus from previous periods, as he deems advisable.

Mr. Forsyth then presented the report of the Ways and Means Committee which was accepted.

The Rev. Mr. Dorrance, as Chairman for the Nominating Committee, offered the following for the Board of Managers for 1947, these being identical with the 1946 Board except for Mr. Joseph H. Darlington resigned, Dr. Gifford moved to Philadelphia, and the adding of Vice-Admiral Herbert F. Leary, U.S.N., Ret., Mr. Clarence F. Michalis and the Rev. Philip M. Styles:

Rt. Rev. Donald B. Aldrich, D.D.

William Armour

Edward J. Barber

Charles R. Beattie

Edwin De T. Bechtel

Rear Admiral Reginald R. Belknap, U.S.N., Ret.

Gordon Knox Bell

Gordon Knox Bell, Jr.

Rev. W. Russell Bowie, D.D.

Charles W. Bowring, Jr.

Charles D. Bradley

Gerald A. Bramwell

Rev. Roelif H. Brooks, D.D.

Edwin A. S. Brown

Rev. Frederick Burgess

D. Farley Cox, Jr.

Frederick A. Cummings

Frederick P. Delafield

Clement L. Despard

Rev. Horace W. B. Donegan, D.D.

Rev. Samuel M. Dorrance

Charles E. Dunlap

De Coursey Fales

Rev. Frederic S. Fleming, D.D.

Rev. Roelif H. Brooks, S.T.D.

Rev. Samuel M. Dorrance

Rev. Frederic S. Fleming, D.D.

Rev. Louis W. Fitt, D.D.

Rev. Horace W. B. Donegan, D.D.

Rev. Philip M. Styles

Harry Forsyth
Frank Gulden
Charles S. Haight
Gerard Hallock
Hon. Augustus N. Hand
Oliver Iselin
Ellis Knowles
Rear Admiral Lamar R. Leahy, U.S.N., Ret.
Vice Admiral Herbert F. Leary, U.S.N., Ret.
W. Lawrence McLane
Rt. Rev. William T. Manning, D.D.
Richard H. Mansfield
Charles H. Marshall
Hon. John Masefield
Louis B. McCagg, Jr.
Charles Merz
Clarence F. Michalis
Clarence G. Michalis
George P. Montgomery
John Lewis Montgomery
Morton L. Newhall
Harris C. Parsons
John H. G. Pell
Rev. Louis W. Pitt, D. D.
Franklin Remington
Thomas Roberts
John S. Rogers, Jr.
Charles E. Saltzman
Herbert L. Satterlee
John Jay Schieffelin
Thomas A. Scott
Sir T. Ashley Sparks
Rt. Rev. Ernest M. Stires, D.D.
Rev. Philip M. Styles
Carll Tucker
Alexander C. Vietor
Frank W. Warburton
Rt. Rev. Benjamin M. Washburn, D. D.
Ernest E. Wheeler
William Williams
Orme Wilson
William D. Winter
George Gray Zabriskie

Mr. Dorrance moved that the Secretary cast a single ballot; this was duly seconded and carried, and the Secretary reported the ballot cast.

Mr. Michalis then requested Admiral Delknap to assume the Chair, after which Mr. Dorrance presented the Committee's nominations for Officers for 1947:

President
Clarence G. Michalis

Clerical Vice Presidents

Rt. Rev. William T. Manning, D.D.	Rev. Roelif H. Brooks, S.T.D.
Rt. Rev. Ernest M. Stires, D.D.	Rev. Samuel M. Dorrance
Rt. Rev. Benjamin M. Washburn, D.D.	Rev. Frederic S. Fleming, D.D.
Rt. Rev. Donald B. Aldrich, D.D.	Rev. Louis W. Pitt, D.D.
Rev. W. Russell Bowie, D.D.	Rev. Horace W. B. Donegan, D.D.
Rev. Frederick Burgess	Rev. Philip M. Styles

Lay Vice Presidents

Herbert L. Satterlee	Orme Wilson
Harry Forsyth	

Minutes of the Stated Meeting of the
Secretary and Treasurer Board of Managers of 1947

Thomas Roberts

The nominations were duly seconded and by vote the Secretary was requested to cast a single ballot which he reported was done. Immediately after the adjournment of the

Mr. Michalis, the President, then resumed the Chair.

Business being completed, the meeting of the Corporation was adjourned.

Upon motion, duly seconded and carried, the following Resolved, That the By-Laws of the Seamen's Church Institute of New York, held at 25 South Street, as the By-Laws of the present Board.

Thomas Roberts
Secretary

Mr. Dorrance reporting for the Nominating Committee, then presented the following schedule for the Standing Committee of the Institute to include Mr. Herbert L. Satterlee, a Vice President, as a member of the Executive Committee, and Mr. Charles E. Dunlap appointed by the Chair to the Executive Committee:

Executive

Clarence G. Michalis, 74 Wall Street, Chairman
Edwin De T. Bechtel, 2 Wall Street
Gordon Knox Bull, 22 Exchange Place
Gerald A. Brunwell, 52 Broadway
Clement L. Despard, 1 Cedar Street
Charles E. Dunlap, 1 Broadway
De Coursey Fales, 280 Fourth Avenue
Harry Forsyth, 155 John Street
Charles H. Marshall, 30 Broad Street
Thomas Roberts, 65 Wall Street
Herbert L. Satterlee, 49 Wall Street

Special Services to Seamen

Charles H. Marshall, 30 Broad Street, Chairman
Rev. Frederick Burgess
Rev. Louis W. Pitt, D.D.
Gerard Hallock
Ellis Knowles
John W. G. Fell

Business Operation

Gerald A. Brunwell, 52 Broadway, Chairman
Charles R. Beattie
Oliver Iselin
Morton W. Newhall
Thomas Roberts
Charles E. Dunlap
William D. Winter

Education and Employment

Clement L. Despard, 1 Cedar Street, Chairman
William Armour
Rear Admiral Reginald R. Selknap, U.S.N., Ret.
John Jay Schieffelin
Charles W. Bowring, Jr.
Louis B. McCagg, Jr.

Law

Edwin De T. Bechtel, 2 Wall Street, Chairman
Charles B. Bradley
De Coursey Fales
George Gray Zahriakie
Charles E. Haight
William Williams

Ways and Means

Harry Forsyth, 155 John Street, Chairman
Gerald A. Brunwell
Charles H. Marshall
Alexander O. Victor
W. Lawrence Adams
Thomas Roberts

Minutes of the Stated Meeting of the In-coming Board of Managers of 1947 of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 23, 1947, at 1:45 in the afternoon, immediately after the adjournment of the Annual Meeting of the Corporation.

Mr. Michalis presided, the attendance being identical with that of the preceding Annual Meeting of the Corporation.

Upon motion, duly seconded and carried, it was Resolved, That the By-Laws of the last Board of Managers of the Seamen's Church Institute of New York be and are hereby adopted as the By-Laws of the present Board.

Mr. Dorrance reporting for the Nominating Committee, then presented the following schedule for the Standing Committees of the Institute to include Mr. Herbert L. Satterlee, a Vice President, as a member of the Executive Committee, and Mr. Charles E. Dunlap appointed by the Chair to the Executive Committee:

Executive

Clarence G. Michalis, 74 Wall Street, Chairman
Edwin De T. Bechtel, 2 Wall Street
Gordon Knox Bell, 22 Exchange Place
Gerald A. Bramwell, 52 Broadway
Clement L. Despard, 1 Cedar Street
Charles E. Dunlap, 1 Broadway
De Coursey Fales, 280 Fourth Avenue
Harry Forsyth, 155 John Street
Charles H. Marshall, 30 Broad Street
Thomas Roberts, 63 Wall Street
Herbert L. Satterlee, 49 Wall Street

Special Services to Seamen

Charles H. Marshall, 30 Broad Street, Chairman
Rev. Frederick Burgess
Rev. Louis W. Pitt, D.D.
Ellis Knowles
John H. G. Pell
Gerard Hallock

Business Operation

Gerald A. Bramwell, 52 Broadway, Chairman
Charles R. Beattie
Oliver Iselin
Morton L. Newhall
Thomas Roberts
Charles E. Saltzman
William D. Winter

Education and Employment

Clement L. Despard, 1 Cedar Street, Chairman
William Armour
Rear Admiral Reginald R. Belknap, U.S.N., Ret.
Charles W. Bowring, Jr.
Louis B. McCagg, Jr.
John Jay Schieffelin

Law

Edwin De T. Bechtel, 2 Wall Street, Chairman
Charles B. Bradley
De Coursey Fales
Charles S. Haight
William Williams
George Gray Zabriskie

Ways and Means

Harry Forsyth, 155 John Street, Chairman
Gerald A. Bramwell
Charles H. Marshall
W. Lawrence McLane
Thomas Roberts
Alexander O. Viotor

Trust Funds

De Coursey Fales, 280 Fourth Avenue, Chairman
Charles E. Dunlap
Harry Forsyth

George P. Montgomery
Thomas Roberts

Seamen's Church Institute Associations

Gordon Knox Bell, 22 Exchange Place, Chairman

Frank Gulden

John Lewis Montgomery

Rear Admiral Lamar R. Leahy,
U.S.N., Ret.

Frank W. Warburton

Upon motion, duly seconded and carried, the nominations were approved with the request that the Secretary cast a single ballot, and this he reported done.

Upon motion, duly seconded and carried, the Chair appointed Mr. George Gray Zabriskie as Attorney for the Board.

Upon motion, duly seconded, it was

Resolved, That the Treasurer be and he hereby is authorized to pay to the Rev. Dr. Harold H. Kelley, Director, the income during the current year from all Special Relief Funds to be used for the purpose of said Funds.

Also, upon motion, duly seconded and carried, it was Resolved, That the Board of Managers make a grant of \$1,000.00 from Undesignated Funds, to the Discretionary Fund of the Director.

Mr. Bramwell then presented the report of the Committee on Business Operation, moving that \$100.00 be given to the Beekman-Downtown Hospital for their operating expenses. This was seconded and carried.

With reference to the request of the Sperry Gyroscope Company for classroom space in the Merchant Marine School for instruction in Radar and Loran, Mr. Bramwell moved that this be approved by the Board. This was seconded and carried.

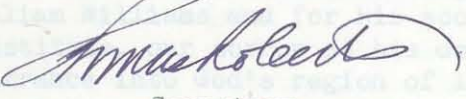
Mr. Bramwell also moved that a Committee to study Staff compensation and benefits be appointed and this was seconded and carried.

The Chair appointed Mr. Bramwell as Chairman, Mr. Winter and Mr. Knowles.

The reports of the Committee on Education and Employment and of the Seamen's Church Institute Associations were then presented by title.

Upon motion, duly seconded, the Chair was authorized to appoint a Committee on Annual Report.

Business being completed, the meeting adjourned at 1:58.


Secretary

Minutes of a Stated Meeting
of the Board of Managers of
the Seamen's Church Institute
of New York, held at 25 South
Street, New York City, on
February 27, 1947, at 1:00
o'clock in the afternoon.

The Chair introduced the Rev. Philip M. Styles, newly elected Clerical Vice-President, and requested him to open the meeting with prayer.

The Roll showed the following present: Messrs. Armour, Beattie, Belknap, Bramwell, Despard, Dorrance, Forsyth, Gulden, Marshall, C. G. Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Schieffelin, Styles and Winter.

Excuses presented were as follows: Messrs. Cummings, Fleming, Knowles, Leary and Mansfield.

The Secretary then read the Minutes for the meetings of January 23, all of which were approved.

The President then announced to the Board the death of Mr. William Williams, and while the Board stood he requested the Director to read the following, which was adopted:

For twenty years an honored and beloved member of the Board of Managers of the Seamen's Church Institute of New York and seldom missing a meeting, William Williams died on February 8th at the age of 85.

As a member of the Law Committee of the Board, he also readily responded to other calls of duty, being the author of the effective Institute Bequest Booklet and serving on Annual Report Committees.

His devotion to the Institute and to religious and philanthropic activities, some known only to himself, were a reflection of his own life and avocations. Ardent in sports, and long one of the world's oldest tennis players, he was above all an enthusiastic mountain climber.

However, as lawyer and public servant he scaled even greater heights. He was an officer in the Spanish-American War and in World War I, and served twice as Commissioner of Immigration at New York, when he remedied atrocious conditions on Ellis Island.

His ready wit, his high principles and his religious consecration were an inspiration to his associates.

Be it, therefore,

Resolved, That the Board of Managers of the Seamen's Church Institute of New York record in these Minutes our gratitude to Almighty God for the life of our colleague William Williams and for his score of years of faithful service to the Institute, our sorrow at his departure from our fellowship through his entrance into God's region of light and joy and in the fellowship of his saints, and that we extend our sincere sympathy to his sister, Mrs. William Crozier, to whom the Secretary is requested to transmit a copy of this preamble and resolution.

The President then announced the gift of \$750.00 from the Life Saving Benevolent Association together with the suggestion of the Director that this be allocated to the General Medical Clinic. Upon

most of the members remained to see the film on seamen's welfare made by Mr. Herbert Larkin for the State Department, and embodying parts of the film which he had made for the Institute.

Amable

motion of Mr. Schieffelin, duly seconded, this was carried.

The Chair then presented the report of the Jury of Award, approving the full size cartoon prepared by the artist, Edmond James Fitzgerald, for the Hamersley Mural to be installed in the Lobby.

The Chair requested a gift of \$150.00 to the Legal Aid Society, Seamen's Branch, to which he stated the Institute had referred 127 seamen in 1946. Upon motion of Mr. Forsyth, duly seconded, this was authorized.

The Chair also mentioned a letter from Mrs. A. R. Mansfield expressing her greetings and appreciation to the Board for their continued consideration of her.

The Secretary then read letters of appreciation and acceptance from Bishop Manning and Admiral Leary, newly elected Clerical Vice-President and Lay Manager respectively.

The Treasurer then asked for ratification and approval of the purchase of 15,000 shares in the Diocesan Investment Trust at \$10.8585 per share, at a total net cost of \$163,121.82. A motion to this effect by Mr. Bramwell, duly seconded, was passed.

Mr. Marshall then reported for the Committee on Special Services to seamen and this report was received.

Mr. Bramwell then reported for the Committee on Business Operation and mentioned that studies were being made by the Committee on Staff Compensation and Benefits. He also mentioned a conference in the Administration Office, the Director and the Business Manager also being present, with four Institute employees of the Service Division. They asked for an increase in wages when possible, but stated that they had no interest in Union activities. Mr. Bramwell expressed the opinion that ultimately it may be necessary to increase wages on the "adjusted compensation" plan.

The Chair then requested the Director to describe to the Board visits by both C.I.O. and A.F.L. officials and conferences also with Mr. John Kelly, Counsel for the Board on labor matters.

Mr. Despard, whom the Chair welcomed back to the Board meeting for the first time since June, 1946, following hospitalization, presented the report of the Committee on Education and Employment, which was received.

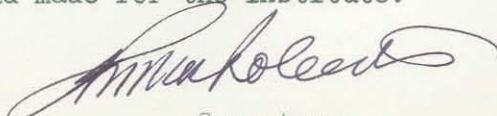
Mr. Forsyth then presented the report of the Ways and Means Committee, including a statement on the "Benefit" plan, and Mr. Montgomery presented the report of the Seamen's Church Institute Associations. Both reports were received.

The Director then made a very brief statement, and the Chair announced the following Committee appointments:

Auditing Committee, Mr. Pell, Chairman, and Mr. Warburton.
Annual Report Committee, Mr. Dorrance, Chairman, Mr. Saltzman and Mr. Schieffelin.

Mr. Forsyth then made a brief report for the Modernization Committee, which was supplemented by a statement of the Chair concerning fire violations.

At 1:45 the meeting adjourned to the Janet Roper Club Room where most of the members remained to see the film on seamen's welfare made by Mr. Herbert Kerkow for the State Department, and embodying parts of the film which he had made for the Institute.


Secretary

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on March 27, 1947, at 1:00 o'clock in the afternoon.

At the request of Mr. Michalis, in the Chair, the Rev. Mr. Burgess opened the meeting with prayer.

The Roll showed the following present: Messrs. Bechtel, Belknap, Bell, Bell, Jr., Burgess, Cox, Jr., Despard, Forsyth, Gulden, Knowles, Michalis, G. P. Montgomery, Saltzman, Vietor, Winter and Zabriskie.

Excuses were presented as follows: Messrs. Cummings, Fleming, Marshall, Schieffelin and Warburton.

In the absence of Mr. Roberts, the Chair appointed Mr. Forsyth as Secretary pro tem, who read the Minutes for February 27, which were approved.

The Chair then announced that the Rt. Rev. Charles K. Gilbert, S.T.D., his election as Bishop of New York having been approved by a majority of the Bishops and Standing Committees throughout the United States, by announcement of the Presiding Bishop, became Bishop of New York, and became also ex officio Honorary President of the Institute.

At the request of the Chair Mr. Zabriskie then described the Will of the late William Williams of the Board, stating that the Institute was given one-fourth of the residuary.

On motion, duly seconded and carried, the Treasurer, at his own discretion, was authorized to subscribe for shares in the Diocesan Investment Trust from the approximately \$100,000.00 in uninvested cash now on hand.

The Treasurer was by further motion, duly seconded and carried, authorized to deposit at interest a portion of the \$8,000.00 now on hand in the fund of the "Manual of Ship Sanitation and First Aid".

Mr. Knowles then reported for the Committee on Special Services to Seamen and moved, on the precedent of the previous two years, that a contribution of \$100.00 be made to the work of "Alcoholics Anonymous". This was seconded and authorized.

Mr. Winter reported for the Committee on Staff Compensation and Benefits, in the absence of Mr. Bramwell, Chairman, and upon his motion, duly seconded, the report was accepted. The report included a raise of pay of \$2.50 per week for all full-time employees now receiving less than \$60.00 per week, beginning March 27.

In the absence of Mr. Despard, the letter addressed to him by Captain Morasso, reporting on the Merchant Marine School, was read by the Director.

Mr. Forsyth then presented the report of the Ways and Means Committee with special reference to the coming Benefit, and Mr. Bell presented the report of the Seamen's Church Institute Associations, both Reports being received.

The Director made a brief report and invited the members of the Board to the Merchant Marine School for a demonstration of the

Sperry Gyroscope equipment, and also to see the progress on the Hamersley Mural in the Studio on the Thirteenth Floor.

Mr. Knowles then appreciatively described the experience of one of his employees who after several years of war duty as a Naval Officer, had studied in the Institute Merchant Marine School and qualified for a license as a Master Mariner.

Mr. Despard then came in and spoke further on the School report and the financial loss thus far, and following discussion, the Chair requested that toward summer a full analysis of the School be presented for the determination of Board policy.

The meeting adjourned at 1:35, and at the suggestion of the Chair most of the members went to the Merchant Marine School to see the Radar demonstration and the Mural painting.

Harvey Forsyth

Secretary pro tem

Under Reports of Officers, the President mentioned the continued progress on the Hamersley Mural, which he invited the Board members to view at the close of the meeting.

Mr. Marshall presented the report of the Committee on Special Services to Seamen. This was received.

Mr. Bramwell reported for the Committee on Business Operation, mentioning the Staff wage increase as authorized at the March meeting of the Board and his very satisfactory conference with the small committee of employees with whom he had met twice during the preceding months.

Mr. Despard presented the report for the Committee on Education and Employment, and in accordance with the resolution of its full meeting, moved that the Board authorize continuance of the present operations of the Merchant Marine School despite a probable loss of \$40,000.00 for the year. This was seconded by Admiral Selknap and carried. The Chair requested that the Committee render a further report by September, evaluating the present and future policy of the School. Mr. Despard also mentioned the gift of portlights by the Hosiand Manufacturing Company and the Bethlehem Steel Shipbuilding Company, and moved that letters of thanks be sent. This was seconded and carried.

Upon motion, duly seconded and carried, the installation of two of the portlights, at approximately \$200.00 each, was authorized, and the installation of the remaining four was left to the discretion of the President and to the School Committee.

Mr. Zabriske, for the Law Committee, described the contenting of a bequest from Ellen A. Ricker of St. Louis. Upon his motion, seconded by Mr. Viator, Mr. Zabriske, as Counsel, was authorized to engage Lehmann & Allen of St. Louis, attorneys for the St. Louis Red Cross and the Missouri Botanical Gardens, co-beneficiaries, to represent also the Institute. Mr. Zabriske also moved that the Treasurer be authorized to pay necessary expenses on registration of Mr. Zabriske. This was seconded and passed.

Mr. Zabriske also mentioned the position of the Institute in relation to the hotel fire and safety regulations, and suggested elimination of "hotel" from all Institute terminology. This the Chair requested the Director to arrange.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on April 24, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis, in the Chair, requested Mr. Burgess to open the meeting with prayer.

The Roll showed the following present: Messrs. Peattie, Belknap, Bell, Bramwell, Burgess, Despard, Forsyth, Leary, Marshall, McCagg, Michalis, G.P. Montgomery, J. L. Montgomery, Roberts, Styles, Viotor, Wilson, Winter and Zabriskie.

Excuses were received from: Messrs. Fleming, Gulden, Knowles, Leahy, Mansfield, McLane, Newhall, Saltzman, Schieffelin and Wheeler.

The Minutes of the meeting of March 27 were read by the Secretary, and approved.

Under Reports of Officers, the President mentioned the continued progress on the Hamersley Mural, which he invited the Board members to view at the close of the meeting.

Mr. Marshall presented the report of the Committee on Special Services to Seamen. This was received.

Mr. Bramwell reported for the Committee on Business Operation, mentioning the Staff wage increase as authorized at the March meeting of the Board and his very satisfactory conference with the small committee of employees with whom he had met twice during the preceding months.

Mr. Despard presented the report for the Committee on Education and Employment, and in accordance with the resolution of its full meeting, moved that the Board authorize continuance of the present operations of the Merchant Marine School despite a probable loss of \$10,000.00 for the year. This was seconded by Admiral Belknap and carried. The Chair requested that the Committee render a further report by September, evaluating the present and future policy of the School. Mr. Despard also mentioned the gift of portlights by the Rostand Manufacturing Company and the Bethlehem Steel Shipbuilding Company, and moved that letters of thanks be sent. This was seconded and carried.

Upon motion, duly seconded and carried, the installation of two of the portlights, at approximately \$200.00 each, was authorized, and the installation of the remaining four was left to the discretion of the President and to the School Committee.

Mr. Zabriskie, for the Law Committee, described the contesting of a bequest from Ellen A. Ricker of St. Louis. Upon his motion, seconded by Mr. Viotor, Mr. Zabriskie, as Counsel, was authorized to engage Lehmann & Allen of St. Louis, attorneys for the St. Louis Red Cross and the Missouri Botanical Gardens, co-beneficiaries, to represent also the Institute. Mr. Zabriskie also moved that the Treasurer be authorized to pay necessary expenses on requisition of Mr. Zabriskie. This was seconded and passed.

Mr. Zabriskie also mentioned the position of the Institute in relation to the hotel fire and safety regulations, and suggested elimination of "hotel" from all Institute terminology. This the Chair requested the Director to arrange.

Mr. Forsyth then reported for the Ways and Means Committee, including excellent progress on the coming "Stay-at-Home" Benefit, and Mr. Bell for the Seamen's Church Institute Associations, both reports being received.

The Director then made a brief report, at the request of the Chair, concerning his attendance at the National Conference of Social Work in San Francisco, after which Mr. Michalis read some excerpts from the Log of the Department of Special Services.

Business being completed, the meeting adjourned at two o'clock.

Resumes were received from Messrs. Bell, Michalis, Fleming, Bullock, Iselin, Knowles, Leary, Marshall, and Newhall, Schieffelin, Warburton, and

Amos Cole

Secretary

The Minutes for the meeting of April 24 were read by the Secretary and, after minor corrections, were approved.

The President made a brief progress report on the Agency Bureau and requested the Board members that there was always a welcome to any who would wish to visit the studio.

The Chair then proposed the name of Mr. Edward R. Warren for election to the Board, to be acted upon at the June meeting.

The Secretary called to the attention of the Board the final closing of the Ship Visiting in San Francisco, including the sale of Travelers Checks, explaining that this had been inaugurated entirely as a war measure, and that its purpose had been accomplished.

Mr. Marshall reported for the Committee on Special Services to Seamen and the report was received.

Mr. Dranswell reported for the Committee on Business Operation. He presented the recommendation from Mr. Westerman, the Business Manager, concurred in by the Director, that the Lunch Counter in the Lobby be closed, and the equipment which was described as obsolete and unnecessary, had best be removed. This was referred to the Modernization Committee.

Mr. Dranswell also reported on the five Institute automobiles used by the ship visitors and for picking up books, magazines and other donations to the Institute, feeling a reduction in the number of cars and eventually replacement be considered advisable, and upon his motion, duly seconded, the Committee on Business Operation was given power to act.

Mr. Despard presented the report of the Committee on Education and Employment and this was received.

Reporting for the Law Committee, Mr. Labriola further described the Ricker Will contest and his trip to St. Louis to confer with the Institute attorneys, Leppard & Allen of St. Louis, to whom a retainer of \$2,000.00 had been paid on account. He stated that some witnesses had been secured by both sides.

He stated also that under the Ferris Thompson Trust a contest by the estate of the widow was threatened.

Mr. Forsyth then reported for the Ways and Means Committee, and moved that \$3,500.00 be allowed above the budget, for the development of the appeal list. This was seconded by Mr. Wulsen and carried.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on May 22, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair, and at his request the Director opened the meeting with prayer.

The Roll showed the following present; Messrs. Belknap, Bramwell, Delafield, Despard, Forsyth, Gulden, Marshall, McLane, Michalis, Roberts, Vietor and Zabriskie.

Excuses were received from: Messrs. Bell, Cummings, Fleming, Hallock, Iselin, Knowles, Leary, Mansfield, McCagg, G. P. Montgomery, Newhall, Schieffelin, Warburton, Wheeler and Winter.

The Minutes for the meeting of April 24 were read by the Secretary and, after minor corrections, were approved.

The President made a brief progress report on the Hamersley Mural and reminded the Board members that there was always a welcome to any who would wish to visit the studio.

The Chair then proposed the name of Mr. Edward K. Warren for election to the Board, to be acted upon at the June meeting.

The Secretary called to the attention of the Board the final closing of the Ship Visiting in San Francisco, including the sale of Travelers Checks, explaining that this had been inaugurated entirely as a war measure, and that its purpose had been accomplished.

Mr. Marshall reported for the Committee on Special Services to Seamen and the report was received.

Mr. Bramwell reported for the Committee on Business Operation. He presented the recommendation from Mr. Westerman, the Business Manager, concurred in by the Director, that the Lunch Counter in the Lobby be closed, and the equipment which was described as obsolete and unsanitary, had best be removed. This was referred to the Modernization Committee.

Mr. Bramwell also reported on the five Institute automobiles used by the ship visitors and for picking up books, magazines and other donations to the Institute, feeling a reduction in the number of cars and eventually replacement be considered advisable, and upon his motion, duly seconded, the Committee on Business Operation was given power to act.

Mr. Despard presented the report of the Committee on Education and Employment and this was received.

Reporting for the Law Committee, Mr. Zabriskie further described the Ricker Will contest and his trip to St. Louis to confer with the Institute attorneys, Lehmann & Allen of St. Louis, to whom a retainer of \$2,000.00 had been paid on account. He stated that some witnesses had been secured by both sides.

He stated also that under the Ferris Thompson Trust a contest by the estate of the widow was threatened.

Mr. Forsyth then reported for the Ways and Means Committee, and moved that \$3,500.00 be allowed above the budget, for the development of the appeal list. This was seconded by Mr. Gulden and carried.

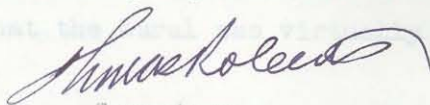
Mr. Zabriskie, as Counsel, proposed the following amendment to the By-Laws, Article IV, Section 4, for the attention of the Board at the June meeting: substitute the word "all" for "the hotel", line 3, and eliminate "and all else", placing a "," after "order", lines 5 and 6, to read as follows - Section 4. The COMMITTEE ON BUSINESS OPERATION shall have charge of the Institute Buildings and all equipment and of all operations, including the dormitories, restaurant, post office, dunnage, laundry, power plant, tailor and barber shops, supplies and maintenance of order, not in charge of some other standing or special committee.

Mr. Gulden then presented the report of the Seamen's Church Institute Associations, which was received.

The Director then made a brief report, including mention of the first successfully installed port light in one of the Merchant Marine School classrooms.

Business being completed, the meeting adjourned at 1:50.

The President then reported that the annual meeting of May 22 was then read by the Secretary and approved.



Secretary

Mr. Michellix then described the play, "The Seaman's Story", provided weekly for the past six years by the United Service Organization, Camp Shows, Inc. in the interest of the U. S. Coast Guard personnel and uniformed Trainees of the U. S. Maritime Service making headquarters in the Institute and to which merchant seamen were also welcome. He explained that the sending of units abroad had been discontinued and that this would terminate Shows at the Institute.

Upon motion of Mr. C. P. Montgomery, seconded by Mr. Angeles, the Secretary was requested to express the appreciation of the Board for these programs.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, which was received.

The Treasurer then requested that he be authorized to loan up to \$50,000.00 from Unrestricted Funds to pay operating bills during the summer. This was moved, seconded and carried.

Mr. Branswell reported for the Committee on Business Operation, mentioning the letter from the Engine Room employees requesting a forty hour week at the present weekly pay, and it was the order of the meeting that the Institute had best standardize on a forty-four week, with time and a half for overtime, and that Mr. Branswell's Committee on Staff Compensation and Benefits had power to act.

Mr. Branswell then brought to the attention of the Board a communication received from Johnson & Higgins in reference to the change in the insurance under the Seamen's Compensation Law of New York where by members of the Board of Managers and Officers are excluded from coverage under the Institute's insurance policies. Only employees are now covered thereunder in accordance with the provision in the compensation insurance law which excludes officers and members of the Board of charitable and religious corporations.

On motion duly made, it was unanimously adopted that the Institute would not elect to bring its officers and members of the Board of Managers within the coverage of its insurance policies, under the Seamen's Compensation Law.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on June 26, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and at his request the Director opened the meeting with prayer.

The Roll showed the following present: Messrs. Bechtel, Belknap, Bowring, Jr., Bramwell, Forsyth, Gulden, Hallock, Knowles, Marshall, Michalis, G. P. Montgomery, Roberts, Schieffelin, Vietor and Zabriskie, and excuses had been received from Messrs. Despard, Fleming, Leary, Mansfield, Newhall and Winter.

The Minutes for the meeting of May 22 were then read by the Secretary, and approved.

The President then reported that the Mural was virtually completed and soon to be installed.

Mr. Michalis then described the plays and vaudeville provided weekly for the past six years by the United Service Organization, Camp Shows, Inc. in the interest of the U. S. Coast Guard personnel and uniformed Trainees of the U. S. Maritime Service making headquarters in the Institute and to which merchant seamen were also welcome. He explained that the sending of units abroad had been discontinued and that this would terminate Shows at the Institute.

Upon motion of Mr. G. P. Montgomery, seconded by Mr. Knowles, the Secretary was requested to express the appreciation of the Board for these programs.

Mr. Marshall then presented the report of the Committee on Special Services to Seamen, which was received.

The Treasurer then requested that he be authorized to loan up to \$50,000.00 from Unrestricted Funds to pay operating bills during the summer. This was moved, seconded and carried.

Mr. Bramwell reported for the Committee on Business Operation, mentioning the letter from the Engine Room employees requesting a forty hour week at the present weekly pay, and it was the sense of the meeting that the Institute had best standardize on a forty-four week, with time and a half for overtime, and that Mr. Bramwell's Committee on Staff Compensation and Benefits had power to act.

Mr. Bramwell then brought to the attention of the Board a communication received from Johnson & Higgins in reference to the change in the insurance under the Workmen's Compensation Law of New York whereby members of the Board of Managers and Officers are excluded from coverage under the Institute's insurance policies. Only employees are now covered thereunder in accordance with the provision in the compensation insurance law which excludes officers and members of the Board of charitable and religious corporations.

On motion duly made, it was unanimously adopted that the Institute would not elect to bring its officers and members of the Board of Managers within the coverage of its insurance policies, under the Workmen's Compensation Law.

The Chair then mentioned a series of conferences concerning the Institute power plant, confusion having delayed any decision.

Mr. Zabriskie then moved the adoption of the amendment to Article IV, Section 4, of the By-Laws, proposed at the May meeting. This was seconded by Mr. Marshall and carried.

Mr. Zabriskie referred to a deed from the Misses Edith and Maude Wetmore dated January 28, 1930, conveying certain real property to the Seamen's Church Institute of Newport, Rhode Island, and an agreement that the survivor of them would bequeath it an endowment of \$150,000, with a gift over to Seamen's Church Institute of New York of both the land and the money in case the Newport Institute should discontinue its operations.

Excuses were received for Messrs. Knowles, Leary, Mansfield, McVagg and He said that their attorney had transmitted a request from the Misses Wetmore that the New York Institute should release its contingent interest in the real property and its right to the proposed bequest, since the Newport Institute is a successful and well established organization, and had said that they contemplate making the New York Institute either a present gift or a bequest.

Upon his motion, duly made and seconded by Mr. Bechtel, it was

Resolved, That the President or the Treasurer of this corporation be, and they hereby severally are authorized and directed to release the right, title and interest of this corporation in and to the property of the Seamen's Church Institute of Newport which was conveyed to it by deed from the Misses Edith and Maude Wetmore, dated January 28, 1930, and also to release any claim which this corporation may have in and to the proposed legacy of \$150,000 to said Seamen's Church Institute of Newport, recited in a letter dated December 15, 1928 from said Misses Edith and Maude Wetmore and referred to in the Minutes of the meeting of this Board held on January 23, 1930; and said officers or either of them are further authorized and directed to execute and deliver on behalf of this corporation any and all instruments which may be proper to carry out the intention of this resolution.

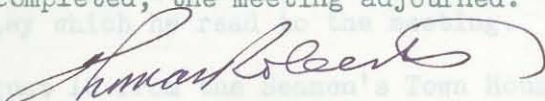
Mr. Forsyth presented the report of the Ways and Means Committee and Mr. Gulden that of the Seamen's Church Institute Associations and these were received.

Mr. Edward K. Warren, proposed at the May meeting for Board membership, was unanimously elected.

The Director made a brief report. He then withdrew in order to ring an unscheduled fire alarm which in 46 seconds was responded to by 8 employees, bringing the new fire apparatus on wheels, including extinguishers, water supply pump, etc. Questions were asked and interest was expressed by the Board in this preventive device designed and explained by Mr. Westerman.

During the Director's absence \$1,000.00 was voted for his Discretionary Fund.

Business being completed, the meeting adjourned.



Secretary

There was a general discussion as to what the Board wanted to do with reference to space for a Swedish Room, and our Officers were authorized to make proper arrangements with the representatives of the Swedish group.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on September 25, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and at his request Dr. Hall opened the meeting with prayer.

The Roll showed the following present: Messrs. Bell, Bradley, Bramwell, Despard, Fleming, Forsyth, Gulden, Hallock, Iselin, Leahy, McLane, Michalis, G. P. Montgomery, Roberts, Warren, Wheeler, Wilson and Winter.

Excuses were received for Messrs. Knowles, Leary, Mansfield, McCagg and Warburton.

The Minutes of the Meeting of June 26 were read by the Secretary and approved.

Mr. Michalis officially introduced Dr. Hall to the members of the Board, and also Mr. Edward K. Warren who was elected to the Board at the June meeting.

Mr. Michalis then mentioned that at a meeting of the Executive Committee of the Board, held July 21, that on motion duly made, seconded and approved, it was

Resolved, That the request for "leave of absence" by Dr. Kelley be and the same hereby is approved with full pay for a period of six months, commencing September 1, 1947, and that the Institute pay such expenses, if any, as Mr. Michalis and Mr. Roberts deem advisable.

At the same meeting it was moved that Mr. Michalis and Mr. Roberts be authorized to approach the Rev. Dr. Raymond S. Hall, Director of the Seamen's Club of Boston, and enter into such arrangements with him as they in their discretion deem advisable.

On motion duly made and seconded, the engagement of the Rev. Dr. Raymond S. Hall's Services as Assistant Director, by the Executive Committee was approved.

At the same meeting of the Executive Committee Mr. Forsyth said that Miss Candee had informed him that the money previously authorized by the Board to cover expenses for the distribution of the Institute's film had been expended and that she had requested that an additional \$1,000.00 be authorized to further the publicity of said film, and on motion duly made and seconded, the Treasurer was authorized to advance an appropriation of \$1,000.00 from the General Funds of the Institute.

Mr. Michalis reported that the Mural was in place and that it was expected to dedicate it on Thursday, October 23, at two o'clock following the Board Meeting.

The Secretary reported that he had received in the morning mail a letter from Dr. Kelley which he read to the meeting.

A letter of August 18 from the Seamen's Town House of New Orleans was read to the Board, and after general discussion the Treasurer was instructed to write a letter of regret.

There was a general discussion as to what the Board wanted to do with reference to space for a Swedish Room, and our Officers were authorized to make proper arrangements with the representatives of the Swedish group.

rehabilitation of the boiler, engine room, etc.

Mr. Bramwell referred at great length to Mr. J. J. Kelly, not only to his physical condition, but to his great length of service and brought to the attention of the Board that he was under the care of the doctor, and his desire to resign. His resignation was accepted and an annual grant of \$1,500.00 was made subject to any further action by the Board.

Mr. Roberts brought to the attention of the Board a letter of September 17 from the Bank of New York in regard to 100 shares of C. W. Liquidating Company, formerly known as Crocker-Wheeler Manufacturing Company and recommended that the Bank transfer the shares to their worthless securities file. This was authorized.

The President then announced to the Board the death of Mr. Herbert L. Satterlee, and while the Board stood he requested Mr. Ernest E. Wheeler to present the following, which was adopted:

For forty-five years Herbert L. Satterlee served the Seamen's Church Institute of New York, first as a member of its Board of Managers, and for the past seventeen years as a Lay Vice-President. At the time of his death on the 14th day of July, 1947, he was senior Vice-President.

Mr. Satterlee's service to the Institute was rich in its contribution to human welfare because his heart was in it. He had a life-long enthusiasm for ships and the sea and a keen understanding of the life of merchant seamen with its vicissitudes, whether at sea or ashore. In the centennial address delivered on the anniversary of the founding of this Institute, he spoke of his Saturday afternoon visits as a boy aboard ships along the waterfront after they had been cleared of their cargoes.

His service was valuable to the Institute because he was thoroughly and eagerly a New Yorker. In this Port he was born in civil war days. Here he grew up, was educated, practised his profession and so lived out his life.

Whether as a member of the executive Committee or other Institute committees, or called upon for some special help, he brought to his task all he had, whether the duty called for his own native ability, experience, wisdom and tact, his extended associations and acquaintanceships or qualities of heart and personality. Underlying all he did was what we all felt he was - a friendly and persistently youthful, human and humane man.

It is with sorrow that we record this brief memorial of our loss.

Be it, therefore,

Resolved, That the Board of Managers of the Seamen's Church Institute of New York record in these Minutes our gratitude to Almighty God for the life of our colleague Herbert L. Satterlee and for his years of faithful service to the Institute, our sorrow at his departure from our fellowship through his entrance into God's region of light and joy and in the fellowship of his saints, and that we extend our sincere sympathy to his family, to whom the Secretary is requested to transmit a copy of this preamble and resolution.

Mr. Despard reported for the Committee on Education and Employment, referring to the deficit for the Merchant Marine School, the installation of the new radar sets, and the completion of two portholes.

Mr. Forsyth reported for the Ways and Means Committee and spoke of the coming Institute Benefit. He also reported on the progress of the Modernization Committee in connection with the

rehabilitation of the boiler, engine room, etc.

Mr. Bell reported for the Seamen's Church Institute Associations.

Mr. James B. Helme was proposed for Board membership by Mr. Roberts, and seconded by Mr. Bramwell.

Dr. Hall was appointed an alternate in charge of the Discretionary Fund, and it was

Resolved, That the Rev. Raymond S. Hall, D. D. be authorized to sign checks on the Discretionary Account of the Seamen's Church Institute of New York.

Mr. Michalis then read extracts from the daily reports of the Department of Special Services.

Dr. Hall spoke briefly and the meeting adjourned at 1:50.

the Secretary and approved.



Secretary

Mr. Michalis then called the attention of the Board to the photograph of the late Mr. William Williams which had just been placed in the Board Room.

He then referred to the fourth Thursday of November being Thanksgiving, and upon motion, duly seconded and carried, the meeting was advanced to November 20.

The Chair spoke of the Sailors' Day Service, Sunday evening, the 26th, in the Institute Chapel, at which Bishop Gilbert would give the greeting.

Mr. Michalis also spoke of the fine work of one of the officers of the House Patrol, and reported on the progress being made with regard to the Swedish clubroom.

On motion of the Treasurer, duly seconded, the Thanksgiving and Christmas program of the Institute was authorized, to include special dinners, entertainment and the packing of Christmas boxes, subject to funds being especially raised under the Holiday appeal and the appeals of the Central Council of Associations, any deficit being met as an addition to the Budget up to \$4,500.00.

The Treasurer also reported that he recently received a payment on account in the amount of \$300,000.00 of the legacy left to the Institute under the Will of the late Mr. William Williams. He informed the meeting that a subscription had been made to 20,000 shares of the Diocesan Investment Fund, and asked the approval of the Board. Upon motion, duly made and seconded, the same was approved.

Mr. Bramwell reported for the Committee on Business Operation, explaining the need for 36 new tables in the Cafeteria, to cost \$1,000.00. On motion, duly made and carried, this purchase was authorized to be charged to the Modernization Fund.

Mr. Bramwell also reported as Chairman of the Committee on Staff Compensation and Benefits, and upon his motion, duly seconded, the report was accepted. It included a raise in pay of \$12.00 per month for all full-time employees receiving \$3,000.00 and under per year with the exception of the waitresses in the Dining Room who are to receive an increase of \$1.00 per week, also a raise of 10% for all employees receiving more than \$3,000.00 per year, these raises to be

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on October 23, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and at his request Dr. Hall opened the meeting with prayer.

The Roll showed the following present: Messrs. Beattie, Bell, Bramwell, Brooks, Fleming, Gulden, Leahy, Marshall, Michalis, J. L. Montgomery, Roberts, Vietor, Warburton, Wheeler, Warren, Wilson and Zabriskie.

Excuses were received for Messrs. Burgess, Despard, Forsyth, Knowles, Mansfield and Winter.

The Minutes of the Meeting of September 25 were read by the Secretary and approved.

Mr. Michalis then called the attention of the Board to the photograph of the late Mr. William Williams which had just been placed in the Board Room.

He then referred to the fourth Thursday of November being Thanksgiving, and upon motion, duly seconded and carried, the meeting was advanced to November 20.

The Chair spoke of the Sailors' Day Service, Sunday evening, the 26th, in the Institute Chapel, at which Bishop Gilbert would give the greeting.

Mr. Michalis also spoke of the fine work of one of the officers of the House Patrol, and reported on the progress being made with regard to the Swedish clubroom.

On motion of the Treasurer, duly seconded, the Thanksgiving and Christmas program of the Institute was authorized, to include special dinners, entertainment and the packing of Christmas boxes, subject to funds being especially raised under the Holiday appeal and the appeals of the Central Council of Associations, any deficit being met as an addition to the Budget up to \$4,500.00.

The Treasurer also reported that he recently received a payment on account in the amount of \$300,000.00 of the legacy left to the Institute under the Will of the late Mr. William Williams. He informed the meeting that a subscription had been made to 20,000 shares of the Diocesan Investment Fund, and asked the approval of the Board. Upon motion, duly made and seconded, the same was approved.

Mr. Bramwell reported for the Committee on Business Operation, explaining the need for 38 new tables in the Cafeteria, to cost \$1,060.05. On motion, duly made and carried, this purchase was authorized to be charged to the Modernization Fund.

Mr. Bramwell also reported as Chairman of the Committee on Staff Compensation and Benefits, and upon his motion, duly seconded, the report was accepted. It included a raise in pay of \$12.00 per month for all full-time employees receiving \$3,000.00 and under per year with the exception of the waitresses in the Dining Room who are to receive an increase of \$1.00 per week, also a raise of 10% for all employees receiving more than \$3,000.00 per year, these raises to be

retroactive to October 1, 1947. This increase in the wage scale is due to the increase of the cost of living and is subject to review by the Committee on Staff Compensation and Benefits every three months and to confirmation by the Board of Managers.

Mr. Bramwell then presented a plan for adding to the revenue by increasing the lodging rates by 15¢ for dormitory beds, 25¢ for rooms formerly \$1.00 and \$1.25 per night, and 20¢ for rooms formerly \$1.75 per night, which would increase the hotel income by approximately \$66,000.00 per year, \$46,000.00 of which would be needed for the increase in wages; also increasing the prices of all entrees in the Restaurant by 10% would add approximately \$750.00 per month to the restaurant income. It was moved and duly seconded that these recommendations be adopted, and the motion was carried.

In the absence of Mr. Despard, Chairman of the Committee on Education and Employment, Mr. Michalis asked Dr. Hall to make the report which was received.

In the absence of Mr. Forsyth, Chairman of the Ways and Means Committee, Mr. Michalis submitted the report which showed a falling off of contributions which was in keeping more or less with the general trend of institutions in New York this year, being about 20 per cent.

A very full and interesting report of the Seamen's Church Institute Associations was presented by Mr. Dell and was accepted.

Mr. James B. Helme, proposed at the September meeting for Board membership, was unanimously elected.

Mr. Michalis explained that the Rev. Dr. Raymond S. Hall had secured suitable living quarters for his family under an 18-month lease at a monthly rental of \$150.00. On motion, duly seconded and carried, the payment of this rental was authorized.

Mr. Vieter then proposed the name of Mr. Clifford D. Mallory for election to the Board, to be voted upon at the November meeting.

Business being completed, the meeting adjourned and the members went to the Lobby for the Dedication of the L. Gordon Hamersley Mural.

Secretary

Thomas Robert

Mr. Despard presented the report of the Committee on Education and Employment, making special reference to the comment of the Coast Guard that the men from the Institute Merchant Marine School were best equipped in examinations for licenses.

Mr. Forsyth reported for the Ways and Means Committee, making reference to the decrease in giving experienced by most organizations and added that the Institute sells itself.

In the absence of Mr. Dell, Chairman of the Committee on Seamen's Church Institute Associations, Mr. Golden made the report which was received.

Mr. Clifford D. Mallory, proposed by Mr. Vieter at the October meeting, was unanimously elected to the Board.

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on November 20, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis brought to the attention of the Board the depletion of the Missionary Fund. Assistant Director, upon motion, replenish the same in the amount of \$5,000.00.

Mr. Winter then proposed the name of Professor Herbert L. Seward for Mr. Michalis was in the Chair and at his request the Rev. Mr. Burgess opened the meeting with prayer.

The Roll showed the following present: Messrs. Belknap, Bowring, Jr., Bramwell, Burgess, Delafield, Despard, Forsyth, Gulden, Helme, Knowles, Leahy, Marshall, Michalis, G. P. Montgomery, J. L. Montgomery, Roberts, Schieffelin, Vietor and Winter.

Louis Gordon Sameray Mural was formally dedicated by the Rev. Dr. Reeliff H. B. Excuses were received for Messrs. Armour, Bechtel, Fleming, Mansfield, Wheeler and Zabriskie.

The Chair then read extracts from the log of the Department of Special Services. The Minutes of the October 23rd meeting were read by the Secretary and approved.

Mr. Michalis then welcomed Mr. James B. Helme to the Board, he having been elected at the October meeting.

The Chair then reported a gift from the James Foundation in the amount of \$15,000.00, an increase of \$5,000.00 over that of 1946.

Mr. Michalis spoke of the formal opening of the Swedish Seamen's Reading Room on the Second Floor of the Institute on Tuesday evening, November 18, referring to the program and the large number of Swedish people present.

The Chair then stated that the fourth Thursday of December is Christmas Day, and upon motion, duly seconded and carried, the meeting was advanced to December 18.

Mr. Michalis referred to the adjustment of salaries, retroactive to October 1st, due to the increased cost of living. He also spoke of Dr. Alley's travels through the British Isles.

The Treasurer informed the Board that the American Telephone and Telegraph Company issued rights to subscribe to 2 3/4 per cent. convertible bonds, and in view of our small holdings, the rights were sold for \$96.88, and the action of the Treasurer in disposing of these rights, was approved.

Mr. Marshall reported for the Committee on Special Services to Seamen and Mr. Bramwell for the Committee on Business Operation, both reports being received.

Mr. Despard presented the report of the Committee on Education and Employment, making special reference to the comment of the Coast Guard that the men from the Institute Merchant Marine School were best equipped in examinations for licenses.

Mr. Forsyth reported for the Ways and Means Committee, making reference to the decrease in giving experienced by most organizations and added that the Institute sells itself.

In the absence of Mr. Bell, Chairman of the Committee on Seamen's Church Institute Associations, Mr. Gulden made the report which was received.

Mr. Clifford D. Mallory, proposed by Mr. Vietor at the October meeting, was unanimously elected to the Board.

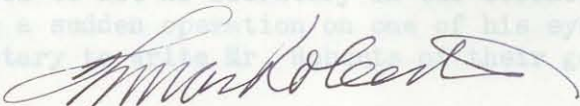
Mr. Michalis brought to the attention of the Board the depletion of the Discretionary Fund in the hands of the Director and Assistant Director, and on motion, duly made, it was authorized to replenish the same in the amount of \$750.00 from Undesignated Funds.

Mr. Winter then proposed the name of Professor Herbert L. Seward for election to the Board. This was seconded by Mr. Vietor to be acted upon at the December meeting.

Dr. Hall made a brief report on the chaplaincy situation.

Mr. Michalis reported that following the October Board meeting the Board adjourned to the Institute Lobby where the Louis Gordon Hamersley Mural was formally dedicated by the Rev. Dr. Roelif H. Brooks.

The Chair then read extracts from the log of the Department of Special Services after which, business being completed, the meeting adjourned.



Secretary

The Minutes of the November meeting were approved.

On behalf of the Board, the President extended a welcome to Mr. Clifford D. Mallory, M.D., a newly elected member.

Mr. Michalis then reported that a contribution of \$750.00 had been received early in the year from the Life Saving Benevolent Association, and stated that the John and Mary A. Markle Foundation was changing its method of operation and that its annual contribution to the care of the Institute's Clinics would be reduced each year until 1951 when the final grant would be \$1,000.00.

On motion duly made and seconded it was unanimously

Resolved, That the gift of \$750.00 from the Life Saving Benevolent Association be used for the work of the Medical Clinic to supplement the reduced annual grant which is being received from the Markle Foundation.

The Chair announced a gift of \$10,000.00 from the Misses Wetmore which had been placed in Endowment Funds.

Mr. Bramwell reported for the Committee on Business Operation, and that they had been obliged to buy two new kitchen stock pots of 40 gallons each and one of 30 gallons which had cost a total of \$970.00.

On motion duly made and seconded it was

Resolved, That this item of \$970.00 be paid out of Unrestricted Funds.

Mr. Bramwell also submitted a bill for \$250.00 from Milbank, Reed, Hope, Audley & McCloy for legal services in connection with labor matters, payment of which was approved, with appreciation for the moderate amount of the charge.

Mr. Despard reported for the Committee on Education and Employment, stating that the painting and decorating of the School quarters had been completed at a cost of \$543.00, and that three more porticoes had been installed. He said that the School continues to operate at a heavy deficit which may amount to \$12,000.00 for this year, but that without the School the Institute would probably not receive the annual

Minutes of a Stated Meeting of the Board of Managers of the Seamen's Church Institute of New York, held at 25 South Street, New York City, on December 18, 1947, at 1:00 o'clock in the afternoon.

Mr. Michalis was in the Chair and at his request Dr. Hall opened the meeting with prayer.

The Roll showed the following present: Messrs. Armour, Belknap, Bell, Bell, Jr., Bramwell, Despard, Forsyth, Gulden, Helme, Leary, Mallory, Marshall, McCagg, McLane, Michalis, G. P. Montgomery, J. L. Montgomery, Vietor, Warren, Winter and Zabriskie.

Excuses were received for Messrs. Beattie, Knowles, Mansfield, Newhall, Warburton and Wheeler.

The Minutes of the meeting on November 20 were read by Mr. Zabriskie whom the Chair asked to act as Secretary in the absence of Mr. Roberts who had undergone a sudden operation on one of his eyes. The Board asked the acting secretary to write Mr. Roberts of their good wishes for his speedy recovery.

The Minutes of the November meeting were approved.

On behalf of the Board, the President extended a welcome to Mr. Clifford D. Mallory, Jr., a newly elected member.

Mr. Michalis then reported that a contribution of \$750.00 had been received early in the year from the Life Saving Benevolent Association, and stated that the John and Mary R. Markle Foundation was changing its method of operation and that its annual contribution to the work of the Institute's Clinics would be reduced each year until 1951 when the final grant would be \$1,000.00.

On motion duly made and seconded it was unanimously

Resolved, That the gift of \$750.00 from the Life Saving Benevolent Association be used for the work of the Medical Clinic to supplement the reduced annual grant which is being received from the Markle Foundation.

The Chair announced a gift of \$10,000.00 from the Misses Wetmore which had been placed in Endowment Funds.

Mr. Bramwell reported for the Committee on Business Operation, said that they had been obliged to buy two new kitchen stock pots of 80 gallons each and one of 30 gallons which had cost a total of \$970.00.

On motion duly made and seconded it was

Resolved, That this item of \$970.00 be paid out of Unrestricted Funds.

Mr. Bramwell also submitted a bill for \$250.00 from Milbank, Tweed, Hope, Hadley & McCloy for legal services in connection with labor matters, payment of which was approved, with appreciation for the moderate amount of the charge.

Mr. Despard reported for the Committee on Education and Employment, stating that the painting and decorating of the School quarters had been completed at a cost of \$543.00, and that three more portholes had been installed. He said that the School continues to operate at a heavy deficit which may amount to \$12,000.00 for this year, but that without the School the Institute would probably not receive the annual

grant of \$25,000.00 from the Charles Hayden Foundation which it has been receiving. It was the sense of the Board that in spite of the drain on the Institute's resources, the operation of the School must continue for the present.

Mr. Forsyth reported for the Ways and Means Committee that \$107,545.51 had been received in 1947 to date, or about \$19,000.00 less than the total for 1946. However, he hoped that this difference would be largely made up by \$4,000.00 from the Greater New York Fund and a number of large gifts from individuals which are usually received in December.

Mr. Bell, Sr. reported for the Committee on Seamen's Church Institute Associations and spoke particularly of the large number of Christmas boxes which had been packed and sent out by the ladies who compose these Associations.

Mr. Zabriskie said that while a distribution of approximately \$400,000.00 in cash and securities had been received early in the year from the Ferris Thompson trust, the act of the United States Trust Company as trustee in distributing the fund was being contested and that the outcome of the litigation might not be finally known for another year or two.

The President directed that the question of setting up an appropriate reserve, in case the Institute should be required to restore a substantial amount of this fund, be taken up with the Comptroller.

Professor Herbert L. Seward, who had been nominated by Mr. Winter at the November meeting, was unanimously elected a member of the Board.

Mr. John Mason Brown was nominated for membership on the Board by Mr. Marshall and seconded by Admiral Leary; Mr. Franklin E. Vilas was nominated by Mr. Bramwell and seconded by Mr. Bell, Sr., these nominations to be voted upon at the January meeting.

The President appointed to the Nominating Committee, Mr. Forsyth, Chairman, and Mr. Marshall; to the Auditing Committee, Mr. Pell, Chairman, and Mr. Warburton, the appointment of the Committee on Annual Report being left to the President with power.

The Executive Committee, sitting as the Budget Committee, submitted its report for 1947 and a proposed budget for 1948, the total amount being \$1,318,135.50 with an estimated deficit of \$30,485.50. The estimated deficit in the budget for 1947 was \$16,831.50, but the actual deficit for 1947 is now expected to be \$30,147.50, or nearly the same as the estimated deficit for 1948.

The President explained the proposed budget item for 1948 and said that the increase in the actual 1947 deficit over the estimated amount had been largely due to painting and renovating work done in the building and to the Institute's good fortune in securing the services of Dr. Hall as Assistant Director. On motion made by Mr. Winter and seconded by Mr. Marshall, the proposed Budget for 1948 was unanimously adopted.

There being no further business, the meeting was adjourned at 2:00 p.m.

George Gray Zabriskie.
Acting Secretary

Minutes of a Stated Meeting of
the Board of Managers of the
Seamen's Church Institute of
New York, final, 1947 Board,
held at 25 South Street, New
York City, on January 22, 1948,
at 1:00 o'clock in the after-
noon.

Mr. Michalis, in the Chair, asked Dr. Fleming to open the meeting with prayer.

Mr. Michalis then welcomed Professor Herbert L. Seward, he having been elected at the December meeting.

The Roll showed the following present: Messrs. Belknap, Bramwell, Cox, Jr., Fleming, Forsyth, Gulden, Helme, Knowles, Mallory, Jr., Marshall, Michalis, G. P. Montgomery, Seward, Vietor, Warburton, Warren, Wilson, Winter and Zabriskie.

Excuses were received for Messrs. Bell, Sr., Brooks, Despard, Donegan, Mansfield and Wheeler.

A motion to dispense with the reading of the Minutes of the December meeting, was duly seconded and carried.

The Annual Report of the Assistant Director was then presented, and upon motion, duly seconded, it was

Resolved, That the Annual Report of the Assistant Director be adopted as the Report of the Board of Managers, and as such be presented to the Annual Meeting of the Institute.

Business being completed, the meeting of the Out-going 1947 Board was then adjourned.

George Gray Zabriskie,
Acting Secretary

Rt. Rev. Donald F. Aldrich,
William Armour
Edward A. Barker
Charles R. Beattie
Edwin De T. Bechtel
Rear Admiral Reginald H. Belknap, U.S.N., Ret.
Gordon Knox Bell
Gordon Knox Bell, Jr.
Rev. W. Russell Bowie, D.D.
Charles W. Bowring, Jr.
Charles W. Bradley
Gerald A. Bransell
Rev. Asaiah H. Brooks, D.D.
Edwin A. C. Brown
John Mason Brown
Rev. Frederick Burgess
D. Farley Cox, Jr.
Frederick A. Cummings
Frederick F. Delafield
Clement L. Despard
Rt. Rev. Mordecai W. E. Donegan, D.D.
Rev. Samuel M. Dorrance
Charles E. Dunlap
De Coursey Fales
Rev. Frederic B. Fleming, D.D.

Minutes of the One Hundred and Second Annual Meeting of the Corporation, Seamen's Church Institute of New York, held at 25 South Street, New York City, on January 22, 1948, at 1:10 in the afternoon (immediately following the meeting of the Out-going Board of Managers).

Mr. Michalis presided and the Roll showed the attendance identical with that of the Stated Meeting of the Out-going Board of Managers immediately preceding, with an excuse from Bishop De Wolfe, a member ex officio of the Corporation.

At the request of the Chair the Assistant Director then read his Annual Report.

Upon motion, duly seconded, it was then

Resolved, That the Report of the Assistant Director be accepted and referred to the new Board of Managers for publication, with authority through the Committee appointed therefor by the Chair, to make necessary changes.

Mr. Roberts still being away as the result of an eye operation, the Treasurer's report was filed by title.

Mr. Forsyth then presented the report of the Ways and Means Committee which was accepted.

Mr. Forsyth, as Chairman of the Nominating Committee, offered the following for the Board of Managers for 1948, these being identical with the 1947 Board except for the omission of Mr. William Williams and Mr. Herbert L. Satterlee, who died, and the addition of Messrs. John Mason Brown, James B. Helme, Clifford D. Mallory, Jr., Herbert L. Seward, Franklin E. Vilas and Edward K. Warren:

Rt. Rev. Donald B. Aldrich, D.D.

William Armour

Edward J. Barber

Charles R. Beattie

Edwin De T. Bechtel

Rear Admiral Reginald R. Belknap, U.S.N., Ret.

Gordon Knox Bell

Gordon Knox Bell, Jr.

Rev. W. Russell Bowie, D.D.

Charles W. Bowring, Jr.

Charles B. Bradley

Gerald A. Bramwell

Rev. Roelif H. Brooks, D.D.

Edwin A. S. Brown

John Mason Brown

Rev. Frederick Burgess

D. Farley Cox, Jr.

Frederick A. Cummings

Frederick P. Delafield

Clement L. Despard

Rt. Rev. Horace W. B. Donegan, D.D.

Rev. Samuel M. Dorrance

Charles E. Dunlap

De Coursey Fales

Rev. Frederic S. Fleming, D.D.

Rt. Rev. Horace W. B. Donegan, D.D.

Rt. Rev. William T. Manning, D.D.

Rt. Rev. Ernest M. Stires, D.D.

Rt. Rev. Benjamin M. Samba, D.D.

Rev. W. Russell Bowie, D.D.

Rev. Roelif H. Brooks, D.D.

Rev. Frederick Burgess

Rev. Samuel M. Dorrance

Rev. Frederic S. Fleming, D.D.

Rev. Louis H. Pitt, D.D.

Rev. Philip M. Styles

Harry Forsyth
Rt. Rev. Charles A. Gilbert, D.D.
Frank Gulden
Charles S. Haight
Gerard Hallock
Hon. Augustus N. Hand
James B. Helme
Oliver Iselin
Ellis Knowles
Rear Admiral Lamar R. Leahy, U.S.N., Ret.
Vice Admiral Herbert Fairfax Leary, U.S.N., Ret. Chair.
Louis B. McCagg, Jr.
W. Lawrence McLane
Clifford D. Mallory, Jr.
Rt. Rev. Wm. T. Manning, D. D.
Richard H. Mansfield
Charles H. Marshall
Hon. John Masefield
Charles Merz
Clarence F. Michalis
Clarence G. Michalis
George P. Montgomery
John Lewis Montgomery
Morton L. Newhall
Harris C. Parsons
John H. G. Pell
Rev. Louis W. Pitt, D. D.
Franklin Remington
Thomas Roberts
John S. Rogers, Jr.
Charles E. Saltzman
John Jay Schieffelin
Thomas A. Scott
Professor Herbert L. Seward
Sir T. Ashley Sparks
Rt. Rev. Ernest M. Stires, D.D.
Rev. Philip M. Styles
Carll Tucker
Alexander O. Vieter
Franklin E. Vilas
Frank W. Warburton
Edward K. Warren
Rt. Rev. Benjamin M. Washburn, D.D.
Ernest E. Wheeler
Orme Wilson
William D. Winter
George Gray Zabriskie

Mr. Forsyth moved that the Acting Secretary cast a single ballot; this was duly seconded and carried, and the Acting Secretary reported the ballot cast.

Mr. Michalis then requested Admiral Delknap to assume the Chair, after which Mr. Forsyth presented the Committee's nominations for Officers for 1948:

President
Clarence G. Michalis

Clerical Vice Presidents

Rt. Rev. Donald B. Aldrich, D.D.	Rev. Roelif H. Brooks, D. D.
Rt. Rev. Horace W. B. Donegan, D.D.	Rev. Frederick Burgess
Rt. Rev. William T. Manning, D.D.	Rev. Samuel M. Dorrance
Rt. Rev. Ernest M. Stires, D.D.	Rev. Frederic S. Fleming, D. D.
Rt. Rev. Benjamin M. Washburn, D.D.	Rev. Louis W. Pitt, D. D.
Rev. W. Russell Bowie, D. D.	Rev. Philip M. Styles